



## ***SOUTH WEST WALES CORPORATE JOINT COMMITTEE***

***2.00 PM TUESDAY, 30 JULY 2024***

***VIA MICROSOFT TEAMS***

**All mobile telephones to be switched to silent for the duration of the meeting**

### **Webcasting/Hybrid Meetings**

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### **PART 1**

1. Welcome and Chairs Announcements
2. Declarations of Interests
3. Minutes of Previous Meeting (*Pages 3 - 8*)
4. Sub-Committee Update - Economic Wellbeing Shared Prosperity Delivery Update (*Pages 9 - 20*)
5. Corporate Plan 2023-2028 - Corporate Priorities for 2024/25 (*Pages 21 - 156*)
6. Joint Equality, Diversity and Inclusion Strategy (Draft) (*Pages 157 - 178*)
7. South West Wales Corporate Joint Committee - Appointment of the Chief Executive Officer (*Pages 179 - 182*)

8. Quarter 1 Financial Monitoring 2024/25 (*Pages 183 - 188*)
9. Forecast Outturn and Pre-Audit Annual Return 2023/24 (*Pages 189 - 198*)
10. Private Sector Advisory Board Update - Recruitment of Advisors (*Pages 199 - 256*)
11. Forward Work Programme (*Pages 257 - 260*)
12. Urgent Items  
Any urgent items at the discretion of the Chairperson pursuant to Section 100BA(6)(b) of the Local Government Act 1972 (as amended).

**W.Bramble**  
**Chief Executive**

**Civic Centre**  
**Port Talbot**

**24<sup>th</sup> July 2024**

**Committee Membership:**

**Chairperson:**       **Councillor R.Stewart**

**Vice**  
**Chairperson:**       **Councillor D.Price**

**Councillors:**       J.Harvey, S.K.Hunt, N.Wooding, J.Williams,  
P.Boyle, E.Evans and S.Toombs

**National Park**  
**Representatives:** A.Edwards and D.Clements

**Co-Opted**  
**Members:**           N.Wooding, J.Williams, P.Boyle, E.Evans and  
S.Toombs



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## South West Wales Corporate Joint Committee

(Via Microsoft Teams)

**Members Present:**

**23 May 2024**

**Chairperson:** Councillor R.Stewart

**Vice Chairperson:** Councillor D.Price

**Councillors:** J.Harvey and J.Hurley

**National Park  
Representatives:** A.Edwards and D.Clements

**Co-Opted Members:** E.Evans, J.Hardisty and P.Boyle

**Officers In  
Attendance:** M.Nicholls, W.Walters, W.Bramble, G.Jones,  
T.Jones, C.Griffiths, C.Moore, S.Aldred-Jones,  
K.Tillman, S.Davies, R.Lewis, M.Wade and  
C.Plowman

**External Advisors:** L.White

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1. **Appointment of Chair and Vice Chair for South West Wales  
Corporate Joint Committee**

**RESOLVED:**

That Cllr Rob Stewart (Swansea County Council) be appointed Chair, and that Cllr Darren Price (Carmarthenshire County Council) be appointed Vice Chair of the South West Wales Corporate Joint Committee.

2. **Welcome and Chairs Announcements**

The Chairperson welcomed everyone to the meeting.

3. **Declarations of Interests**

There were no declarations of interests received.

4. **Minutes of Previous Meeting**

The minutes of the meeting held on the 21 February 2024 were approved as an accurate record.

5. **Re-Constitution of the South West Wales Corporate Joint Committee**

The Committee were provided with a report with the purpose of reconstituting the South West Wales Corporate Joint Committee, which included setting out the administrative and governance arrangements for the forthcoming civic year.

The Monitoring Officer for the South West Wales Corporate Joint Committee made reference to the proposals within the circulated report, which would form part of the reconstitution.

It was raised that the term of the current Chair of the Swansea Bay University Health Board was coming to an end, and a new Chair had been appointed. This change would need to be reflected in the documentation relating to the Co-Opted Members of the South West Wales Corporate Joint Committee.

**RESOLVED:**

That the appointment of the members of the Corporate Joint Committee identified at paragraph 5 of the circulated report be noted.

That the co-option of the members of the National Park Authorities to the Corporate Joint Committee for all matters (save for strategic planning given their voting status) in a non-voting capacity for the civic year 2024/2025, be approved.

That the creation of the Sub-committees identified at paragraph 9 of the circulated report, and the proposed representatives appointed to the Sub-committees detailed at paragraphs 9 and 10 of the circulated report, be approved.

That the co-option of the members of the National Park Authorities to the Corporate Joint Committee Sub-committees for all matters (save for strategic planning given their voting status) in a non-voting capacity for the civic year 2024/2025, be approved.

That the establishment of the Governance and Audit Sub-Committee for the South West Wales Corporate Joint Committee as set out in paragraphs 14-19 of the circulated report, be approved.

That the designation of the Neath Port Talbot County Borough Council Standards Committee as the Standards Committee of the South West Wales Corporate Joint Committee, be approved.

That the establishment of an Overview and Scrutiny Sub-Committee Committee for the South West Wales Corporate Joint Committee as set out in paragraphs 23-29 of the circulated report, be approved.

That the timetable for future meetings for the South West Wales Corporate Joint Committee and its associated committees as set out in paragraph 30 of the circulated report, be approved.

That the renewal of the appointment of co-optees, identified at paragraph 32 of the circulated report, for the civic year 2024/2025, be approved.

That the renewal of the appointment of the advisors, identified at paragraph 34 of the circulated report, for the civic year 2024/2025, be approved.

## **6. South West Wales Regional Transport Plan - Programme Update**

Members received an update in regard to the programme of works associated with the Regional Transport Plan (RTP).

The Committee were reminded that the Implementation Plan and Case for Change had been produced and submitted to Welsh Government; the next step was to produce the initial draft of the RTP.

It was explained that in the early stages, Officers has raised concerns with the timescales, provided by Welsh Government, for the development of the RTP; the purpose of this report was to highlight the change in the timescales of producing the initial draft of the RTP.

Officers stated that the initial timeline specified that Corporate Joint Committees were required to submit their first drafts to Welsh Government by 29 May 2024; with the final draft to be submitted by 31 October 2024. Members were informed that the amended timeline would include a consultation phase in May/June 2024, and a policy update submitted to Welsh Government by July 2024. It was added

that Officers were currently still working towards the original deadline for the submission of the final draft to Welsh Government (31 October 2024).

It was mentioned that some of the timescales associated with the Regional Transport Plan may be slightly altered again, due to the announcement of the 4 July General Election.

Officers were thanked for their continued work with progressing and developing the Regional Transport Plan for South West Wales.

**RESOLVED:**

That an amendment to the programme of works for the South West Wales Regional Transport Plan initial draft stage, as identified in the circulated report, be approved.

**7. Welsh Language Standards Update**

The Committee received an update in regard to the Welsh Language Standards Compliance Notice.

It was highlighted that Officers received the Compliance Notice from the Welsh Language Commissioner on 24 April 2024, with exclusions of two standards which were detailed as follows:

- WLS 145 Promotion – To produce, and publish on the organisation website, a 5-year strategy that sets out how the South West Wales Corporate Joint Committee proposes to promote the Welsh language and to facilitate the use of the Welsh language more widely in the area
- WLS 146 Promotion – Five years after publishing a strategy in accordance with WLS 145, assess and publish the assessment findings on the website.

It was asked if the Corporate Joint Committee could receive updates regarding the progression of the promotion of the Welsh language. The Chief Executive of the Corporate Joint Committee would seek advice on whether this meeting would be the appropriate forum, as the wider aspects of the promotion of the Welsh language within the Region, were delegated to other institutions in terms of responsibilities. However, it was noted that future update reports

would be provided to the Committee in regard to the implementation of the Corporate Joint Committee Welsh Language Standards.

**RESOLVED:**

That the Welsh Language Standards Compliance Notice be noted.

That delegation be granted to the Chief Executive to review and implement the Compliance Notice to demonstrate the acceptance of the Welsh Language Standards applicable to the South West Wales Corporate Joint Committee.

8. **Urgent Items**

There were no urgent items received.

**CHAIRPERSON**

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## SOUTH WEST WALES CORPORATE JOINT COMMITTEE

30<sup>th</sup> July 2024

### Report of the Chief Executive

**Report Title:** Delivery Update - Shared Prosperity Fund (SPF)

<p><b>Purpose of Report</b></p>	<p><b>For Information</b>                  To provide Members of the South West Wales Corporate Joint Committee (SWWCJC) with an update on the delivery of the Shared Prosperity Fund (SPF).                   Emphasis is given to Quarter 1 expenditure (March 2024) together with the performance data on behalf of the South West Wales region.</p>
<p><b>Recommendation(s)</b></p>	<p>For Information Only                   Regional Update – Economic Wellbeing and Economic Development.</p>
<p><b>Report Author</b></p>	<p>Paul Relf Strategic Economic Regeneration Manager City and County of Swansea</p>
<p><b>Finance Officer</b></p>	<p>Chris Moore</p>
<p><b>Legal Officer</b></p>	<p>Craig Griffiths</p>

#### 1. Introduction / Background:

- 1.1 Further to the progress update presented to the Economic Well Being and Regional Economic Development Sub-Committee on 15<sup>th</sup> April 2024, this report highlights Quarter 1 expenditure (March 2024) together with the performance data on behalf of the South West Wales region.
- 1.2 In Wales, UK government supports delivery across the four regional strategic geographies on the economic development footprint. Local government has been given responsibility for developing a regional investment plan for approval by the UK government, and for delivery of the Fund thereafter. A 'lead local authority' for the region will receive the Region's allocation and have overall accountability for the funding and how the Fund operates. Swansea Council has been nominated to act as the lead Authority on behalf of the South West region.

- 1.3 The Shared Prosperity Fund (SPF) is one of the 'levelling up funds' alongside the capital Levelling Up Fund and Community Ownership Funds which operate on an annual competitive bidding basis. These funds represent a partial replacement of previous EU funding programmes, and are considerably smaller in scale. Previous Innovation & R&D funds have not been replaced through SPF for example.
- 1.4 In order to access their allocation, lead local authorities were asked to complete a Regional Investment Plan, setting out how the SPF funding would be used at a very high level. The investment plan was submitted to UK government in August 2022 and approved 5 December 2022.
- 1.5 Due to the short timescales involved, each local authority prepared a local investment plan which has fed into the wider Regional Investment Plan for South West Wales. The Investment Plan for Swansea was drafted in consultation with local regeneration boards in each local authority area, with reference to the Regional Learning & Skills Partnership as appropriate.
- 1.6 The Investment Plan is based on existing regional and local strategies and plans including the Economic Recovery Action Plans and the South West Wales Regional Economic Delivery. From positive feedback received from civil servants prior to submission a smooth run through the appraisal process is anticipated. Approval was received 5 December 2022.
- 1.7 The programme presents an exciting opportunity to design and deliver local interventions with regional consistency, and to pool and commission activity across places where this makes sense and adds value for the people and communities receiving support.
- 1.8 The region consists of four partner local authorities with well over a decade of constructive and positive collaborative working, with individual local allocations. The understanding is that the allocations are fundamentally local allocations with a regional oversight to share good practice, consistency and good programme management, whilst allowing each local area the flexibility to adapt programmes to meet the subtle differences in local need, as well as addressing a large number of challenges and opportunities held in common.

## 2. Implementation:

- 2.1 South West region has structured implementation of the programme to ensure that funding is directed to projects that make sense to people and businesses, with the focus on delivery and delayering of bureaucracy as far as possible.



2.2 Funding arrangements have been designed to ensure they follow the constitutional arrangements for organisations in receipt of funding and factor potential impact of administrative burden created by complex legal and financial arrangements and aim to keep these to the minimum required to ensure effective delivery and added value. Partner local authorities in particular have the freedom to adapt the regional 'menu' sitting under the Regional Economic Delivery Plan to adapt to specific local needs.

2.3 Whilst there is a need to accommodate transition from existing programmes to an extent, exit strategy remains a key question for any activity of any scale by any organisation, and organisations will be expected to articulate this point carefully in applications - the programme activity should be about enabling and supporting sustainable activities, not creating long-term dependencies. Programme transition is inevitably challenging, but investments are broadly being made into businesses and communities to support their medium to longer term resilience.

2.4 The region is using 4% of the funds between Swansea as lead authority working closely with small teams in each individual local authority to ensure seamless delivery of the programme. A collaborative approach has worked well between the partner authorities over a number of years on a range of programmes including most recently the Welsh Government Transforming Towns programme which follows the same basic model as proposed here.

Delivery is taking place via the following methods:

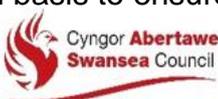
**Anchor projects:** These are major projects run primarily in-house that will deliver major parts of the investment strategy and Regional Economic Delivery Plan (REDP). They will focus on specific DLUHC themes (Communities and Place, Supporting Local Business, People and Skills including or excluding Multiply), they may also tackle themes that run across the DLUHC themes (e.g. poverty), or a mixture of the two. The menu of activity is consistent across the region but adapted according to local need and scale of funding available.

**Grant schemes:** These are thematic and integrated into the anchor projects, providing:

- a. Grants to voluntary and community groups
- b. Grants to businesses

**Standalone projects:** These have been invited by competitive bidding rounds to fill clear gaps in strategy delivery that are not being met anchor projects or grant schemes within them.

2.5 Constructive dialogue has taken place with Welsh Government (WG) officials across a range of departments to ensure that SPF activity is designed to complement WG provision, and pick up areas that are not funded. This is particularly important in areas such as grant support for small businesses and community organisations to ensure seamless provision. Anchor teams are part of this design to ensure a central point of contact in each local authority area, and these anchor teams meet on a regional basis to ensure consistency of approach.



- 2.6 Since the September 2023 reporting window, the four South West partner authorities have continued delivery of a series of strategically-aligned anchor projects incorporating in house activity and thematic grant schemes targeting private and third sector bodies. Open call projects have been progressing with the partner authorities and noting that Pembrokeshire progressed with a second-round open call in the period. There remains a consistency of approach while each local authority is tailoring implementation in line with local need. Short approval chains have continued to ensure that funding flows to providers swiftly.
- 2.7 Comprehensive recording and monitoring systems developed are functioning well and the lighter touch methodology approach continues in line with DLUHC requirements. The December 2023 period has seen projects adapting to this approach with the quality of claims improving. Sufficient due diligence is carried out to ensure proper controls remains in place.
- 2.8 All committed funds will be spent and mechanisms exist to ensure that underspends are quickly recycled to high demand elements of the programme, in line with our Regional Economic Delivery Plan. All delivery is based on well-known economic regeneration pressures with strong strategic alignment.
- 2.9 With the focus firmly on delivery given the limited time remaining - discussions regarding delivery extensions have been held with UK Government colleagues however no decision on this is likely until April – the importance of a timely decision here has been expressed, there is no guarantee at present that delivery will be allowed to progress beyond December 2024 and for programme closure by March 2025.
- 2.10 Project performance will continue to be closely monitored and where reprofiling or reallocation is required the programme flexibility will ensure that funds are allocated appropriately.
- 2.11 It remains unlikely that any further new projects will be adopted at this stage. However, anchor projects contain a wide range of thematic grant schemes, and the four authorities are very much welcoming the flexibility to ensure that funds are allocated to areas of pressure.
- 2.12 The initial split of funding remains broadly effective, but flexibility means that where necessary funds can easily be moved to accommodate additional demand. The focus remains very much on delivery of all approved activities given the relatively short delivery window remaining to December 2024.

2.13 Positive press and communications regarding SPF activity has been commonplace over the quarter. It is envisaged that there will be increased emphasis on opportunities for joint press on larger schemes due to the lead in period to the general election and we have communicated to local UK Gov reps that good examples exist.

### 3. Regional Performance Outputs:

3.1 Overall programme performance continues to accelerate, and all projects are now operational. Grant schemes are enabling swift access to funding for private and third sector organisations in particular. All four local authority delivery partners have governance arrangements in place to ensure robust management of the funds. The programme is virtually fully committed.

3.2 The flexibility of the programme is noted as a key benefit by most partners at all levels, and the ability to be able to respond swiftly to targeted funding pressures and adjust programme delivery to meet regional and local need.

3.3 Whilst expenditure overall is still behind our original profiles in the main due to condensed timescales from the Department for Levelling, Housing and Communities (DLUHC). There has been a significant increase in expenditure to the quarter ending 31 March 2024 compared to previous quarters, demonstrating that projects overall are now operating at full capacity, with the flow of positive case studies providing tangible evidence of this.

3.4 Significant milestones are being reached that give confidence in project delivery, for examples Swansea's Business Anchor project has now allocated just over £1m to over 120 small businesses. Carmarthenshire have awarded 99 grants to businesses to date. The Neath Port Talbot Sustainable Communities anchor project reports is most viewed webpages as Help with the Cost of Living (2,618 view), Household Bills, Childcare costs 1,559 views).

3.5 An extension of at least two quarters would help to mitigate this particularly for revenue projects that are largely staffing based, to compensate for the equivalent time lost during programme set up. This would also ensure that the timescales to ensure quality of impact across our businesses and communities is properly felt, rather than project sponsors and grant recipients rushing to meet excessively tight deadlines not of their own making.

3.6 As at March 2024 there are 149 projects delivering Core and Multiply funding in South West Wales (27 in Carmarthenshire, 50 in Pembrokeshire, 35 in Swansea and 37 in Neath Port Talbot).

3.7 A wide range of publicity and communications has taken place around project delivery highlighting the range of excellent work going on across the region. This includes case studies of grant awards at a variety of scales from smaller pre-start and community grants, through to larger capital schemes. Shared Prosperity Fund (SPF) projects such as Centre of Excellence in Mobile and Emerging Technology (CEMET) the National Products Biohub are featured in national level conferences. Skills programmes are supporting people across a wide range of provision. Carmarthenshire County Council hosted a Networking Meeting on 21 March to bring their standalone projects and Council Anchor teams together along with some members of their Regeneration Partnership to exchange views and good practice.

3.8 The ability to invest in regionally planned local delivery has been very welcome indeed and enabled dove-tailing with Welsh Government programmes and locally tailored interventions for private and third sector. This is enabling sustainable local job creation and providing key support at a challenging time for regional and local economies.

#### 4. Timescales:

4.1 Delivery for approved projects up to December 2024

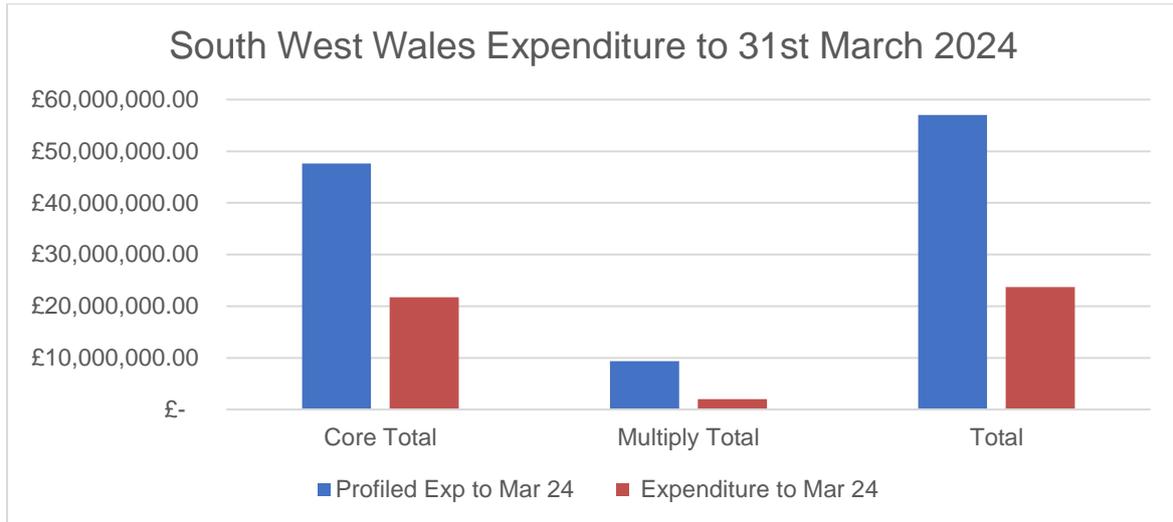
#### 5. Financial Impacts:

5.1 Expenditure

Regional Performance Monitoring (quarterly)

Quarter 1 March 2024

<b>SOUTH WEST WALES TOTAL</b>		
	Profiled Expenditure to March 24	Expenditure to March 24
Core Total	£47,624,252.33	£21,699,342.26
Multiply Total	£9,368,456.67	£2,005,258.23
<b>Total</b>	<b>£56,992,709.00</b>	<b>£23,704,600.50</b>



## 6. South West Wales Regional Outputs and Outcomes:

### 6.1 Communities and Place

Outputs / Outcomes		Achieved
Communities and Place	Amount of green or blue space created or improved (m2)	530
	Number of households supported to take energy efficiency measures	175
	Number of neighbourhood improvements undertaken	185
	Number of organisations receiving grants	282
	Number of people reached	190,975
	Number of trees planted	230
	Increased visitor numbers	82,078
	No of volunteering opportunities created as result of support	93

### 6.2 Support Local Business

Outputs / Outcomes		Achieved
Supporting Local Business	No of enterprises receiving grants (May 2025)	472
	Value of business grants awarded (May 2025)	£5.2m
	No of enterprises receiving non financial support	477
	No of potential entrepreneurs assisted to be enterprise ready	39
	Jobs safeguarded as a result of support (FTE)	60

### 6.3 People, Skills and Multiply

Outputs / Outcomes		Achieved
People & Skills and Multiply	Number of economically inactive people engaging with key worker support services	222
	Number of people attending training sessions	255
	Number of people in employment engaging with skills system	93
	Number of people supported to engage in life skills	397
	Number of people supported to gain a qualification	220
	Number of people supported to participate in education	234
	Number of people taking part in work experience programmes	209
	Number of people participating in Multiply funded courses	145
	Number of adults participating in Multiply courses in maths qualifications (up to and including Level 2 equivalent)	113

## 7. Integrated Impact Assessment:

7.1 The CJC is subject to the Equality Act (Public Sector Equality Duty and the socio-economic duty), the Well-being of Future Generations (Wales) Act 2015 and the Welsh Language (Wales) Measure, and must in the exercise of their functions, have due regard to the need to:

- Eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited by the Acts.
- Advance equality of opportunity between people who share a protected characteristic and those who do not.
- Foster good relations between people who share a protected characteristic and those who do not.
- Deliver better outcomes for those people who experience socio-economic disadvantage
- Consider opportunities for people to use the Welsh language
- Treat the Welsh language no less favourably than English.
- Ensure that the needs of the present are met without compromising the ability of future generations to meet their own needs.

In recognition of the above duties, the CJC has adopted an Integrated Impact Assessment (IIA) Tool which allows for a two stage approach to be undertaken to measure any potential impact of its decisions.

**No action required as this report is for information only.**



The CJC approved its Corporate Plan 2023-2028 in March 2023. The Corporate Plan includes the CJC's Equality Objective which is set out below for ease of reference:

*“To deliver a more equal South West Wales by 2035 by contributing towards:*

- (a) The achievement of the [Welsh Government's long-term equality aim](#) of eliminating inequality caused by poverty;
- (b) The achievement of the [Equality statement set out in Llwybr Newydd](#) which is to make our transport services and infrastructure accessible and inclusive by aiming to remove the physical, attitudinal, environmental, systemic, linguistic and economic barriers that prevent people from using sustainable transport,

And

- (c) [The achievement of the Welsh Government's long-term equality aims](#) of cohesive communities that are resilient, fair and equal and where everyone is able to participate in political, public and everyday life. There will be no room for racism and / or discrimination of any kind.”

## **Well-being of Future Generations (Wales) Act 2015**

Alignment with CJC Corporate Plan 2023-2028 and the identified CJC Well-being objectives:

7.2 The Well-being of Future Generations (Wales) Act 2015 mandates that public bodies in Wales must carry out sustainable development. Sustainable development means the process of improving the economic, social, environmental and cultural well-being of Wales by taking action, in accordance with the sustainable development principle, aimed at achieving the 'well-being goals'.

7.3 The CJC approved its Corporate Plan 2023-2028 in March 2023. The Corporate Plan contains the CJC's well-being objectives and frames the corporate direction of travel. To this end, it is considered that the recommendation(s) contained within this report align(s) to the corporate policy framework of the CJC as set out within its Corporate Plan.

**Well-being Objective 1**

*“To collaboratively deliver the Regional Economic Delivery Plan and Regional Energy Strategy thereby improving the decarbonised economic well-being of South West Wales for our future generations.”*

**Well-Being Objective 2**

*“To produce a Regional Transport Plan for South West Wales that is founded on collaboration and enables the delivery of a transport system which is good for our current and future generations of people and communities, good for our environment and good for our economy and places (rural and urban).”*

**Well-Being Objective 3**

*“To produce a sound, deliverable, co-ordinated and locally distinctive Strategic Development Plan for South West Wales which is founded on stakeholder engagement and collaboration and which clearly sets out the scale and location of future growth for our future generations.”*

**8. Workforce Impacts:**

8.1 There are no workforce impacts associated with this report

**9. Legal Impacts:**

9.1 There are no legal impacts associated with this report as for information only.

**10. Risk Management Impacts:**

10.1 No impacts

**11. Consultation:**

11.1 No requirement as this report is for information only.

**12. Reasons for Proposed Decision:**

12.1 No requirement as this report is for information only.

**13. Implementation of Decision:**

13.1 No requirement as this report is for information only.

**14. Appendices:**

14.1 None

## 15. List of Background Papers:

- 15.1 Economic Well-being and Regional Economic Development Sub-Committee 15<sup>th</sup>  
April 2024 – Agenda Item 4 Delivery Update – Shared Prosperity Fund (SPF)

[Agenda for South West Wales Corporate Joint Committee - Economic Well Being and Regional Economic Development Sub-Committee on Monday, 15th April, 2024, 2.00 pm: NPT CBC](#)

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## SOUTH WEST WALES CORPORATE JOINT COMMITTEE (SWWCJC)

30<sup>th</sup> July 2024

### Report of the Chief Executive

**Report Title:** Corporate Plan 2023-2028 version 2 (2024-2025 Priorities)

<p><b>Purpose of Report</b></p>	<p>Following the Overview and Scrutiny Sub Committee held on 16<sup>th</sup> July 2024;</p> <p>To advise the Members of South West Wales Corporate Joint Committee (SWWCJC) of the draft version two of the Corporate Plan, to include revised actions that the South West Wales Corporate Joint Committee (SWWCJC) proposes to deliver the Wellbeing Objectives set for 2024/25 and seek their endorsement and approval.</p>
<p><b>Recommendation(s)</b></p>	<p>It is recommended that Members of South West Wales Corporate Joint Committee (SWWCJC) approve the draft version two of the Corporate Plan 2023 – 2028.</p> <p>Note.          The proposed actions to deliver the well-being objectives have been updated following the consultation undertaken during January 2024.</p>
<p><b>Report Author</b></p>	<p>Will Bramble Will Bramble, Corporate Joint Committee Chief Executive &amp; Kristy Tillman</p>
<p><b>Finance Officer</b></p>	<p>Chris Moore</p>
<p><b>Legal Officer</b></p>	<p>Craig Griffiths</p>

### 1. Introduction / Background:



1.1 The South West Wales Corporate Joint Committee (SWWCJC) approved the Corporate Plan 2023-2028 in October 2022. The Plan set out the following three objectives.

- To **collaboratively deliver the Regional Economic Delivery Plan and Regional Energy Strategy** thereby improving the decarbonised economic well-being of South West Wales for our future generations.
- To **produce a Regional Transport Plan for South West Wales** that is founded on collaboration and enables the delivery of a transport system which is good for our current and future generations of people and communities, good for our environment and good for our economy and places (rural and urban).
- To **produce a sound, deliverable, co-ordinated and locally distinctive Strategic Development Plan for South West Wales** which is founded on stakeholder engagement and collaboration, which clearly sets out the scale and location of future growth for our future generations. The Corporate Joint Committee (CJC) can also choose to include additional parties which are described as Co-opted partners and/or advisors.

1.2 The Plan's appendix sets out the actions/steps to be taken to achieve the wellbeing objectives, including timescale and measures. A number of these actions have been achieved and considered satisfied.

This report proposes no change to the wellbeing objectives set for the SWWCJC, however, the actions/steps that the SWWCJC proposes to take in 2024/25 in pursuit of the wellbeing objectives have been reviewed and updated with consideration to the consultation feedback.

Note. This will be subject to the Committees endorsement of the proposed actions updated following the feedback received from the consultation concluded on 18th February 2024.

## 2. Consultation Overview:



2.1 The Corporate Plan adopted for 2023-2028 by the South West Wales Corporate Joint Committee sets out three well-being objectives. Whilst there are no changes to the objectives set for the Corporate Joint Committee it does require an update on the actions/steps that the Committee proposes to take in 2024-2025 in pursuit of those objectives, subject to sufficient resources being available.

2.2 Public Consultation was undertaken between 26<sup>th</sup> January - 18<sup>th</sup> February 2024 to gain views on the actions/steps proposed under each of the three wellbeing objectives. Sixteen responses were received.

### 3. Economic Well-being and Energy

#### 3.1 Economic Well-being and Energy Objective (1) with associated steps/ actions:

To collaboratively progress the implementation of the Regional Economic Delivery Plan and Regional Energy Strategy thereby improving the decarbonised economic well-being of South West Wales for our future generations Regional Economic Well-being.

- Explore opportunities to support the range of activities set out in the Investment Zone prospectus.
- Further develop the skills and supply chain arrangements across the region to maximise the benefits from investments in Floating Offshore Wind and wider energy transition developments.
- Work to clarify the successor funding arrangements for Shared Prosperity Fund and Levelling Up funding.
- Continue to develop work to improve the promotion of and access to investment opportunities across the region.
- Further develop the regional work to enhance the visitor economy.
- Continue to work with Net Zero Industry Wales to develop a regional investment pack, to promote the area to potential investors.
- Test the Regional Energy Strategy to ensure its deliverability and support the completion of work to establish the Local Area Energy Plans.

#### 3.2 Economic Well-being Objective 1 – Priorities – Views of our Stakeholders

- 69% (11) Agree
- 13% (2) Disagree
- 13% (2) Don't know
- 6% (1) Strongly disagree

#### 3.3 Suggestions informed by the consultation to add or make amendment to the proposed actions



- The need to ensure balance and proportionality towards achieving Net Zero, without impacting the economy
- Net Zero targets need to be proportionate to the locality without impacting the local economy and added impoverishment.
- Consider the benefits of agile or remote support functions
- Promote opportunity for the Waterfront for both local and visitor purposes
- Promote wider opportunities for funding and business startups

## 4. Regional Transport

### 4.1 Regional Transport Well-being Objective (2) with associated steps/ actions:

To produce a Regional Transport Plan for South West Wales that is founded on collaboration and enables the delivery of a transport system which is good for our current and future generations of people and communities, good for our environment and good for our economy and places (rural and urban).

- Further progress the development of the Regional Transport Plan in line with the delivery agreement submitted to Welsh Government in 2023/24.
- Continue to lobby Welsh Government for the funding necessary to meet the statutory duty to prepare a regional transport plan.

### 4.2 Regional Transport Plan (RTP) Well-being Objective 2 – Priorities – Views of our Stakeholders

- 50% (8) Agree
- 25% (4) Disagree
- 13% (2) Strongly agree
- 6% (1) Strongly disagree
- 6% (1) Don't know

### 4.3 Suggestions informed by the consultation to add or make amendment to the proposed actions

- The Regional Transport Plan to include all methods of travel not just cycling to ensure the needs of the community.



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- Seek opportunities to compete with other countries
- Focus needs to be on a sustainable, affordable and reliable transport network in the West and Mid west of Wales. Penalising the use of the congested M4 through tighter restrictions and the use of personal transport by levying excessive charges parking, etc is harming the economy.
- Improve the availability of bus services within rural areas
- A feeling that transport is being cut and not improved. A further understanding to gain an insight to the research and criteria behind the target measure of 75% cars being electric by 2035 is needed.
- Improve public engagement to ensure the barriers associated with accessing public transport, cost of driving, positioning of electric charging stations (most aren't suitable for wheelchair users) can be voiced.

## 5. Strategic Planning

### 5.1 Strategic Development Plan (SDP) Objective (3) with associated steps/ actions:

To produce a sound, deliverable, co-ordinated and locally distinctive Strategic Development Plan for South West Wales which is founded on stakeholder engagement and collaboration and which clearly sets out the scale and location of future growth for our future generations.

- Prepare to start the process of developing the regional Strategic Plan for South West Wales once in receipt of Welsh Government guidance, together with the appropriate budget with reliance on Welsh Government funding.
- Investigate the options for delivering the expertise and support needed to complete the Strategic Development Plan.

### 5.2 Strategic Development Plan (SDP) Well-being Objective 3 – Priorities – Views of our Stakeholders

- 56% (9) Agree
- 13% (2) Disagree
- 6% (1) Strongly agree
- 13% (1) Strongly disagree
- 13% (2) Don't know

### 5.3 Suggestions informed by the consultation to add or make amendment to the proposed actions

- Start the development without final guidance

Note. This would not be appropriate as there is reliance upon the South



West Wales Corporate Joint Committee (SWWCJC) to secure funding from Welsh Government to initiate the Strategic Development Plan process in accordance with the guidance.

- Listen to the electorate  
 Note. The South West Wales Corporate Joint Committee (SWWCJC) will undertake consultation and engagement throughout preparation and development of the Strategic Development Plan, as a mandatory requirement.
  - Accountability for projects  
 Note. The purpose of the Strategic Development Plan has focus on issues that cross Local Planning Authority boundaries and will consider how people in each of the four regions in Wales go about their day to day lives to include working and commuting patterns to shopping and leisure activities.
- The SDP does not cover the delivery of projects.
- Consider the long-term objectives for jobs and businesses, together with attracting larger enterprises.  
 Note. These objectives are already included within the Local Development Plans.
  - Ensure engagement and collaboration processes & systems are incorporated  
 Note. These processes are adopted as statutory requirements of the Local Development Plan making process.

## 6. Consultation 2024 -

### What impact will the consultation have to inform the South West Wales Corporate Joint Committee (SWWCJC) priorities for 2024-25

The South West Wales Corporate Joint Committee (SWWCJC) hold the views and interests of the those living, working and visiting the region at the heart of our decisions.



We endeavour to promote an active and holistic approach to promote sustainable futures amongst the region and indeed for Wales. Engagement with our stakeholders is vital, whilst we engage using several methods and approaches, the views of our communities are especially important to ensure representation.

The proposed steps will be refined in light of consultation responses received and a final set of proposed actions/steps will be submitted to the SWWCJC for approval as part of the corporate planning process. The final proposal will include timescales, resource allocations and the means of monitoring progress.

The views and suggestions gained from the consultation will aid and refine the action plan for each objective, the additional actions are as follows:

### 6.1 Wellbeing Objective 1 Economic Wellbeing and Energy

- Further consideration will be given to the views and suggestions received from the consultation.
- The need to ensure balance and proportionality towards achieving Net Zero, without impacting the economy.
- Net Zero targets need to be proportionate to the locality without impacting the local economy and added impoverishment.
- Consider benefits of agile or remote support functions
- Promote opportunity for the Waterfront for both local and visitor purposes
- Promote wider opportunities for funding and business startups  
 Note. The Regeneration Directors Group are covering this opportunity in accordance with the Regional Economic Delivery Plan (REDP).

### 6.2 Wellbeing Objective 2 Regional Transport Plan (RTP)

- Further consideration will be given to the views and suggestions received from the consultation.

Note. Consideration will be given to how RTP integrates and aligns with plans to develop the strategic ports of Milford Haven and Port Talbot and also how the



RTP integrates and aligns with plans to develop the wider network of ports and airports in the region.

- Improve the availability of bus services within rural areas
- Improve public engagement to ensure the barriers associated with accessing public transport can be voiced.

### 6.3 Wellbeing Objective 3 Strategic Development Plan (SDP)

- Start the development without final guidance  
 Note. This would not be appropriate as there is reliance upon the South West Wales Corporate Joint Committee (SWWCJC) to secure funding from Welsh Government to initiate the Strategic Development Plan process in accordance with the guidance.

However, steps are being taken to develop the Replacement Local Development Plan (RLDP) and the Regional Transport Plan (RTP) in a way that will start to create the evidence base to support the Strategic Development Plan (SDP).

- Listen to the electorate  
 Note. The South West Wales Corporate Joint Committee (SWWCJC) will undertake consultation and engagement throughout preparation and development of the Strategic Development Plan, as a mandatory requirement.
- Accountability for projects  
 Note. The purpose of the Strategic Development Plan has focus on issues that cross Local Planning Authority boundaries and will consider how people in each of the four regions in Wales go about their day to day lives to include working and commuting patterns to shopping and leisure activities.

The SDP does not cover the delivery of projects.

- Consider the long-term objectives for jobs and businesses, together with attracting larger enterprises.  
 Note. These objectives are already included within the Local Development Plans.
- Ensure engagement and collaboration processes & systems are incorporated  
 Note. These processes are adopted as statutory requirements of the Local



## Development Plan making process

### 7. Financial Impacts:

7.1 The resources available to the Corporate Joint Committee are finite and therefore the programmes of work will need to be deliverable within the budget constraints, further representation will be made through Welsh Local Government Association (WLGA) and to Welsh Minister regarding the resource impacts of the statutory duties placed upon CJC's.

### 8. Integrated Impact Assessment:

8.1 The CJC is subject to the Equality Act (Public Sector Equality Duty and the socio-economic duty), the Well-being of Future Generations (Wales) Act 2015 and the Welsh Language (Wales) Measure, and must in the exercise of their functions, have due regard to the need to:

- Eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited by the Acts.
- Advance equality of opportunity between people who share a protected characteristic and those who do not.
- Foster good relations between people who share a protected characteristic and those who do not.
- Deliver better outcomes for those people who experience socio-economic disadvantage.
- Consider opportunities for people to use the Welsh language.
- Treat the Welsh language no less favourably than English.
- Ensure that the needs of the present are met without compromising the ability of future generations to meet their own needs.

8.2 In recognition of the above duties, the CJC has adopted an Integrated Impact Assessment (IIA) Tool which allows for a two-stage approach to be undertaken to measure any potential impact of its decisions.

**The full IIA was applicable and undertaken as the Corporate Plan is a strategic document. Please refer to Appendix B Corporate Plan IIA.**

**Further consultation and engagement will be undertaken in due course**



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**associated to the SWWCJC Functions. This information gained will inform policies, functions and programmes and will be subject to the IIA process.**

**Action – Continue as planned.**

8.3 The CJC approved its Corporate Plan 2023-2028 in March 2023. The Corporate Plan includes the CJC’s Equality Objective which is set out below for ease of reference:

*“To deliver a more equal South West Wales by 2035 by contributing towards:*

- (a) The achievement of the [Welsh Government’s long-term equality aim](#) of eliminating inequality caused by poverty;*
  
- (b) The achievement of the [Equality statement set out in Llwybr Newydd](#) which is to make our transport services and infrastructure accessible and inclusive by aiming to remove the physical, attitudinal, environmental, systemic, linguistic and economic barriers that prevent people from using sustainable transport,*  
  
*and*
  
- (c) The achievement of the [Welsh Government’s long-term equality aims](#) of cohesive communities that are resilient, fair and equal and where everyone is able to participate in political, public and everyday life. There will be no room for racism and / or discrimination of any kind.”*

### **Well-being of Future Generations (Wales) Act 2015**

Alignment with CJC Corporate Plan 2023-2028 and the identified CJC Well-being objectives:

The Well-being of Future Generations (Wales) Act 2015 mandates that public bodies in Wales must carry out sustainable development. Sustainable development means the process of improving the economic, social, environmental and cultural well-being of Wales by taking action, in accordance with the sustainable development principle, aimed at achieving the ‘well-being goals’.

The CJC approved its Corporate Plan 2023-2028 in March 2023. The Corporate



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Plan contains the CJC's well-being objectives and frames the corporate direction of travel. To this end, it is considered that the recommendation(s) contained within this report align(s) to the corporate policy framework of the CJC as set out within its Corporate Plan, most notably in terms of Well-being Objective(s) as outlined below for ease of reference:

**Well-being Objective 1**

*“To collaboratively deliver the Regional Economic Delivery Plan and Regional Energy Strategy thereby improving the decarbonised economic well-being of South West Wales for our future generations.”*

**Well-Being Objective 2**

*“To produce a Regional Transport Plan for South West Wales that is founded on collaboration and enables the delivery of a transport system which is good for our current and future generations of people and communities, good for our environment and good for our economy and places (rural and urban).”*

**Well-Being Objective 3**

*“To produce a sound, deliverable, co-ordinated and locally distinctive Strategic Development Plan for South West Wales which is founded on stakeholder engagement and collaboration and which clearly sets out the scale and location of future growth for our future generations.”*

Following the consultation, the proposed actions to deliver the wellbeing objectives have been updated to include the feedback received, however, these remain unchanged.

**9. Workforce Impacts:**

9.1 There are minimal workforce impacts for the CJC to be concerned with in relation to this report.

**10. Legal Impacts:**

10.1 There is no requirement to undertake public consultation on the updating of priorities as part of the Well-being of Future Generations (Wales) Act 2015, consultation is only required when setting or changing objectives.



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However, the SWWCJC has consulted on the proposed actions for 2024-25.

## 11. Risk Management Impacts:

- 11.1 Failure to update the actions/steps would create a risk that the wellbeing objectives would not be achieved, adversely impacting the reputation of the South West Wales Corporate Joint Committee.

## 12. Consultation:

- 12.1 There is no requirement to undertake public consultation on the updating of priorities as part of the Well-being of Future Generations (Wales) Act 2015, consultation is only required when setting or changing objectives.

However, the SWWCJC has consulted on the proposed actions for 2024-25.

## 13. Reasons for Proposed Decision:

- 13.1 Following the Overview and Scrutiny Sub Committee held on 16th July 2024;

To advise the Members of South West Wales Corporate Joint Committee (SWWCJC) of the draft version two of the Corporate Plan, to include revised actions the South West Wales Corporate Joint Committee (SWWCJC) proposes to deliver the Wellbeing Objectives set for 2024/25 and seek their endorsement and approval.

## 14. Recommendation/s:

- 14.1 It is recommended that Members of South West Wales Corporate Joint Committee (SWWCJC) approve the draft version two of the Corporate Plan 2023 – 2028.

Note.

The proposed actions to deliver the wellbeing objectives have been updated following the consultation undertaken during January 2024.



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## 15. Implementation of Decision:

15.1 Following the conclusion of the 3 day call in period.

## 16. Appendices:

Appendix A – SWWCJC Corporate Plan 2023-2028 version 002  
2024-2025 Priorities Draft 002

Appendix B – Corporate Plan 2023 – 2028 version 002 - IIA

Appendix C – Corporate Plan Priorities 2024 \_2025 Consultation Summary 19.02.2024

## 17. List of Background Papers:

### **SWWCJC 30<sup>th</sup> March 2023**

Agenda Item 6. Corporate Plan 2023-2028

[Agenda for South West Wales Corporate Joint Committee on Thursday, 30th March, 2023, 2.00 pm: NPT CBC](#)

### **SWWCJC 5<sup>th</sup> December 2023**

Agenda item 8. Corporate Plan Priorities 2024-2025 – Permission to Consult

[Agenda for South West Wales Corporate Joint Committee on Tuesday, 5th December, 2023, 10.00 am: NPT CBC](#)



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Neath Port Talbot Council



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# **The South West Wales Corporate Joint Committee (SWWCJC)**

## **Corporate Plan 2023-2028**

March 2023 version 002 (updated March 2024)

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## Foreword

As Chairman of the South West Wales Corporate Joint Committee (CJC), I am pleased to introduce our Corporate Plan for 2023-2028.

Over the next 5 years; this CJC will build upon the strong partnership arrangements already in place - making progress (where resource allows) in further developing arrangements for strategic planning for transport, whilst beginning to deliver our agreed regional aspirations for energy and economic development - as well as paving the way for the region to produce its first Strategic Development Plan.

Whilst the outlook for public spending is very challenging, we also see significant opportunities to grow the regional economy and are committed to working together to realise those opportunities.

*Cllr Rob Stewart, Chairman of the South West Wales Corporate Joint Committee  
2022-2023 and the Leader of the City and County of Swansea*

## 1.0. Introduction

### What are Corporate Joint Committees and what are their functions?

1.1 The Local Government and Elections (Wales) Act 2021 (the LGE Act) created the framework for a consistent mechanism for regional collaboration between local government authorities, namely Corporate Joint Committees (CJCs). The LGE Act provides for the establishment of CJCs through Regulations (CJC Establishment Regulations).

1.2 CJC's will exercise functions relating to strategic development planning and regional transport planning. They will also be able to do things to promote the economic well-being of their areas. In contrast to other joint committee arrangements, CJCs are separate corporate bodies that can employ staff, hold assets and budgets, and undertake functions.

1.3 The South West Wales CJC (SWWCJC) comprises Carmarthenshire County Council, the City and County of Swansea Council, Pembrokeshire County Council and Neath Port Talbot County Borough Council ("the Constituent Councils"). In respect of some development planning functions, both Pembrokeshire National Park and Brecon Beacons National Park are also members.

1.4 The members of the SWWCJC are: the executive leaders of Carmarthenshire County Council, Neath Port Talbot County Borough Council, Pembrokeshire County Council, The City and County of Swansea along with a member of the Brecon Beacons National Park Authority, and a member of the Pembrokeshire Coast National Park Authority.

1.5 Our members are entitled to vote in relation to any matter, except that the Brecon Beacons National Park and Pembrokeshire Coast National Park Authority (together the “NPAs”) members may only vote where the matter to be decided is about strategic planning functions.

1.6 [Reference should also be made to the information already set out online, including detailed information on our constitution and governance arrangements.](#)

### Purpose of this Plan

1.7 This Plan will capture our progress to date as well as set out our future ambitions in the form of a vision and well-being objectives. It will also allow us to chart the progress we are making in respect of our public sector duties.

## 2.0 Introducing South West Wales

### High level Overview and Spatial Context

2.1 [Future Wales - The National Plan 2040](#) (published February 2021) outlines that South West Wales has a population of over 700,000 and that *“this large and diverse region includes extensive rural areas and urbanised, industrialised built-up areas around Wales’ second city, Swansea”* (p142).

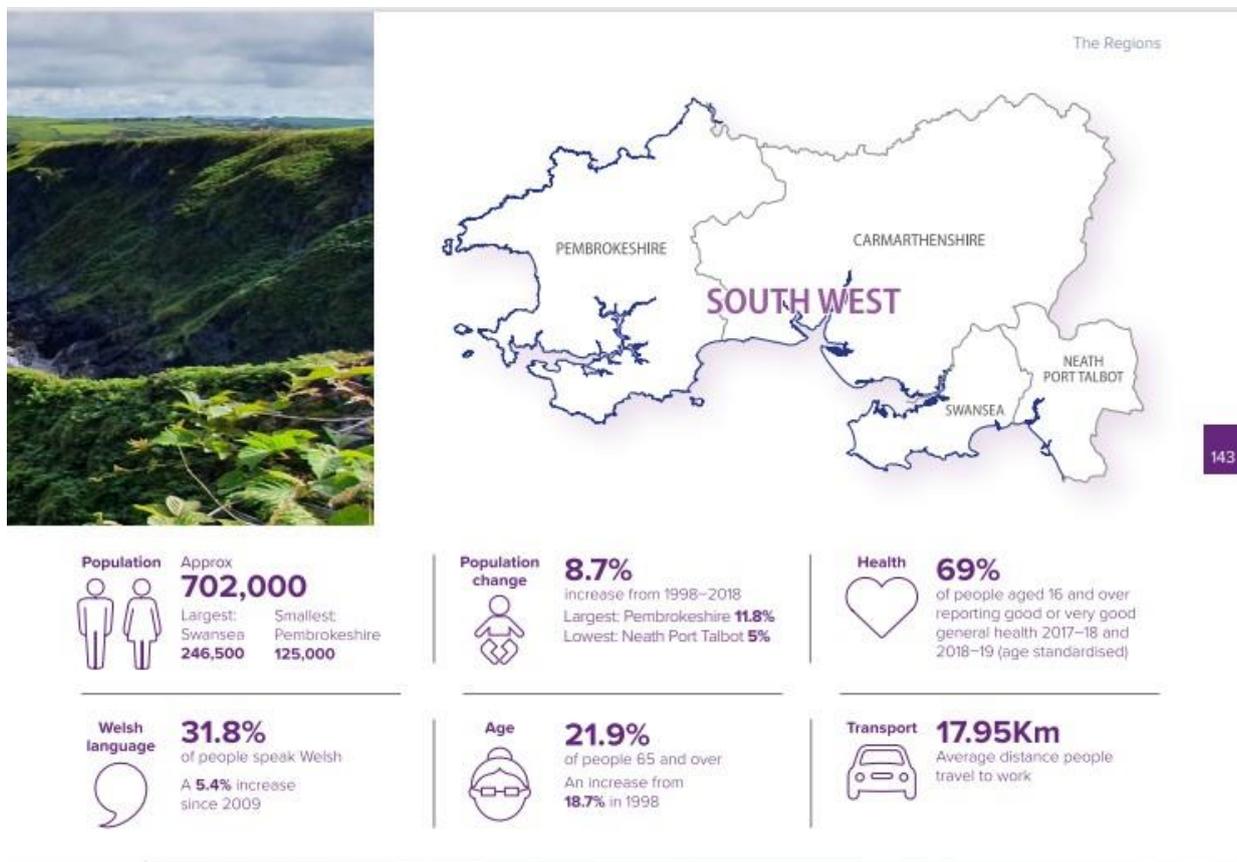
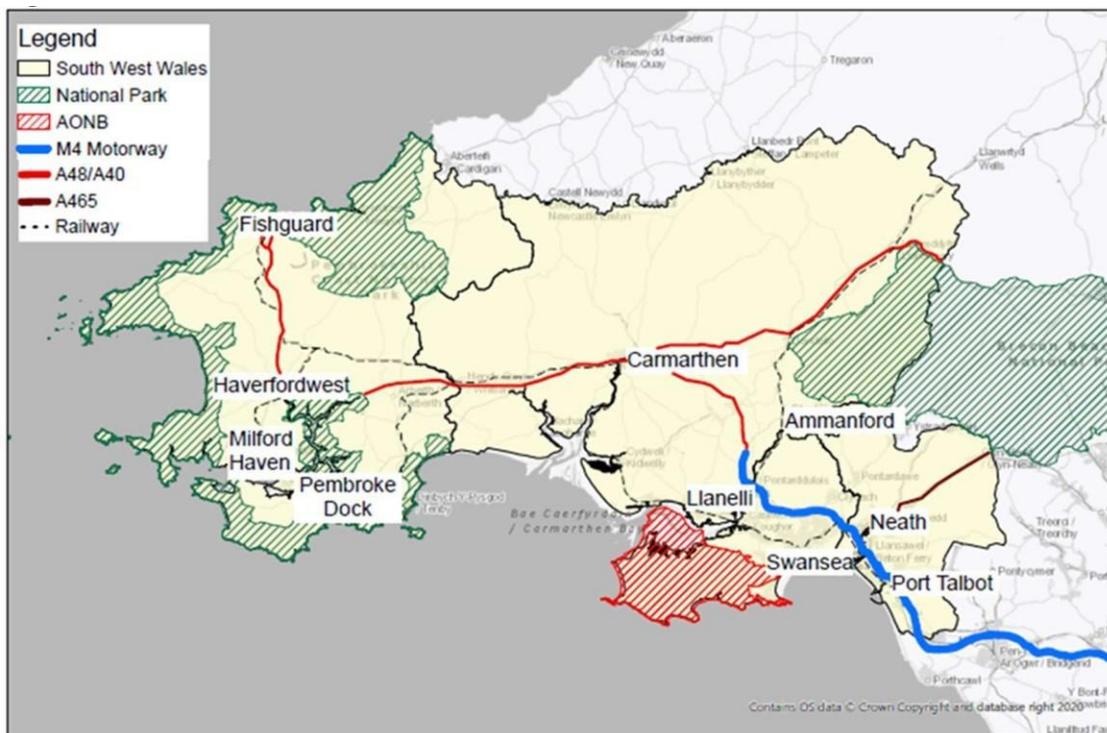


FIGURE 1 - HIGH LEVEL OVERVIEW – EXTRACT FROM FUTURE WALES

The [South West Wales Regional Economic Delivery Plan](#) – REDP- (dated September 2021) states at paragraph 1.2 that *“Economically, our industrial heritage combines with some of the UK’s most significant marine energy potential, driving*

major opportunities for decarbonisation and the growth of the UK's Green Economy. Environmentally, the coastline and countryside – including the Pembrokeshire Coast and Brecon Beacons National Parks and the Gower Area of Outstanding Natural Beauty – contribute to a superb visitor offer and quality of life. Culturally, the region encompasses the dynamic, growing university city of Swansea, a diverse and distinctive network of rural towns and an increasingly vibrant Welsh language”.



**FIGURE 2 – SPATIAL CONTEXT – EXTRACT FROM THE SOUTH WEST WALES REDP**

Source: Produced by SQW 2021. Licence 100030994. Contains OS data © Crown copyright [and database right] (2020)

## High level issues identification and policy review

2.2 The REDP was endorsed as the regional strategy for the economic wellbeing strand of our work programme [at our meeting of March 15 2022](#). Furthermore at the same meeting, we endorsed the [South West Wales Regional Energy Strategy](#).

South West Wales Economic Delivery Plan (September 2021)

2.3 The REDP sets out an ambitious ‘route map’ for the development of the region’s economy over the next ten years, identifying priorities for intervention and setting out how business, government, education, voluntary/ community organisations, social enterprises and other partners can work together to bring them forward. The 3 ambitions and 3 missions are outlined below.



FIGURE 3 – REDP – AMBITIONS AND MISSIONS (EXTRACT FROM REDP)

South West Wales Energy Strategy (March 2022)

2.4 The South West region is ‘over-consuming’ and, whilst consumption has – and is – reducing, the current trajectory is not on track to achieve the net zero targets

by 2050 (2030 for the public sector). Figure 4 overleaf sets out the 2035 Vision and six regional priorities as extracted from [the Strategy Summary Document](#).

#### Future Wales – The National Plan 2040 (February 2021)

2.5 [Future Wales](#) is a development plan which sets the national direction in Wales to 2040. It is a Spatial Plan, setting out a broad direction for where investment and development should take place. Future Wales is not however prescriptive about the exact locations/sites where development will take place or how much specific settlements will grow. It will be for Strategic Development Plans (SDPs) to interpret issues such as the scale of national and regional growth areas within their respective geographical boundary and to consider ‘larger than local issues’ at a regional level and in a strategic manner. We will be required to prepare an SDP for South West Wales (Future Wales identifies 4 regions in total across Wales). The process for preparing an SDP broadly mirrors that of the Local Development Plan (LDP) process and an SDP must be in ‘General Conformity’ with the National Development Framework.

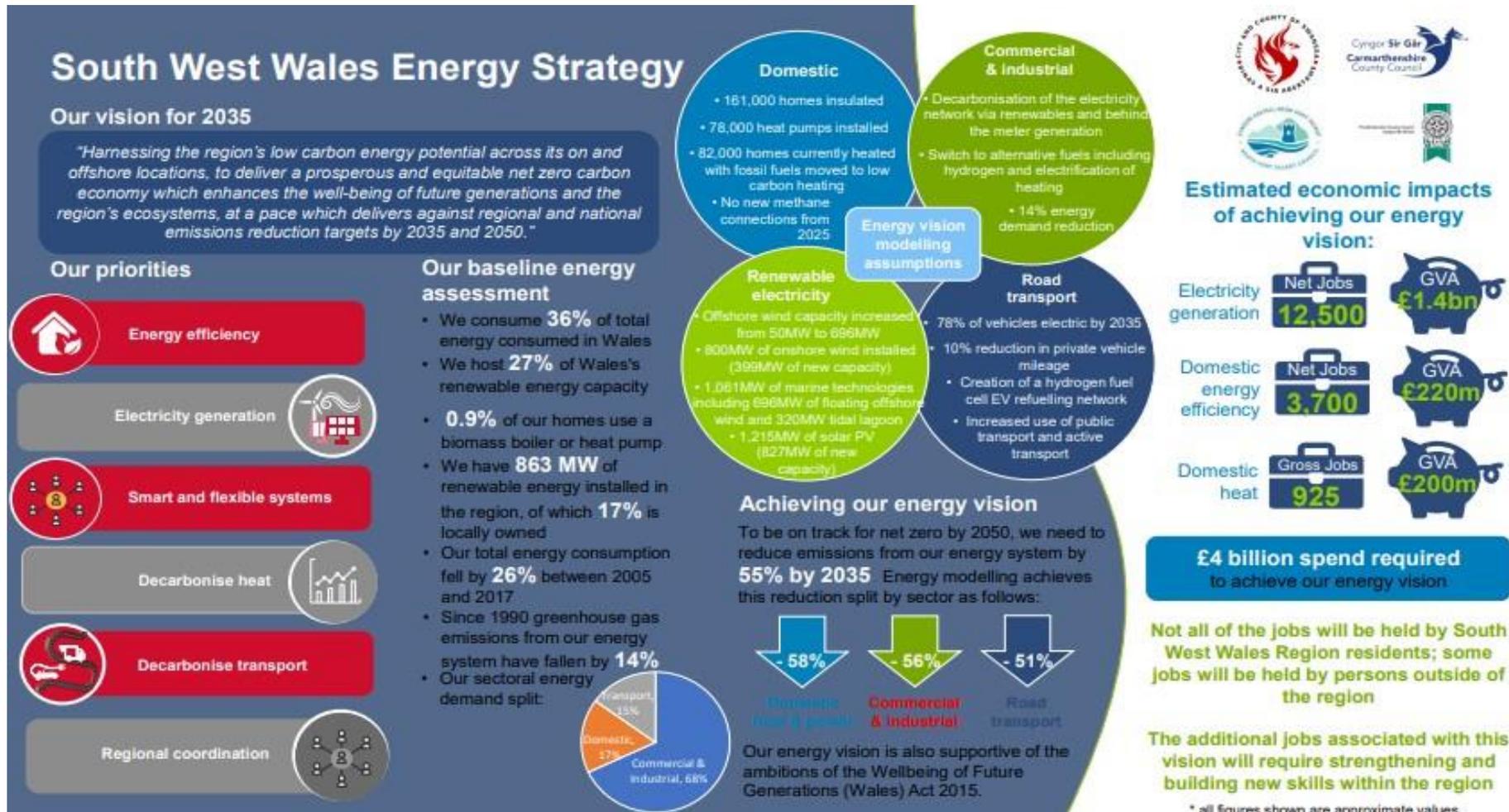


FIGURE 4 - SOUTH WEST WALES REGIONAL ENERGY STRATEGY (EXTRACT FROM STRATEGY SUMMARY DOCUMENT)

2.6 Future Wales contains 11 outcomes which are listed below:

*“A Wales where people live*

- 1. .. and work in connected, inclusive and healthy places;*
- 2.in vibrant rural places with access to homes, jobs and services;*
- 3.in distinctive regions that tackle health and socio-economic; inequality through sustainable growth*
- 4.in places with a thriving Welsh Language;*
- 5.and work in towns and cities which are a focus and springboard for sustainable growth;*
- 6.in places where prosperity, innovation and culture are promoted;*
- 7.in places where travel is sustainable;*
- 8.in places with world-class digital infrastructure;*
- 9.in places that sustainably manage their natural resources and reduce pollution;*
- 10.in places with biodiverse, resilient and connected ecosystems, and*
- 11.in places which are decarbonised and climate-resilient.”*

2.7 At page 144, Future Wales states that *“Across the South West region there are a range of strategic issues. Many of these issues have national, regional and local dimensions and will be delivered through coordinated action at all levels”.*

2.8 Future Wales sets out some specific policies for the South West region, as per the following:

- Policy 28 National Growth Area – Swansea Bay and Llanelli;
- Policy 29 Regional Growth Areas – Carmarthen and the Haven Towns;

- Policy 30 Green Belts in the South West;
- Policy 31 South West Metro, and
- Policy 32 Haven Waterway and Energy.

[Llwybr Newydd - The Wales Transport Strategy 2021 \(March 2021\)](#)

2.9 We also have a duty to prepare a Regional Transport Plan (RTP) setting out the priorities for our region.

2.10 It is considered that the content of the South West Wales RTP will be influenced [by Llwybr Newydd: The Wales Transport Strategy 2021 \(Llwybr Newydd\)](#).

A notable facet within Llwybr Newydd is the Sustainable Transport Hierarchy which promotes a modal shift and prioritises walking, cycling and public transport.

2.11 Figure 5 below sets out the vision, 3 priorities and the 4 well being objectives set out within Llwybr Newydd.



**FIGURE 5 – LLWYBR NEWYDD: THE WALES TRANSPORT STRATEGY (EXTRACT FROM LLWYBR NEWYDD)**

## The Swansea Bay City Deal

2.12 [Signed in 2017 - The Swansea Bay City Deal](#) is an investment of up to £1.3 billion in a portfolio of major programmes and projects across the Swansea Bay City Region – which is made up of Carmarthenshire, Neath Port Talbot, Pembrokeshire and Swansea. The City Deal is being funded, subject to the approval of project business cases, by the UK Government, the Welsh Government, the public sector and the private sector.

2.13 In the 15-year life span of the City Deal, the investment portfolio will boost the regional economy by at least £1.8 billion, while generating more than 9,000 jobs. City Deal programmes and projects are based on key themes including economic acceleration, life science and well-being, energy, smart manufacturing and digital.

## 3.0 Our Vision

### Approach

3.1 In formulating our vision, we have reviewed the high level policy review and issues capturing exercise undertaken in Section 2. To this end, we have extracted key 'visioning elements' which we feel set out an aspirational yet deliverable picture of the South West Wales we want in 2035.

3.2 Our Vision is time bound and is spatially relevant to South West Wales whilst also taking a national steer in the form of Future Wales and Llwybr Newydd. It provides a high level 'hook' that our well-being objectives can deliver upon.

### Identifying visioning elements

3.3 The following elements of our 2035 vision have been sourced from the 3 REDP Ambitions: *'resilient', 'sustainable', 'enterprising', 'ambitious', 'balanced' and 'inclusive'*.

3.4 The following elements of our 2035 vision have been utilised from the South West Wales Energy Strategy Vision: *'potential - on and offshore', 'prosperous and equitable', 'net zero carbon economy', 'the well-being of future generations', 'region's ecosystems', '2035' and '2050'*.

3.5 We have captured visioning elements from all 11 of the Future Wales Outcomes within our 2035 vision, including the reference to climate-resilience. We note that climate emergencies have been declared within the region in recent years amongst our constituent Councils.

3.6 In respect of Llwybr Newydd, we have captured the following elements from its Vision within our 2035 vision *"an accessible, sustainable and efficient transport system"*.

3.7 In noting the considerable ambition and projected beneficial impact of the [Swansea Bay City Deal](#), we have also referenced it within our 2035 vision.

### Our Vision for South West Wales 2035

3.8 ***“By 2035 South West Wales will be a place where people are living and working within a resilient, sustainable, enterprising, ambitious and climate resilient region that is serviced by world class digital infrastructure and is on track to achieve a net zero carbon economy by 2050, having already achieved its public sector decarbonisation target. The region is an integral part of Wales and is making a strong contribution to Wales as a whole nation.***

***It will be a distinctive region that tackles health and socio-economic inequality through sustainable growth. It will have vibrant rural places with access to homes, jobs and services, whilst people will also live and work in towns and cities which are a focus and springboard for sustainable growth. Prosperity, innovation and culture are promoted within the region and the importance of a sustainable and engaged agricultural sector is fully recognised.***

***A prosperous, resilient and equitable region that is maximising upon its on and offshore potential, South West Wales is a place where the Welsh language is thriving and the region continues to be a key contributor towards the national target of achieving a million Welsh speakers by 2050. Effective collaboration between the region’s decision and change makers from all sectors – including private industry – is demonstrated by the fact that the South West Wales Corporate Joint Committee continues to discharge all of its functions effectively. The region continues to feel the benefit from the Swansea Bay City Deal investment portfolio.***

***The need to enhance the well-being of future generations and ecosystems is firmly embedded within decision making structures that are balanced and inclusive and which recognise the need to sustainably manage our natural resources and reduce pollution resulting in places with biodiverse, resilient and connected ecosystems. People are living and working in connected, inclusive and healthy places with an accessible, sustainable and efficient transport system and where travel is sustainable.”***

## 4.0 Our aim and well-being objectives

### Our aim

4.1 We want to deliver our vision for 'South West Wales 2035'. We know where we want to get to, and now we need to map out how we are going to get there. This means that our aim over the next 5 years to 2028 is to:

- Complete all of the constitutional, corporate and governance aspects of the SWWCJC's establishment by the end of 2023;
- Deliver tangible betterment in terms of the region's economic well-being;
- Demonstrably lead the region further along its journey towards net zero;
- Progress the formulation of a Regional Transport Plan for the region; and
- Progress the formulation of a Strategic Development Plan for the region.

### How we will deliver

4.2 Whilst we remain ambitious, we must be realistic and open to change given the turbulence in the external operating environment.

4.3. We have set 3 well-being objectives (WBOs) to guide our initial work and are committed to revisiting these as the work of the CJC matures. We are taking an integrated approach as demonstrated by the fact that our well-being objectives will also be informing the formulation of our equality objective. We have reviewed the guidance on preparing well-being objectives [as set out within the 2020 Future Generations Report](#) - notably the emphasis on ensuring that we understand what we want to achieve.

## Our well-being objectives

### Well Being Objective 1

**4.4 To collaboratively deliver the Regional Economic Delivery Plan and Regional Energy Strategy thereby improving the decarbonised economic well-being of South West Wales for our future generations.**

4.5 Key to the delivery of this objective is the fact that we have [already endorsed the REDP and Regional Energy Strategy](#). It should be noted that the REDP sets out some initial key action areas to deliver against the ambitions and missions. These actions will form the basis of a 'living' action plan document, in the form of a project pipeline supplement, that will be regularly reviewed by regional partners and will evolve to embrace new investment proposals as they emerge. In terms of energy, it should be noted that a strategic action plan is the next stage of the regional energy planning process and is directed at turning the core principles and strategic priorities into reality.

4.6 The steps we will take to deliver this well-being objective are set out in Appendix 1 and 2. This sets out the action/steps, timescale and impact measures that we believe to be possible within the resources we expect to have available.

### Well Being Objective 2

**4.7 To produce a Regional Transport Plan for South West Wales that is founded on collaboration and enables the delivery of a transport system which is good for our current and future generations of people and communities, good for our environment and good for our economy and places (rural and urban).**

4.8 There is already considerable regional working on transport planning in South West Wales and we have based our future plans on these foundations. The RTP preparation process will be shaped by guidance issued by the Welsh Government (the draft guidance was issued in January 2023) but also by the resources that are made available to us.

4.9 The steps we will take to deliver this well-being objective are set out in Appendix 3. This sets out the action/steps, timescale and impact measures that we believe are possible within the resources we anticipate to be available.

#### Well Being Objective 3

**4.10 To produce a sound, deliverable, coordinated and locally distinctive Strategic Development Plan for South West Wales which is founded on stakeholder engagement and collaboration and which clearly sets out the scale and location of future growth for our future generations.**

4.11 There is already considerable regional working on development planning in South West Wales and we have based our future plans on these foundations. The preparation process will be shaped by guidance issued by the Welsh Government (Strategic Development Plans Manual) and the resources made available to us.

4.12 The steps we will take to deliver this well-being objective are set out in Appendix 4. This sets out the action/steps, timescale and impact measures that we believe to be possible within the resources we expect to have available.

## 5.0 Our Well-being Statement

### Overview - The Well-being of Future Generations (Wales) Act 2015

5.1 By embedding the requirements of [the WFG Act](#) into our corporate planning, we will ensure that it forms a central organising principle to the way we work. In this regard, we recognise the need to undertake the following steps:

- Set and publish wellbeing objectives [s3(2)(a)]
- Take all reasonable steps to meet those objectives [s3(2)(b)]
- Publish a statement about wellbeing objectives [s7(1)]
- Publish an annual report of progress [s13(1)and Sch1]
- Publish a response to a recommendation made by the Future Generations Commissioner [s22(4)]

### Our ways of working

5.2 The WFG Act places a duty on each public body to carry out sustainable development. Sustainable Development is defined as a process of improving the economic, social, environmental and cultural well-being of Wales. This needs to be done by taking action in accordance with the sustainable development principle so that the well-being goals are achieved. The principle is made up of five ways of working that public bodies are required to take into account when applying sustainable development. It should also be noted that the Constituent Councils will all be bound by their own requirements in regards the WFG Act. Whilst setting our own well-being objectives, we need to have regard to the Well-being Plans (WBPs) already in place across the region as part of a collaborative and integrated approach. The following sets out how we will embed the 5 ways of working:

**5.2.1 Looking to the long term so that we do not compromise the ability of future generations to meet their own needs:** The recognition of the importance of future generations is implicit within our vision and well-being objectives, most notably in the fact that the vision (and as such the objectives designed to deliver the vision) are framed within a time bound context i.e. ‘South West Wales 2035’. Our well-being objectives have also informed our equality objective. There will be specific opportunities to further embed these principles as the work develops – for example in undertaking the duty to prepare a Strategic Development Plan (WBO3) there will be a requirement for a range of impact assessments to be undertaken as part of this process – including a Sustainability Appraisal/Strategic Environmental Assessment.

**5.2.2 Taking an integrated approach so that public bodies look at all the well-being goals in deciding on their well-being objectives:** The National well-being goals have played a key role in the identification of the SWWCJC well-being objectives. In this regard, reference is made to Table 1 below.

**5.2.3 Involving a diversity of the population in the decisions that affect them:** This Plan was subject to consultation. The preparation of this Corporate Plan has engendered an increased awareness of the need for us to develop a Participation Strategy. In noting that the Constituent Councils will have their own strategies and engagement exercises, we do have an opportunity to develop an approach which is proportionate and does not duplicate existing provisions within the region. In respect of the WBO’s themselves, specific reference should be given to WBO3 which emphasises the fact that the SDP Plan making process will be subject to consultation as per the requirements to prepare a Community Involvement Scheme.

We will emphasise that a key message is one of involvement in the delivery of our well-being objectives and the undertaking of Plan making.

**5.2.4 Working with others in a collaborative way to find shared sustainable solutions;** Collaboration is at the very essence of the SWWCJC way of working, from the way it is constituted (i.e. leaders of the region's Councils) to the manner in which it is seeking to establish a co-option and advisory framework function. All 3 of our WBOs include reference to collaboration.

**5.2.5 Understanding the root causes of issues to prevent them from occurring:** The fact that there are a specific set of duties and powers that are relevant to the SWWCJC are pertinent considerations, however in noting this we have sought to develop an appreciation of the issues by virtue of the policy and issues capture exercise undertaken in Section 2. To this end, the vision (which in turn requires the well-being objectives to deliver upon it) is informed by an appreciation of the challenges and opportunities that we face – as demonstrated by the visioning elements exercise undertaken.

**5.3** We have put in place a clear flow and delivery pathway from the issues/policy review, through to the Vision and onto the 3 WBOs themselves. We know where we need to get to and how we are going to get there. We are confident that our WBOs are Specific Measurable Attainable and Relevant (i.e. we have duties and/or powers to deliver upon them by 2035) because they are legally deliverable and they also stem from an appreciation of the key issues, challenges and opportunities that we face in South West Wales.

5.4 In undertaking our functions, we are actively embedding the WFG Act 5 ways of working into our corporate governance. Also, in setting our own well-being objectives, we note the need to have regard to Well-being Plans (WBPs) across the region. We will seek to work in an integrated and collaborative way and recognise the significant amount of work that has been achieved to date by Councils and Public Services Boards across the region.

5.5 Our commitment to embedding the 5 ways of working is demonstrated via a dedicated section on the WFG Act within the reports provided to our Members by our Executive Officers. Moving forward, once this corporate plan is formally approved there will be an opportunity to add a section to the report template to allow for commentary on how the proposal will assist us to achieve our 3 WBOs and our Equality Objective.

5.6 [At our October 2022 meeting](#), we endorsed the principle of adopting Neath Port Talbot's 2 stage Integrated Impact Assessment Toolkit. This will allow for an integrated approach to be undertaken which includes considerations around the WFG Act.

### [Our contribution towards achieving the National well-being goals](#)

5.7 The WFG Act identifies seven National Well-being Goals: a Prosperous Wales; a Resilient Wales; a Healthier Wales; a More Equal Wales; a Wales of Cohesive Communities; a Wales of vibrant culture and thriving Welsh language; and a Globally Responsible Wales. In developing our well-being objectives, we have sought to influence the achievement all of 7 goals, however clearly given our focused

duties and powers direct contributions will be made towards those goals that are most aligned with the powers and duties available to us.

5.8 It should also be noted that our 3 well-being goals are intended to be complimentary and integrated to each other and there are clear overlaps – including WBO2 and WBO3 in respect of sustainable travel. To this end, it is appropriate to review the impact all of 3 WBOs in regards the national goals as opposed to separate assessments.

**TABLE 1 – OUR WELL-BEING OBJECTIVES AND THE NATIONAL WELL-BEING GOALS**

National Goal	Integrated contribution of our well-being objectives
A Prosperous Wales	Increasing productivity and economic growth, to support the creation and safeguarding of more, better paid jobs, opportunities for business starts and growth, and further links between the knowledge base and industry. Good for places and the economy - A transport system that contributes to our wider economic ambitions, and helps local communities, supports a more sustainable supply chain, uses the latest innovations and addresses transport affordability. A region where people live in places where prosperity, innovation and culture are promoted - with world-class digital infrastructure.
A Resilient Wales	Increased emphasis on economic sustainability through focus on the need to decarbonise the economy; resilience to future technology change through emphasis on responding to and harnessing digitalisation. Good for the environment - A transport system that delivers a significant reduction in greenhouse gas emissions, maintains biodiversity and enhances ecosystem resilience, and reduces waste. A region where people live in places that sustainably manage their natural resources and reduce pollution and where travel is sustainable. The identification of climate risks to assets and communities and the actions that will need to be taken to address these across



	multiple areas of society and the economy are key considerations.
A Healthier Wales	Whilst the WBO is not directly concerned with health matters, greater prosperity (especially where more equally distributed) leads to better health outcomes. The REDP itself notes the importance of the health and care sector and the opportunity to link it with economic growth. Good for people and communities- A transport system that contributes to a more equal Wales and to a healthier Wales, that everyone has the confidence to use. A region where people live and work in connected, inclusive and healthy places. It is recognised that transport is a major contributor to poor air quality, especially in urban areas, and is also a driver of climate change (itself having health impacts). The connection to active travel also promotes a healthier population from the point of view of increased physical exercise. Improving access to blue and green spaces can also have positive impacts for health/health inequalities. The potential range of direct and indirect benefits to population health from actions within this Corporate Plan are noted.
A More Equal Wales	The REDP itself recognises the need to build an 'inclusive growth' model into the strategy, via efforts to support skills outcomes, resilience to automation, or mechanisms to support greater wealth retention within the community. Good for people and communities - A transport system that contributes to a more equal Wales and to a healthier Wales, that everyone has the confidence to use. A region where people live in distinctive regions that tackle health and socio-economic inequality through sustainable growth.
A Wales of Cohesive Communities	Better economic inclusion outcomes should improve cohesion, where linked with programmes and mechanisms that focus on local community involvement and engagement. Good for places and the economy - A transport system that contributes to our wider economic ambitions, and helps local communities, supports a more sustainable supply chain, uses the latest innovations and



	addresses transport affordability. A region where people live and work in towns and cities which are a focus and springboard for sustainable growth and in vibrant rural places with access to homes, jobs and services.
A Wales of vibrant culture and thriving Welsh language	Measures to support the growth of the creative economy (including associated with the Welsh language) should directly support, and could be an important part of the SW Wales investment proposition. More broadly, the WBO seeks to support the economic vibrancy of the region, including principally Welsh-speaking communities. Good for culture and the Welsh language - A transport system that supports the Welsh language, enables more people to use sustainable transport to get to arts, sport and cultural activities, and protects and enhances the historic environment. A region where people live in places with a thriving Welsh Language.
A Globally Responsible Wales	Achieving over time a decarbonised growth model will contribute to this goal. Good for the environment - A transport system that delivers a significant reduction in greenhouse gas emissions, maintains biodiversity and enhances ecosystem resilience, and reduces waste. A region where people live in places which are decarbonised and climate-resilient - with biodiverse, resilient and connected ecosystems. It is acknowledged that economic development isn't just relevant in the context of decarbonisation, but also in terms of how it might address social and environmental impacts on a global scale, e.g. through off-shoring.

5.9 Reference is also made to the requirement to prepare a Sustainability Appraisal (SA) and Strategic Environmental Assessment (SEA) as part of the SDP process – along with considerations in regards Habitats Regulations Assessment. This can enable us to understand where the WBO3 (the SDP) can maximise its contribution to the national well-being goals and also potentially allow for the integration of a number of other facets.

5.10 We are content that our well-being objectives will contribute to the achievement of the wellbeing goals and that we are they are taking all reasonable steps to meet our well-being objectives. We are content that our well-being objectives are consistent with the sustainable development principle, most notably in terms of actively promoting collaborative working within our region.

5.11 With such strong alignment to Future Wales and Llwybr Newydd, it is noted that the Welsh Government themselves will have had due regard to the WFG Act in publishing such national strategies.

## 6.0 Our contribution towards achieving a more equal region

### Overview

6.1 With reference to the Equality Act 2010, [statutory guidance](#) issued by the Welsh Government in respect of CJC's confirm the need to ensure that that the consideration of our public sector equality duty and socio-economic duty is suitably embedded into our corporate governance and decision making structure.

6.2 CJCs are listed bodies under the Equality Act 2010 (Statutory Duties) (Wales) Regulations 2011 as amended and are therefore subject to the Public Sector Equality Duty (PSED). The Equality and Human Rights Commission ("the Commission") is the regulator of the PSED. To this end, we have been in dialogue with officers from the Commission to ensure that we are on the correct path towards compliance in this regard.

6.3 To review the potential impact of establishing the CJCs the Welsh [Government published impact assessments](#) – including a Regulatory Impact Assessment and Integrated Impact Assessment.

6.4 Our approach will be a twin track one, where we want to ensure that our decisions don't impact disproportionately negatively, but that we also grasp any opportunities for betterment as part of a positive approach.

### How we measure the impact of our decisions

6.5 The need to measure the impact of our decisions is already firmly embedded into our corporate governance (notably in terms of a section on the reports provided to our Members where such matters are acknowledged). It is considered however

that as our work moves to substantive matters of policy formulation then these decisions should go through an assessment process.

6.6 [In light of the foregoing, at our October 2022 meeting](#), we endorsed the principle of adopting Neath Port Talbot's 2 stage Integrated Impact Assessment Toolkit as our Toolkit. The utilisation of the Toolkit will further embed matters of equality into our corporate governance, and as such demonstrates that we are fully acknowledging and embracing our public Sector equality duty and socio-economic duty.

6.7 We also want to set out a specific equality objective within this first Corporate Plan. In preparing this Objective, we have had [reference to the Welsh Government's Strategic Equality Plan 2020-2024](#). Reference can be made to the [Is Wales fairer](#) 2018 report. Furthermore, we have had reference to 3 our well-being objectives, because we want to embed an integrated approach in this regard. It is noted that many of the processes (eg SDP) are likely to be subject to impact assessments in their own right (e.g. Integrated Impact Assessments), however we want to identify a specific SWWCJC equality objective which re-affirms our corporate commitment to a more equal South West Wales. This is set out overleaf.

## Our Equality Objective – A more equal South West Wales by 2035

**6.8** *“To deliver a more equal South West Wales by 2035 by contributing towards:*

- Ⓐ The achievement of the [Welsh Government’s long-term equality aim](#) of eliminating inequality caused by poverty;*
- Ⓑ The achievement of the [Equality statement set out in Llwybr Newydd](#) which is to make our transport services and infrastructure accessible and inclusive by aiming to remove the physical, attitudinal, environmental, systemic, linguistic and economic barriers that prevent people from using sustainable transport, and*
- Ⓒ The achievement of the [Welsh Government’s long-term equality aims](#) of cohesive communities that are resilient, fair and equal and where everyone is able to participate in political, public and everyday life. There will be no room for racism and / or discrimination of any kind.”*

6.9 In terms of achieving element (a) of our equality objective, it is considered that this integrates suitably with WBO1 which focuses on economic well-being and energy. In noting that we have already endorsed the Regional Economic Delivery Plan and Regional Energy Plan, we will explore how we can take these Plans back through our Integrated Impact Assessment Toolkit in 2023 to identify if there are any further opportunities to deliver a more equal South West Wales.

6.10 In terms of achieving element (b) of our equality objective, it is considered that it integrates suitably with WBO2 which focuses on transport. Llwybr Newydd is very clear on equality matters, and as such there are clear opportunities to provide a regional expression of this national policy direction. We will take any future decisions through our Integrated Impact Assessment Toolkit.

6.11 In terms of achieving element (c) of our equality objective, it is considered that it integrates suitably with WBO3 which focuses on strategic development planning (noting that stakeholder engagement and collaboration are key elements of the SDP preparation process – as per the requirements for a Community Involvement Scheme). We will take any future decisions through our Integrated Impact Assessment Toolkit.

## 7.0 Governance and operational facets

### Our constitutional and governance framework

7.1 We [first met in January 2022](#) and we were reconstituted for the civic year 2022/2023 [at our July 2022 meeting](#).

7.2 Some of those key procedural steps we have already undertaken since our commencement include:

- Establishing a Governance and Audit Sub-Committee Committee;
- Establishing an Overview and Scrutiny Sub-Committee; and
- Designating the Neath Port Talbot County Borough Council Standards Committee as our Standards Committee.

7.3 We have agreed an approach for representatives from the two local health boards that serve our area, along with Swansea and Trinity St David Universities, to [be co-opted](#). We have also agreed an approach for the appointment of [private sector representatives](#) to an Advisory Board.

7.4 We have established 4 sub-committees, [with the terms of reference for each of these agreed in October 2022](#). These sub-committees will have a key role in driving forward delivery of our 3 well-being objectives.

**TABLE 2 – OUR SUB-COMMITTEE STRUCTURE (FUNCTION THEMES)**

Sub Committee	Lead Chief Executive	Political Lead
Regional Transport Planning	Swansea	Carmarthenshire
Economic Well Being – Regional Economic Development	Carmarthenshire	Swansea
Strategic Development Planning	Pembrokeshire	Neath Port Talbot
Economic Well Being - Regional Energy Strategy	Neath Port Talbot	Pembrokeshire

## Budgeting

7.5 A key consideration in terms of how we will discharge our duties and functions is funding.

7.6 We must set a budget for the upcoming financial year i.e.1/4 to 31/3, by the end of January each year. We approved our 2022-23 budget of £575,411 at our [meeting on 25th January 2022](#). The ability to increase the CJC budget through an increase in the levy for 2023-24 was considered to be very limited given the general economic outlook for local government budgets and the prevailing cost of living crisis. Consequently, progress in 2023-24 will be more dependent on other funding being available from Welsh Government or other sources. We approved our 2023-24 budget of £617,753 at our [meeting on 24<sup>th</sup> January 2023](#). The ability to increase the CJC budget through an increase in the levy for 2024-25 was considered to be very limited given the general economic outlook for local government budgets and the prevailing cost of living crisis. A continuity budget was set for 2024-25 at our [meeting on 23<sup>rd</sup> January 2024](#), reducing the levy on the constituent local authorities by 10%, whilst recognising the reserves are available to fund the individual sub committees if the committee so choses to at a later date. Consequently, progress in 2024-25 will be more dependent on other funding being available from Welsh Government or other sources.

## Operational Facets, including staffing and service arrangements

7.7 We are required to appoint a number of statutory “executive officers” similar to the roles within principal councils (e.g. Chief Executive, Chief Finance Officer and Monitoring Officer). The Chief Executive of Neath Port Talbot is currently our Chief Executive, with the intention being to rotate this role on an annual basis amongst the respective constituent Council Chief Executives. The Head of Legal Services in Neath Port Talbot retains the Monitoring Officer function, and the Head of Finance in Carmarthenshire retains the Chief Finance Officer function.

7.8 In terms of operational facets provided to the SWWCJC, services are provided by the constituent Councils. Service Level Agreements are being formulated in respect of the statutory functions and the subject areas/function themes.

## Engagement and consultation

7.9 We recognise that our constituent Councils undertake engagement and consultation and have their own methods and stakeholders in this regard. We will not seek to duplicate these established platforms, rather we will seek to utilise them and feed any consultation that we have through these channels.

7.10 In the short term, we have taken the following steps:

- [Dedicated SWWCJC website](#) and e mail addresses;
- SWWCJC branding;
- Commitment to produce easy read documentation;
- Proportionate awareness raising – including presentations, and
- Publishing accessible documentation.

## 8.0 Public Sector Duties, Plans and Strategies

### Overview

8.1 There are a number of duties relevant to us as summarised within [statutory guidance](#) issued by the Welsh Government in respect of CJC's. We will embrace these duties, but in so doing we will be taking a proportionate and integrated approach. Our emphasis has been on embedding such considerations into our corporate governance. Specific reference should be made to Section 6 of this Plan in respect of our approach to our public sector equality duty and socio-economic duty.

### The Welsh language

8.2 In the absence of the imposition of standards by the Welsh Language Commissioner, we have taken a proactive approach, particularly given the prominence of the language within the social fabric of our region. [At our October 2022 meeting](#), we endorsed the principle of adopting Carmarthenshire County Council's standards as our interim policy position.

8.3 Reference should also be made to our adoption of an Integrated Impact Assessment Toolkit which will also allow for consideration of Welsh language matters. Also specific workstreams – notably the Strategic Development Plan – will have policy considerations - e.g Impact Assessment process and national policy [e.g Technical Advice Note 20 – The Welsh Language](#).

## The Environment (Wales) Act 2016

8.4 As one of the Public Authorities subject to the Biodiversity and Resilience of Ecosystems Duty, we are required to seek to maintain and enhance biodiversity so far as is consistent with the proper exercise of our functions and in doing so promote the resilience of ecosystems. We must have regard to:

- [The section 7](#) list of habitats and species of principal importance for Wales;
- [The State of Natural Resources Report \(SoNaRR\)](#), published by Natural Resources Wales; and
- Any Area Statement which covers all or part of the area in which the authority exercises its functions, once these are produced.

8.5 We must prepare and publish a plan setting out what we propose to do to comply with the Section 6 duty. We must also produce and publish a report on what we have done to comply with the s6 duty by 31 December 2022 and then every three years after this date. Discussions with Biodiversity Policy Officers within the Welsh Government have indicated that we can embed our Duty Plan into our Corporate Plan and in fact this would be preferable to a standalone one ([this is also confirmed in Welsh Government guidance](#)). Whilst there is no specific timescale to publish Our Duty Plan, we have taken the opportunity to publish it within this Corporate Plan so that key principles are embedded into our corporate governance from the outset.

This will be subject to review. [In terms of our Compliance Report – this was published by 31 December 2022.](#)

8.6 [The Nature Recovery Action Plan \(NRAP\) for Wales](#) was originally published in December 2015 as the Nature Recovery Plan and contains the following ambition: *‘To reverse the decline in biodiversity, for its intrinsic value, and to ensure lasting benefits to society’*. This ambition is supported by 6 objectives:

- 1: Engage and support participation and understanding to embed biodiversity throughout decision making at all levels;
- 2: Safeguard species and habitats of principal importance and improve their Management;
- 3: Increase the resilience of our natural environment by restoring degraded habitats and habitat creation;
- 4: Tackle key pressures on species and habitats;
- 5: Improve our evidence, understanding and monitoring, and
- 6: Put in place a framework of governance and support for delivery.

8.7 We recognise these aims and objectives and have utilised them to frame our first Duty Plan, which is set out in Table 3 overleaf. Our approach and focus is on embedding the consideration of our duties into our corporate governance, noting our specific functions and the fact that the work that will be undertaken (e.g. Strategic Development Plan) will be subject to rigorous scrutiny in terms of designations (including National Site Network) together with policy alignment – [e.g. Technical Advice Note 5 - nature conservation and planning](#). Whilst the Section 6 Duty Plan seeks to meet the specific requirements placed upon the CJC under The Environment (Wales) Act 2016, it is considered that giving due regard to our region’s historic landscape and built heritage can also, where appropriate, form part of our corporate thinking moving forward. It is noted that the South West Wales area and

coast hosts internationally important environments (including those within the marine protected areas) and as such relevant plans and development will need to be sympathetic and compatible with the safeguarding of these designated areas.

8.8 In formulating our Duty Plan, we have had regard to the [South West Wales Area Statement](#) (SWWAS) and its themes as set out below:

**T1 - Reducing health inequalities:** This theme aims to examine the opportunities to address health inequalities in South West Wales by using natural resources and habitats;

**T2 - Ensuring sustainable land management:** Ensuring our land is sustainably managed for future generations;

**T3 - Reversing the decline of, and enhancing, biodiversity :** This theme aims to explore how we can reverse the decline of biodiversity by building resilient ecological networks, and

**T4 - Cross-cutting theme: mitigating and adapting to a changing climate:** This theme looks at how we can adapt and respond to a changing climate.

[Our Biodiversity Duty Plan 2023-2028.](#)

8.9 Our Duty Plan is set out within Table 3 below.

**TABLE 3 - OUR BIODIVERSITY DUTY PLAN 2023-2028**

NRAP Objective	NRAP Extract	SWWCJC Action	SWWAS Theme
1	Addressing this objective demands corporate change, and the integration of biodiversity values, both economic and intrinsic, into decision making, so that the value is recognised, accounted for and acted on at an early stage.	<p>We will formulate a Corporate Plan and set well-being objectives.</p> <p>We will adopt an Integrated Impact Assessment Toolkit (which will include a biodiversity section for screening).</p>	T1,T2,T3,T4.



		<p>We will embed the 5 ways of working into our corporate governance.</p> <p>We will ensure that this Section 6 Plan is referenced in Executive Officer Reports to Members.</p> <p>We will embed a 'Health in all Policies' approach and have reference to the Welsh Government's 'A Healthier Wales' Plan as well as the Swansea Bay Population Health Strategy.</p>	
2	<p>We need to use the legislation that we have to ensure we safeguard our protected species and habitats, and to manage them better to reduce the multiple pressures they are facing. We need to identify opportunities for policy change, managing for multiple benefits and using resources (both human and monetary) innovatively. Partnership working is key.</p>	<p>In accordance with legislative / policy requirements we will ensure that impacts are considered – eg Habitats Regulations Assessment to the Strategic Development Plan.</p> <p>As a regional body, we will take a collaborative and integrated approach which is underpinned by partnership working.</p>	T3,T4
3	<p>Action is needed across the whole of Wales to recover biodiversity and build the resilience of our ecosystems.</p>	<p>We will actively scrutinise the requirement for conservation and enhancement as part of our corporate governance. In so doing, we will take decisions that reflect the WFG Act and we note <a href="#">The State of Natural Resources Report (SoNaRR)</a>, published by Natural Resources Wales.</p>	T3
4	<p>The Sustainable Management of Natural Resources (SMNR) puts in place a framework and tools for an integrated approach to tackling negative impacts on our biodiversity while building resilience of our environment.</p>	<p>At a corporate level, we will recognise and embed SMNR approaches into our ways of working. As such, we will place an emphasis on integration and promote nature based solutions.</p>	T3,T4



		<p>We recognise <a href="#">the Section 7 list</a> of habitats and species of principal importance for Wales.</p> <p>We also recognise the potential significant implications of the Marine Area Statement and the Welsh National Marine Plan for our region; along with our potential contribution in respect of State of Natural Resources Report (SoNaRR) for Wales 2020 and the 4 Sustainable Management of Natural Resources (SMNR) long-term aims.</p>	
5	To inform the delivery of our actions to help nature recover we need to improve the quality of data and the confidence we have in it, direct relevant and prioritised research and review and develop monitoring and surveillance.	Much of the data will be collected on a local / Local Authority level. However, we will take opportunities through our activities to attain information on our contribution towards conservation and enhancement – e.g. Strategic Development Plan monitoring indicators.	T1,T3,T4
6	We need to ensure these are as well informed and prioritised as possible, and that this information is accounted for in local planning and decision making. We need to put in place resourcing (both human and monetary) to achieve our nature recovery objectives.	<p>We will utilise Impact Assessments (eg Sustainability Appraisal/Strategic Environmental Assessment that will be done with the Strategic Development Plan) to increase our understanding.</p> <p>In formulating our budget, we will have reference to our WBOs/sub committees.</p> <p>We will have specific reference to the <a href="#">South West Wales Area Statement</a> and have utilised its cross cutting themes in this Plan.</p>	T1,T2,T3,T4.

## Towards the formulation of a Child Poverty Strategy

8.10 The requirement for us to prepare a Child Poverty Strategy is noted. We will address this as the CJC work activities are further developed.

## Freedom of Information

8.11 Within 2023, we will also be looking towards the production of a Publication Scheme and any associated requirements in respect of these matters.

## 9.0 Measuring our performance

### Overview

9.1 We need a framework to measure our success.

### Well-being of Generations (Wales Act 2015)

9.2 We will be required to report on the progress we have made in meeting our well-being objectives at the end of each year. [Reference is made to the Well-Being of Wales Report 2022](#). Annual Reports must be published as soon as possible, but no later than 31 March. In preparing our report we must review our well-being objectives. We will need to demonstrate that:

- our well-being objectives are contributing to the achievement of the wellbeing goals;
- we are taking all reasonable steps to meet our well-being objectives, and
- our well-being objectives are consistent with the sustainable development principle.

### Audit Wales - landscape review Autumn 2022

9.3 During the Autumn of 2022, Audit Wales will have undertaken an early landscape review to understand the evolving arrangements of CJC's across Wales. A Project brief has been issued, with the below forming the overall commentary questions:

- What is our understanding of Welsh Government's aims for the CJC's?
- Have we established effective governance arrangements to meet the Welsh Government aims and statutory obligations?

- Do we have clear and effective plans to deliver the Welsh Government aims and meet our statutory obligations?
- How will we fit in to existing partnership arrangements?, and
- How are we planning to meet their requirements under the Well-being of Future Generation (Wales) Act 2015 including how are we setting our well-being objectives?

9.4 It is considered that the production of this Corporate Plan will be an important component of our response to the above, notably in terms of clarifying the progress we have made in terms of governance and meeting our statutory obligations and our responsibilities under the WFG Act. We are also actively reviewing partnership arrangements to ensure they remain fit for purpose.

## 10.0 Next steps

10.1 The Corporate Plan was reported to our Members in draft form in December 2022. Our Members gave their approval for the undertaking a public consultation on the Draft Plan in early 2023.

10.2 Further to above, the consultation responses received were reported back to the Members on March 30 2023, with the Corporate Plan subsequently approved as final.

## Appendices

## Appendix 1 – Well-being Objectives – Consultation January 2024

The Corporate Plan adopted for 2023-2028 by the South West Wales Corporate Joint Committee sets out three well-being objectives. Whilst there are no changes to the objectives set for the Corporate Joint Committee there is a requirement to review and where necessary update the actions/steps that the Committee proposes to take in 2024-2025 in pursuit of those objectives, subject to sufficient resources being available.

Consultation was undertaken between 26th January - 18th February 2024 to gain views on the actions/steps proposed under each of the three wellbeing objectives. Sixteen responses were received.

### Economic Well-being Objective 1 with associated steps/actions

To collaboratively progress the implementation of the Regional Economic Delivery Plan and Regional Energy Strategy thereby improving the decarbonised economic well-being of South West Wales for our future generations Regional Economic Well-being

- Explore opportunities to support the range of activities set out in the Investment Zone prospectus.
- Further develop the skills and supply chain arrangements across the region to maximise the benefits from investments in Floating Offshore Wind and wider energy transition developments.
- Work to clarify the successor funding arrangements for Shared Prosperity Fund and Levelling Up funding.
- Continue to develop work to improve the promotion of and access to investment opportunities across the region.
- Further develop the regional work to enhance the visitor economy.
- Continue to work with Net Zero Industry Wales to develop a regional investment pack, to promote the area to potential investors.
- Test the Regional Energy Strategy to ensure its deliverability and support the completion of work to establish the Local Area Energy Plans.

## Economic Well-being Objective 1 – Priorities – Views of our Stakeholders

- 69% (11) Agree
- 13% (2) Disagree
- 13% (2) Don't know
- 6% (1) Strongly disagree

Suggestions informed by the consultation to add or make amendment to the proposed actions

- The need to ensure balance and proportionality towards achieving Net Zero, without impacting the economy
- Net Zero targets need to be proportionate to the locality without impacting the local economy and added impoverishment
- Consider the benefits of agile or remote support functions
- Promote opportunity for the Waterfront for both local and visitor purposes
- Promote wider opportunities for funding and business startups  
**Note.** *These opportunities are currently being considered as part of the Regional Directors Group*

## Regional Transport Plan (RTP) Well-being Objective 2 with associated steps/actions

To produce a Regional Transport Plan for South West Wales that is founded on collaboration and enables the delivery of a transport system which is good for our current and future generations of people and communities, good for our environment and good for our economy and places (rural and urban).

- Further progress the development of the Regional Transport Plan in line with the delivery agreement submitted to Welsh Government in 2023/24.
- Continue to press Welsh Government for the funding necessary to meet the statutory duty to prepare a regional transport plan.

## Regional Transport Plan (RTP) Well-being Objective 2 – Priorities – Views of our Stakeholders

- 50% (8) Agree
- 25% (4) Disagree
- 13% (2) Strongly agree
- 6% (1) Strongly disagree
- 6% (1) Don't know

## Suggestions informed by the consultation to add or make amendment to the proposed actions

- The Regional Transport Plan to include all methods of travel not just cycling to ensure the needs of the community.
- Seek opportunities to compete with other countries
- Focus needs to be on a sustainable, affordable and reliable transport network in the West and Mid west of Wales. Penalising the use of the congested M4 through tighter restrictions and the use of personal transport by levying excessive charges parking, etc is harming the economy.
- Improve the availability of bus services within rural areas
- A feeling that transport is being cut and not improved. A further understanding to gain an insight to the research and criteria behind the target measure of 75% cars being electric by 2035 is needed.
- Improve public engagement to ensure the barriers associated with accessing public transport, cost of driving, positioning of electric charging stations (most aren't suitable for wheelchair users) can be voiced.

### Strategic Development Plan (SDP) Well-being Objective 3 with associated steps/actions

To produce a sound, deliverable, co-ordinated and locally distinctive Strategic Development Plan for South West Wales which is founded on stakeholder engagement and collaboration and which clearly sets out the scale and location of future growth for our future generations.

- Prepare to start the process of developing the regional Strategic Plan for South West Wales once in receipt of Welsh Government guidance, together with the appropriate budget with reliance on Welsh Government funding.
- Investigate the options for delivering the expertise and support needed to complete the Strategic Development Plan.

### Strategic Development Plan (SDP) Well-being Objective 3 – Priorities – Views of our Stakeholders

- 56% (9) Agree
- 13% (2) Disagree
- 6% (1) Strongly agree
- 13% (1) Strongly disagree
- 13% (2) Don't know

Suggestions informed by the consultation to add or make amendment to the proposed actions

- Start the development without final guidance  
**Note.** This would not be appropriate as there is reliance upon the South West Wales Corporate Joint Committee (SWWCJC) to secure funding from Welsh Government to initiate the Strategic Development Plan process in accordance with the guidance.
- Listen to the electorate  
**Note.** The South West Wales Corporate Joint Committee (SWWCJC) will undertake consultation and engagement throughout preparation and development of the Strategic Development Plan, as a mandatory requirement.
- Accountability for projects  
**Note.** The purpose of the Strategic Development Plan has focus on issues that cross Local Planning Authority boundaries and Will consider how people in each of the four regions in Wales go about their day to day lives to include working and commuting patterns to shopping and leisure activities. The SDP does not cover the delivery of projects.
- Consider the long-term objectives for jobs and businesses, together with attracting larger enterprises.  
**Note.** These objectives are already included within the Local Development Plans.
- Ensure engagement and collaboration processes & systems are incorporated  
**Note.** These processes are adopted as statutory requirements of the Local Development Plan making process.

## Appendix 2 – Well-being Objectives – Consultation January 2024 –

### What impact will this have to inform the South West Wales Corporate Joint Committee (SWWCJC) priorities for 2024-25

The South West Wales Corporate Joint Committee (SWWCJC) hold the views and interests of the those living, working and visiting the region at the heart of our decisions.

We endeavour to promote an active and holistic approach to promote sustainable futures amongst the region and indeed for Wales. Engagement with our stakeholders is vital, whilst we engage using several methods and approaches, the views of our communities are especially important to ensure representation.

The proposed steps will be refined in light of consultation responses received and a final set of proposed actions/steps will be submitted to the SWWCJC for approval as part of the corporate planning process. The final proposal will include timescales, resource allocations and the means of monitoring progress.

The views and suggestions gained from the consultation will aid and refine the action plan for each objective, received suggestions for adoption are as follows:

#### Wellbeing Objective 1 Economic Wellbeing and Energy

- Further consideration will be given to the views and suggestions received from the consultation.
- The need to ensure balance and proportionality towards achieving Net Zero, without impacting the economy. Net Zero targets need to be proportionate to the locality without impacting the local economy and added impoverishment.
- Promote wider opportunities for funding and business startups  
**Note.** The Regeneration Directors Group are covering this opportunity in accordance with the Regional Economic Delivery Plan (REDP)

## Wellbeing Objective 2 Regional Transport Plan (RTP)

- Further consideration will be given to the views and suggestions received from the consultation.

**Note.** Consideration will be given to how RTP integrates and aligns with plans to develop the strategic ports of Milford Haven and Port Talbot and also how the RTP integrates and aligns with plans to develop the wider network of ports and airports in the region.

- Improve the availability of bus services within rural areas
- Improve public engagement to ensure the barriers associated with accessing public transport can be voiced

## Wellbeing Objective 3 Strategic Development Plan (SDP)

- Start the development without final guidance

**Note.** This would not be appropriate as there is reliance upon the South West Wales Corporate Joint Committee (SWWCJC) to secure funding from Welsh Government to initiate the Strategic Development Plan process in accordance with the guidance.

However, steps are being taken to develop the Replacement Local Development Plan (RLDP) and the Regional Transport Plan (RTP) in a way that will start to create the evidence base to support the Strategic Development Plan (SDP).

- Listen to the electorate

**Note.** The South West Wales Corporate Joint Committee (SWWCJC) will undertake consultation and engagement throughout preparation and development of the Strategic Development Plan, as a mandatory requirement.

- Accountability for projects  
**Note.** The purpose of the Strategic Development Plan has focus on issues that cross Local Planning Authority boundaries and Will consider how people in each of the four regions in Wales go about their day to day lives to include working and commuting patterns to shopping and leisure activities. The SDP does not cover the delivery of projects.
- Consider the long-term objectives for jobs and businesses, together with attracting larger enterprises.  
**Note.** These objectives are already included within the Local Development Plans.
- Ensure engagement and collaboration processes & systems are incorporated  
**Note.** These processes are adopted as statutory requirements of the Local Development Plan making process.

## Appendix 3 – Well-being Objective 1 - Regional Economic Delivery Plan (REDP) Action Plan

To deliver the REDP, we will take the following steps during 2023-2028:

Priority	Actions	Progress Update March 2024	Impact Measures	Action Status
<b>Secure and align resources to support the delivery of the Regional Economic Delivery Plan (REDP)</b>	<ul style="list-style-type: none"> <li>Map and maintain visibility of regional activity managed outside of the scope of the CJC e.g. Shared Prosperity Fund Grant; Levelling Up Fund Grant; etc.</li> </ul>	Shared Prosperity Fund (SPF) and Levelling Up Grants are being continuously monitored and there is close liaison with UK Government to maintain the visibility of both	Effective Coordination & Delivery of REDP.	Ongoing
	<ul style="list-style-type: none"> <li>Identify and secure new investment and funding opportunities.</li> </ul>	<p>Working in collaboration with the Welsh Local Government Association (WLGA) to identify a successor SPF Programme.</p> <p>The WLGA is in liaison with UK Government and other Local Authorities in England.</p>		Ongoing
<b>Build capacity, governance and expertise to maximise South West Wales renewable energy and net zero potential.</b>	<ul style="list-style-type: none"> <li>Scope the substantial opportunities in renewables and the low carbon energy sector across the region.</li> </ul>	<p>This forms part of the individual Local Energy Area Plans (LEAPs) prepared by each Council that will feed into the Regional Energy Plan.</p> <p>Completion of the Local Area Energy Plans (LAEP) is a significant milestone towards this objective.</p>	Growth in renewable energy sector.	Ongoing

	<ul style="list-style-type: none"> <li>Clearly define a programme of work to maximise the benefits for the region.</li> </ul>	<p>The Regional Regeneration Directors Group is formulating a programme of work.</p> <p>Regional team in place and work beginning to provide evidence and programme of work to via the Energy Sub-Committee overseen by the SWWCJC.</p>		Ongoing
	<ul style="list-style-type: none"> <li>Establish appropriate governance to further develop regional coordination between the major projects and through skill development, business growth and potential for local ownership models.</li> </ul>	<p>The Regional Learning Skills Partnership is coordinating the skills requirements for major projects in the region.</p> <p>Work underway to establish and review current governance structures to ensure progress towards this objective as part of regional team initial priorities.</p>		Ongoing
<b>Further develop the economic development infrastructure across the region</b>	<ul style="list-style-type: none"> <li>Create a virtual innovation agency to provide a better integrated regional innovation offer.</li> </ul>	<p>The Regional Regeneration Directors Group is formulating a programme of work.</p> <p>Regional team in place and work beginning to provide evidence and programme of work to via the Energy Sub-Committee overseen by the SWWCJC.</p>	<p>X amount of businesses supported.          X amount of jobs created. Improved coordination of business support across region.          X - amount of businesses supported.          X – amount of employment space to be created.          X – amount of jobs accommodated.          X inward investment leads New Regional Investment Fund.          X – External Funding levered.</p>	Ongoing
	<ul style="list-style-type: none"> <li>Establish coordinated regional business support programme to support enterprise and entrepreneurship at scale.</li> </ul>	<p>Business support is being discussed on a regional level via the SPF projects in each Local Authority (LA).</p> <p>Each local authority is delivering an SPF funded business anchor project to March 2025 that provides business support and grant funding to complement Business Wales provision.</p>		Ongoing
	<ul style="list-style-type: none"> <li>Establish regional commercial property investment fund.</li> </ul>	In development		Ongoing
	<ul style="list-style-type: none"> <li>Develop regional inward investment proposition.</li> </ul>	In development		Ongoing
	<ul style="list-style-type: none"> <li>Establish a regional Commercial Property Investment Group.</li> </ul>	In development		Ongoing

	<ul style="list-style-type: none"> <li>Develop governance structure.</li> </ul>	The Regional Regeneration Directors Group will be looking at governance structures.		Ongoing
	<ul style="list-style-type: none"> <li>Develop a property commercial investment fund for SW Wales.</li> </ul>	The Regeneration Directors Group will be looking at this.		Ongoing
	<ul style="list-style-type: none"> <li>Explore the feasibility of devolved regional investment fund.</li> </ul>	The Regeneration Directors Group will be looking at this.		Ongoing
<b>To collaboratively progress the implementation of the Regional Economic Delivery Plan and Regional Energy Strategy thereby improving the decarbonised economic well-being of South West Wales for our future generations</b> <b>Regional Economic Well-being</b>	<ul style="list-style-type: none"> <li>Explore opportunities to support the range of activities set out in the Investment Zone prospectus;</li> </ul>	The Regeneration Directors Group will be looking at this.		Ongoing
	<ul style="list-style-type: none"> <li>Further develop the skills and supply chain arrangements across the region to maximise the benefits from investments in Floating Offshore Wind and wider renewable energy developments;</li> </ul>	This forms part of the individual LEAPs prepared by each Council that will feed into the Regional Energy Plan.		Ongoing
	<ul style="list-style-type: none"> <li>Work to clarify the successor funding arrangements for Shared Prosperity Fund and Levelling Up funding;</li> </ul>	Working in collaboration with the Welsh Local Government Association (WLGA) to identify a successor SPF Programme.  The WLGA is in liaison with UK Government and with other Local Authorities in England.		Ongoing
	<ul style="list-style-type: none"> <li>Continue to develop work to improve the promotion of and access to investment opportunities across the region;</li> </ul> <p>Note. Review the interaction with the regional inward investment proposition.</p>	The Regeneration Directors Group is looking at this.		Ongoing
	<ul style="list-style-type: none"> <li>Further develop the regional work to enhance the visitor economy;</li> </ul> <p>Note. Review the interaction with the regional inward investment proposition.</p>	The Regeneration Directors Group is looking at this.		Ongoing
	<ul style="list-style-type: none"> <li>Continue work with Net Zero Industry Wales to develop a regional investment pack, to promote the area to potential investors;</li> </ul>	The Regeneration Directors Group is looking at this.  Paper presented to Energy Sub-Committee seeking funding to support the development of this work further in January 2024  See Appendix 4		Ongoing

	<ul style="list-style-type: none"> <li>Test the Regional Energy Strategy to ensure its deliverability and support the completion of work to establish the Local Area Energy Plans;</li> </ul>	<p>This forms part of the individual LEAPs prepared by each Council that will feed into the Regional Energy Plan.</p> <p>Regional team priority Q1 2024</p> <p>See Appendix 4</p>		Ongoing
<b>Addition Actions informed by the Consultation January 2024</b>	<ul style="list-style-type: none"> <li>Further consideration will be given to the views and suggestions received from the consultation.</li> </ul>	<p>This is an outcome and will be measured at business case development optioneering stage.</p>		
	<ul style="list-style-type: none"> <li>The need to ensure balance and proportionality towards achieving Net Zero and to deliver positive impacts to the economy</li> <li>Net Zero targets need to be proportionate to the locality without impacting the local economy and added impoverishment</li> </ul>	<p>This is an outcome and will be measured at business case development optioneering stage.</p> <p>This is an outcome and will be measured at business case development optioneering stage and be subject to the Integrated Impact Assessment process.</p>		
	<ul style="list-style-type: none"> <li>Promote wider opportunities for funding and business startups</li> </ul>	<p>The Regeneration Directors Group are covering this opportunity in accordance with the Regional Economic Delivery Plan (REDP).</p> <p>Funding support for new business is available via the Shared Prosperity Fund (SPF) Business Anchors being delivered by each local authority. This support complements the business support available through Business Wales</p>		

## Appendix 4 – Well-being Objective 1 – Regional Energy Strategy (RES) Action Plan

To deliver the RES, we will take the following steps during 2023-2028:

Priority	Actions	Progress Update March 2024	Impact Measures	Action Status
<b>Map available resources and identify resource gaps.</b>	<ul style="list-style-type: none"> <li>Undertake an evaluation exercise to determine that the correct level of resource and expertise is embedded within each Council for the effective delivery of activity and programmes within each specific thematic theme of the strategy: Domestic Energy, Renewable Energy Generation, Transport and Active Travel, Commercial and Industrial.</li> </ul>	<p>Work underway to identify the four thematic areas and align these to the outputs from the LAEP process.</p> <p>Workshop to be held in May/June to prioritise actions for the forthcoming period.</p>	<p>Establish regional delivery team. Alignment to existing programmes.</p>	Ongoing
	<ul style="list-style-type: none"> <li>Complete Local Area Energy Plans</li> </ul>	Complete		Satisfied
<b>Formulate implementation programmes alongside our partners, including private industry.</b>	<ul style="list-style-type: none"> <li>Develop prioritised action plans for the four programme themes</li> </ul>	<p>Regional Energy Strategy action plans are in early stages of formulation and development and will need to be realigned to regional Council LAEPs once approved and the proposed Welsh Government Wales wide LAEP review which is intended to inform the further development and strategic direction of regional actions, and lead to the creation of a Wales-wide Energy Plan.</p> <p>A piece of work will be required in the first instance to align and compare the actions of the Pembrokeshire LAEP (which was introduced earlier than the others) with the other regional LAEPs. This is to ensure that there is a consistent approach to delivery across the region.</p>	<p>Local Authority Energy Plans aligned and synchronised with Regional Energy Strategy benefits realised.</p> <p>Development of business case proposals for each theme programme.</p> <p>Identification of challenges and barriers for project implementation.</p> <p>Fully resourced and funded projects.</p>	

	<ul style="list-style-type: none"> <li>• Enable and facilitate programme and project implementation</li> </ul>	Regional team in place to lead on this work.		
	<ul style="list-style-type: none"> <li>• Align projects (and benefits) with Regional Economic Delivery Plan low carbon objectives</li> </ul>	Regional team in place to lead on this work.		
	<ul style="list-style-type: none"> <li>• Ensure Well-being objective informs Regional Transport Plan.</li> </ul>	Work already underway and agreed to align Energy and Transport work and to avoid duplication.		
	<ul style="list-style-type: none"> <li>• Explore opportunities to support the range of activities set out in the Investment Zone prospectus;</li> </ul>	<b>See Appendix 3.</b>		
	<ul style="list-style-type: none"> <li>• Further develop the skills and supply chain arrangements across the region to maximise the benefits from investments in Floating Offshore Wind and wider renewable energy developments;</li> </ul>	This forms part of the individual LEAPs prepared by each Council that will feed into the Regional Energy Plan		
	<ul style="list-style-type: none"> <li>• Work to clarify the successor funding arrangements for Shared Prosperity Fund and Levelling Up funding;</li> </ul>	<b>See Appendix 3.</b>		
	<ul style="list-style-type: none"> <li>• Continue to develop work to improve the promotion of and access to investment opportunities across the region;</li> </ul>	<b>See Appendix 3</b>		
<b>To collaboratively progress the implementation of the Regional Economic Delivery Plan and Regional Energy Strategy thereby improving the decarbonised economic well-being of South West Wales for our future generations Regional Economic Well-being</b>	<ul style="list-style-type: none"> <li>• Further develop the regional work to enhance the visitor economy;</li> </ul>	<b>See Appendix 3.</b>		
	<ul style="list-style-type: none"> <li>• Continue work with Net Zero Industry Wales to develop a regional investment pack, to promote the area to potential investors;</li> </ul>	Paper presented to Energy Sub-Committee seeking funding to support the development of this work further in January 2024  See Appendix 3		
	<ul style="list-style-type: none"> <li>• Test the Regional Energy Strategy to ensure its deliverability and support the completion of work to establish the Local Area Energy Plans</li> </ul>	This forms part of the individual LEAPs prepared by each Council that will feed into the Regional Energy Plan.  Regional team priority Q1 2024		

<b>Addition Actions informed by the Consultation January 2024</b>	<ul style="list-style-type: none"> <li>Further consideration will be given to the views and suggestions received from the consultation.</li> </ul>	<p>This is an outcome and will be measured at business case development optioneering stage.</p>		
	<ul style="list-style-type: none"> <li>The need to ensure balance and proportionality towards achieving Net Zero and to deliver positive impacts to the economy</li> <li>Net Zero targets need to be proportionate to the locality without impacting the local economy and added impoverishment</li> </ul>	<p>This is an outcome and will be measured at business case development optioneering stage.</p> <p>This is an outcome and will be measured at business case development optioneering stage and be subject to the Integrated Impact Assessment process.</p>		

## Appendix 5 – Well-being Objective 2 - Regional Transport Plan (RTP) Action Plan

To deliver the RTP, we will take the following steps during 2023-2028:

Priority	Actions	Progress Update March 2024	Impact Measures	Action Status
<b>Engage with Welsh Government</b>	<ul style="list-style-type: none"> <li>Consider and respond to draft Welsh Government guidance.</li> </ul>	<ul style="list-style-type: none"> <li>Implementation Plan developed and approved December 2023</li> </ul>	Any issues addressed.	Satisfied
<b>Develop a Regional Transport Plan (RTP)</b>	<ul style="list-style-type: none"> <li>Develop RTP delivery programme.</li> <li>Identify resources needed to deliver the programme.</li> <li>Agree RTP delivery programme and resources with Welsh Government.</li> <li>Approve and publish RTP.</li> </ul>	<ul style="list-style-type: none"> <li>Implementation Plan developed and approved December 2023</li> <li>Case for Change developed and submitted to Welsh Government for approval 29th February 2024. Approved April 24</li> <li>SWWCJC to approve RTP programme update 29th May 2024. SWWCJC to submit draft policy framework to WG 31<sup>st</sup> July 2024, along with high level feedback from initial consultation exercise.</li> <li>SWWCJC to submit draft RTP to WG 30<sup>th</sup> October 2024, then consult during the Winter.</li> <li>SWWCJC to submit final RTP 29th March 2025</li> <li>Welsh Government Approval (Pending 30th June 2025)</li> </ul>	Robust and resourced programme establishing clear transport priorities for the region.	Ongoing
<b>Implement and continuously develop a Regional Transport Plan (RTP)</b>	<ul style="list-style-type: none"> <li>Develop business cases for programme priorities, work with Welsh Government, Transport for Wales and other stakeholders and secure investment to ensure delivery.</li> </ul>		Improved connectivity and increased modal shift to sustainable modes of transport.	

<b>To produce a Regional Transport Plan for South West Wales that is founded on collaboration and enables the delivery of a transport system which is good for our current and future generations of people and communities, good for our environment and good for our economy and places (rural and urban).</b>	<ul style="list-style-type: none"> <li>Further progress the development of the Regional Transport Plan in line with the delivery agreement submitted to Welsh Government in 2023/24;</li> </ul>			Ongoing
	<ul style="list-style-type: none"> <li>Continue to lobby Welsh Government for the funding necessary to meet the statutory duty to prepare a regional transport plan.</li> </ul>			Ongoing
	<ul style="list-style-type: none"> <li>Regional Transport Plan to include all methods of travel to ensure the needs of the community are met in the context of the sustainable transport hierarchy (Llwybr Newydd).</li> </ul>			Ongoing
	<ul style="list-style-type: none"> <li>Focus on a sustainable, affordable and reliable transport network in South West Wales.</li> </ul>		Ultra Low-Emissions Vehicle's(ULEV) will play a part in decarbonising transport, and ensuring people who need to are able to own and operate ULEVs will form part of RTP within policy context of Llwybr Newydd	
<b>Addition Actions informed by the Consultation January 2024</b>	<ul style="list-style-type: none"> <li>Further consideration will be given to the views and suggestions received from the consultation.</li> </ul> <p>Note. Consideration will be given to how RTP integrates and aligns with plans to develop the strategic ports of Milford Haven and Port Talbot and also how the RTP integrates and aligns with plans to develop the wider network of ports and airports in the region.</p>			
	<ul style="list-style-type: none"> <li>Improve the availability of bus services within rural areas</li> </ul>			
	<ul style="list-style-type: none"> <li>Improve public engagement to ensure the barriers associated with accessing public transport can be voiced.</li> </ul>			

## Appendix 6 – Well-being Objective 3 - Strategic Development Plan (SDP) Action Plan

To deliver the SDP, we will take the following steps during 2023 – 2028:

Priority	Actions	Progress Update March 2024	Impact Measures	Action Status
<b>Engage with Welsh Government.</b>	<ul style="list-style-type: none"> <li>Engage with Welsh Government Officers on the draft SDP Manual to ensure the final version of that guidance serves to help facilitate an SDP that can deliver on CJC, Council and National Parks corporate objectives.</li> <li>Further engage with Welsh Government regarding the resource requirements to develop the SDP.</li> </ul>	<ul style="list-style-type: none"> <li>SWWCJC considered Draft Manual as part of an informal Welsh Government (WG) Consultation in December 2022.</li> <li>Formal Consultation on the SDP Manual / Guidance delayed until Autumn 2024.</li> <li>Limited Budget reliant on grant funding from Welsh Government(WG). SWWCJC Members and Officers continue to lobby WG to allocate an adequate budget.</li> </ul>	Any issues addressed in final guidance.	Ongoing – In Progress
<b>Prepare Delivery Agreement</b>	<ul style="list-style-type: none"> <li>Work collaboratively across the region to undertake key studies that will form an evidence base for the SDP.</li> </ul>	<ul style="list-style-type: none"> <li>Cross boundary collaboration on is advancing to inform the replacement of Local Development Plans (LDP's) across the region and to provide the structure for the Strategic Development Plan (SDP).</li> <li>Opportunities introduced to rationalise and standardise methodologies for evidence gathering.</li> </ul>	Ensures early key stage work benefit from alignment with latest underpinning evidence, and is aligned with replacement LDPs being produced.	Ongoing – In Progress
<b>Develop SDP</b>	<ul style="list-style-type: none"> <li>Deliver a number of SDP key stages with engagement and consultation of stakeholders – (including Community Involvement Scheme, the 'Call for' Strategic Locations and Sites/Areas, Preferred Strategy).</li> </ul>	<ul style="list-style-type: none"> <li>No substantive progress on key SDP stages to date given the delays to the issuing of the SDP Manual / Guidance and the lack of financial resources allocated to the work stream by Welsh Government.</li> <li>Discussion needed on staff resources and workforce model to be applied once budget has been allocated / identified.</li> </ul>	Compliant SDP	Pending

<p><b>To produce a sound, deliverable, coordinated and locally distinctive Strategic Development Plan for South West Wales which is founded on stakeholder engagement and collaboration and which clearly sets out the scale and location of future growth for our future generations.</b></p>	<ul style="list-style-type: none"> <li>Prepare to start the process of developing the regional Strategic Plan for South West Wales once in receipt of Welsh Government guidance;</li> </ul>	<ul style="list-style-type: none"> <li>No substantive progress on developing the regional SDP to date given the delays to the issuing of the SDP Manual / Guidance and the lack of financial resources allocated to the work stream by Welsh Government.</li> <li>Discussion needed on staff resources and workforce model to be applied once budget has been allocated / identified.</li> </ul>	Compliant SDP	Pending
	<ul style="list-style-type: none"> <li>Investigate the options for delivering the expertise and support needed to complete the Strategic Development Plan.</li> </ul>	<ul style="list-style-type: none"> <li>Initial assessment of the options available to formulate the 'SDP Preparation Team' that is capable of delivering the required outputs has been undertaken.</li> <li>Discussion / agreement needed on staff resources and workforce model to be applied once budget has been allocated / identified</li> </ul>		
<p><b>Addition Actions informed by the Consultation January 2024</b></p>	<ul style="list-style-type: none"> <li>Further consideration will be given to the views and suggestions received from the consultation.</li> </ul>			
	<ul style="list-style-type: none"> <li>Start the development without final guidance</li> </ul> <p>Note. This would not be appropriate as there is reliance upon the South West Wales Corporate Joint Committee (SWWCJC) to secure funding from Welsh Government to initiate the Strategic Development Plan process in accordance with the guidance.</p> <p>However, steps are being taken to develop the Replacement Local Development Plan (RLDP) and the Regional Transport Plan (RTP) in a way that will start to create the evidence base to support the Strategic Development Plan (SDP).</p>	<ul style="list-style-type: none"> <li>Whilst work on the SDP has not formally started, the region has been progressing various work collaboratively in preparation of the SDP, such as an assessment of the constraints and opportunities and potential refinement of the Swansea Bay and Llanelli National Growth Area and Regional Nutrient Credit Trading Scheme.</li> </ul>		Pending
	<ul style="list-style-type: none"> <li>Listen to the Electorate</li> </ul> <p>Note. The South West Wales Corporate Joint Committee (SWWCJC) will undertake consultation and engagement throughout preparation and development of the Strategic Development Plan, as a mandatory requirement.</p>	<ul style="list-style-type: none"> <li>No formal consultation has been undertaken to date.</li> </ul>		

	<ul style="list-style-type: none"> <li>Accountability for projects</li> </ul> <p>Note. The purpose of the Strategic Development Plan has focus on issues that cross Local Planning Authority boundaries and will consider how people in each of the four regions in Wales go about their day to day lives to include working and commuting patterns to shopping and leisure activities.</p> <p>The SDP does not cover the delivery of projects.</p>	<ul style="list-style-type: none"> <li>No action as the SDP does not cover the delivery of projects</li> </ul>		N/A
	<ul style="list-style-type: none"> <li>Consider the long-term objectives for jobs and businesses, together with attracting larger enterprises.</li> </ul> <p>Note. These objectives are already included within the Local Development Plans</p>	<ul style="list-style-type: none"> <li>Cross boundary collaboration on projects is advancing to inform Replacement LDPs across the region and to provide the building blocks for the SDP.</li> <li>Opportunities taken to rationalise and standardise methodologies for evidence gathering.</li> <li>NPT/Swansea as an example has undertaken a joint Economic and Housing Growth Assessment (E&amp;HGA). This has been undertaken by Turleys Associates, and broadly uses the same methodology as the E&amp;HGA undertaken by Carmarthenshire. A consistent approach to looking at future employment across the region will provide a good base for the SDP to build on.</li> </ul>		Ongoing – In Progress
	<ul style="list-style-type: none"> <li>Ensure engagement and collaboration processes &amp; systems are incorporated</li> </ul> <p>Note. These processes are adopted as statutory requirements of the Local Development Plan making process</p>	<ul style="list-style-type: none"> <li>The South West Wales Regional Planning Group provides officers with the forum to engage, share progress and methodologies and provide updates. Whilst a more formalised approach is needed for the SDP, this provides a good base to build on.</li> <li>Progress made on building an integrated approach to the CJC's 'mandated functions', regional plans and programmes which is key to maximising the ability to</li> </ul>		Ongoing – In Progress

		<p>deliver on the joint ambition – e.g. Planning Officer attendance at the SWW Regional Transport Plan (RTP) Workshops providing input on the draft RTP; and input into the production of the Local Area Energy Plan (LAEP).</p>		
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## Appendix 7 – SWWCJC Corporate & Governance Priorities 2024 – 25

Priority	2024/25 Targets	Timescale	Budget	Opportunities	Challenges
<b>SWWCJC Constitution</b>	<ul style="list-style-type: none"> <li>Review and Approve Constitution 24/25</li> <li>Private Sector Advisory Board - Appointments</li> </ul>	Summer 2024		<p>To ensure consistency in the governance for the SWWCJC</p> <p>Working in collaboration with the private sector to help inform challenges and opportunities sectors are facing</p>	
<b>SWWCJC Continuity Budget</b>	<ul style="list-style-type: none"> <li>SWWCJC to continue to lobby Welsh Government to highlight challenges associated to the delivery of the Well-Being Objectives</li> </ul>	Ongoing	<p>24/25 £615,049 with a reserve offset of 10% (minus £59,071) giving a net position of <b>£555,978</b></p> <p><a href="#">Agenda for South West Wales Corporate Joint Committee on Tuesday, 23rd January, 2024, 10.00 am: NPT CBC</a></p>	SWWCJC will continue to lobby Welsh Government for the appropriate resources in order to undertake the work required of them.	Constraints on public sector funding and difficulty Local Authorities were facing in terms of budget setting.
<b>Regional Economic Delivery Plan (REDP)</b> (Well-being Objective 1)	Please refer to <b>Appendix 3 – Well-being Objective 1 Regional Economic Delivery Plan (REDP) Action Plan</b>	Ongoing	<a href="#">Agenda for South West Wales Corporate Joint Committee on Tuesday, 23rd January, 2024, 10.00 am: NPT CBC</a>		
<b>Regional Energy Strategy (RES)</b> (Well-being Objective 1)	<ul style="list-style-type: none"> <li>Please refer to <b>Appendix 4 – Well-being Objective 1 Regional Energy Strategy (RES) Action Plan</b></li> </ul>	Ongoing	<a href="#">Agenda for South West Wales Corporate Joint Committee on Tuesday, 23rd January, 2024, 10.00 am: NPT CBC</a>		
<b>Regional Transport Plan (RTP)</b> (Well-being Objective 2)	<ul style="list-style-type: none"> <li>Please refer to <b>Appendix 5 – Well-being Objective 2 Regional Transport Plan (RTP) Action Plan</b></li> </ul>	Ongoing	<p>23/24 £125,000 24/25 £100,000</p> <p><a href="#">Agenda for South West Wales Corporate Joint Committee on Tuesday, 23rd January, 2024, 10.00 am: NPT CBC</a></p>	<ul style="list-style-type: none"> <li>Write to the Cabinet Secretary for Housing, Local Government and Planning and Cabinet Secretary for Transport to highlight progress and challenges, with the request for additional investment</li> </ul>	<ul style="list-style-type: none"> <li>Satisfy the submission date of RTP May 2025</li> <li>Limited Budget reliant on grant funding from Welsh Government</li> </ul>

<p><b>Strategic Development Plan (SDP)</b>  (Well-being Objective 3)</p>	<ul style="list-style-type: none"> <li>Please refer to <b>Appendix 6 – Well-being Objective 3 Strategic Development Plan (SDP) Action Plan</b></li> </ul>	<p>Ongoing</p>	<p><a href="#">Agenda for South West Wales Corporate Joint Committee on Tuesday, 23rd January, 2024, 10.00 am: NPT CBC</a></p>	<ul style="list-style-type: none"> <li>Write to the Cabinet Secretary for Housing, Local Government and Planning and Cabinet Secretary for Transport to highlight progress and challenges, with the request for additional investment</li> </ul>	<ul style="list-style-type: none"> <li>SDP Manual/Guidance delayed until Autumn 2024</li> <li>Limited Budget reliant on grant funding from Welsh Government</li> </ul>
<p><b>Auditor General for Wales</b></p>	<ul style="list-style-type: none"> <li>SWWCJC recognises the requirement to produce a Child Poverty Plan with actions</li> <li>Develop a Participation Strategy</li> </ul>	<p>Ongoing  12 months</p>	<p><a href="#">Agenda for South West Wales Corporate Joint Committee on Tuesday, 23rd January, 2024, 10.00 am: NPT CBC</a></p>	<ul style="list-style-type: none"> <li>To continue implement the recommendations presented (July 2023), to also appreciate good practices and lessons learnt from other regions in Wales.</li> </ul>	
<p><b>Welsh Language Commissioner</b>  Welsh Language Standards</p>	<ul style="list-style-type: none"> <li>Compliance Notice (Received 24.04.2024)</li> </ul>	<p>Ongoing  6 -12 months</p>	<p><a href="#">Agenda for South West Wales Corporate Joint Committee on Tuesday, 23rd January, 2024, 10.00 am: NPT CBC</a></p>	<ul style="list-style-type: none"> <li>Working in collaboration with the Welsh Language Commissioner and partners of the SWWCJC to ensure a consistent approach for the region and our communities.</li> </ul>	
<p><b>Equality and Human Rights Commission</b>  Public Sector Equality Duty (PSED)</p>	<ul style="list-style-type: none"> <li>Review and Update the action plan</li> <li>Development and implement the Strategic Equality Plan (SEP)</li> </ul>	<p>Ongoing  3 - 6 months</p>	<p><a href="#">Agenda for South West Wales Corporate Joint Committee on Tuesday, 23rd January, 2024, 10.00 am: NPT CBC</a></p>	<ul style="list-style-type: none"> <li>Working in collaboration with the Equality and Human Rights Commissioner and partners of the SWWCJC to ensure a consistent approach for the region and our communities.</li> </ul>	

<p><b>Organisation for Economic Cooperation and Development (OECD)</b></p> <p>Regional Governance and Public Investment in Wales, United Kingdom – Moving Forward Together</p>	<ul style="list-style-type: none"> <li>Review OECD Recommendations and Draft Action Plan</li> </ul>	<p>Ongoing</p>		<ul style="list-style-type: none"> <li>Working in collaboration with Welsh Government and Welsh Local Government Association to promote to seek opportunities for the challenges faced within the South West Wales Region.</li> </ul>	
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End of document

# South West Wales Corporate Joint Committee (SWWCJC)

Corporate Plan 2023 – 2028 version 002

Integrated Impact Assessment

March 2024 Draft

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## Version Control

Version	Author	Job Title	Reason for Change	Date
001	Karen Jones	Chief Executive		07.12.2022
001a	Karen Jones	Chief Executive	Minor editorial amendments ahead of consultation	January 2023
002	Karen Jones	Chief Executive		30.05.2023
003	Kristy Tillman	Head of Policy and Business Administration	Review as part of 2023 consultation	08.07.2024

## 1. Overview

- 1.1. This Integrated Impact Assessment (IIA) considers the duties and requirement of the following legislation in order to inform and ensure effective decision making and compliance:

Equality Act 2010

Welsh Language Standards (N.1) Regulations 2015

Well-being of Future Generations (Wales) Act 2015

Environment (Wales) Act 2016

- 1.2. At the meeting of October 11 2022, the South West Wales Corporate Joint Committee (SWWCJC) adopt which is utilised by Neath Port Talbot County Borough Council.
- 1.3. In order that the SWWCJC can demonstrate that is meeting its public sector duties.The SWWCJC will utilise the IIA protocol as a mechanism for considering the impact of proposals at the point of decision. The is already standard practice within the Constituent Authorities where officers routinely present an assessment of the impact proposals on duties related to equality; socio-economic characteristics; Welsh language; child poverty; biodiversity and Well-being of Future Generations (Wales) Act 2015 to inform the deliberations of Members.

## 2. Details of the initiative

### 2.1 Title of the initiative:

South West Wales Corporate Joint Committee (SWWCJC) Corporate Plan 2023-2028 version 002

### 2.2 Brief over of the function/s of the South West Wales Corporate Joint Committee (SWWCJC)

The Local Government and Elections (Wales) Act 2021 (the LGE Act) created the framework for a consistent mechanism for regional collaboration between government authorities, namely CJC's. The LGE Act provides for the establishment of CJC's through Regulations (CJC Establishment Regulations).

CJC's will exercise functions relating to strategic development planning and regional transport planning. They will also be able to do things to promote the economic well-being of their areas. In contrast to other joint committee arrangements, CJC's are separate corporate bodies that can employ staff, hold assets and budgets, and undertake functions.

### 2.3 Summary of the initiative:

The SWWCJC Corporate Plan 2023 -2028 version 002 seeks to; capture progress to date, setout future ambitions in the form of a vision and the wellbeing objectives – together with an equality objective. It will also allow for the charting of the progress made in respect of the public sector duties.

The SWWCJC is adopting a proportionate and integrated approach to meeting its public sector duties through the production of the Corporate Plan as opposed to a series of separate documents.

## **2.4 Is this a ‘strategic decision’?**

Whilst the remit of the SWWCJC is narrow and prescribed to specific functions and equality objective, the Corporate Plan outlines the strategic commitment and vision of SWWCJC.

The constituent local authorities will be responsible for satisfying duties and legislative requirements, together with detailed plans and proposals that emerge from SWWCJC in the future (e.g. Regional Transport Plan, Strategic Development Plan). Such work will be subject to a specific review of the Integrated Impact Assessment (IIA) protocol as appropriate.

## **2.5 Who is directly affected by this initiative?**

Potentially everyone who lives, works and /or visits the South West Wales Region.

It is envisaged that that plans, policies and programmes will be have the greatest impact, such decisions will be subject to the Integrated Impact Assessment (IIA) protocol as appropriate.

## **2.6 When and how were people consulted?**

This IIA has been developed to support the Corporate Plan. It is considered that a full IIA is required as the Corporate Plan is deemed as a strategic document.

The Corporate Plan was reported to the SWWCJC in December 2023, with Members giving their approval to undertake a public consultation thereon in early 2024. The consultation provided useful evidence informing further revisions to the Corporate Plan. Suggested amendments in relation to proposed actions have been included within the draft Corporate Plan version two.

Discussions have taken place at officer level to include the regions regeneration directors and lead officers. Advice and guidance has been attained from sector specific professionals, together with recommendations provided by the Commissioners for Welsh Language, Equalities and Human Rights, together with Welsh Government's Biodiversity Policy Officer.

## **2.7 What were the outcomes of the consultation?**

The Corporate Plan adopted for 2023-2028 by the South West Wales Corporate Joint Committee sets out three well-being objectives. Whilst there are no changes to the objectives set for the Corporate Joint Committee there is a requirement to review and where necessary update the actions/steps that the Committee proposes to take in 2024-2025 in pursuit of those objectives, subject to sufficient resources being available.

Consultation was undertaken between 26th January - 18th February 2024 to gain views on the actions/steps proposed under each of the three wellbeing objectives. Sixteen responses were received.

The responses were carefully considered with suggested amendments to the proposed actions included within the draft Corporate Plan version 002.

**The draft Corporate Plan 2023 – 2028 version 002 (24-25 Priorities) will be presented together with this document to the SWWCJC 30<sup>th</sup> July 2024 for a decision.**

### 3. Evidence

#### 3.1 What evidence was used in assessing the initiative?

Statutory guidance has been produced in respect of Corporate Joint Committee's (CJC's). There are a range of matters listed therein that require the SWWCJC to respond to, notably in respect of the public sector duties. Such matters include: The Well-being of Future Generations (Wales) Act 2015 (and setting of Well-being objectives), The Welsh Language Standards, Equalities and Human Rights, Biodiversity and resilience of ecosystems, together with Freedom of Information and Child Poverty.

At the meeting held on October 2022, the SWWCJC resolved that the most appropriate method of the meeting its public sector duties in a proportionate and integrated manner would be via the formation of the initial Corporate Plan. This enables progress to be captured, together with future ambitions towards the vision for South West Wales 2035 and wellbeing objectives of SWWCJC.

Specific reference to Biodiversity and resilience of ecosystems Section 6 Duty Plan is embedded within the Corporate Plan.

When formulating the Corporate Plan, the powers and duties that relate to CJC's, together with statutory guidance issued have been reviewed align with constitutional aspects of the SWWCJC.

The key evidential facets/ policy components that informed the Corporate Plan are as follows:

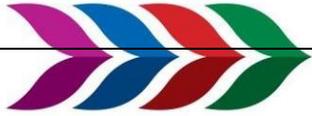
- The Local Government and Elections (Wales) Act 2021
- Constitutional and Governance arrangements of the SWWCJC (since inception)
- Future Wales – The National Plan 2040
- South West Wales Regional Economic Delivery Plan
- South West Wales Regional Energy Strategy

- Llwr Newydd: The Wales Transport Strategy 2021
- The Swansea Bay City Deal
- The 2020 Future Generations Report
- The Well-being of Future Generations (Wales) Act 2015 – 7 National Goals and 5 Ways of Working
- South West Corporate Joint Committee statutory guidance
- Welsh Government – Strategic Equality Plan
- Is Wales Fairer 2018
- The Nature Recovery Action Plan (NRAP) for Wales
- South West Wales Area Statement
- Wel-Being Report 2022

## 4. Equalities

### 4.1 How does this initiative impact on the people who share a protected characteristic?

Protected Characteristic	+	-	Neutral	Why will it have this impact?
Age	+			The Regional Economic Delivery Plan (REDP) would indicate that Wellbeing Objective one of the Corporate Plan offers particular opportunities around economic wellbeing, with a view to future job prospects and most notably with a view to the retention of younger age groups within the South West Wales region. The review of economic performance in the region suggests good progress of recent years, especially in terms of job creation, however, there is a persistent gap in outcomes between the region and the rest of the UK. This reflects the 'structural' nature of many of the region's challenges linked to the long-term processes of industrial changes (which in some respects are ongoing) and are shared with other regions in Wales and the UK. There are a series of distinctive strengths and opportunities for South West Wales, especially linked with the region's energy potential (particularly green energy and the net zero opportunity) university-industrial links, strong cultural identity, environmental assets, and quality of life offer. The REDP aims to build on these distinctive regional strengths and



				<p>opportunities to develop a more prosperous and resilient South West Wales economy.</p> <p>With reference to older age groups, Well-being objective two of the Corporate Plan offers particular opportunities around sustainable transport via the production of the Regional Transport Plan. The Corporate Plan recognises the Equality statement set out in Llwybr Newydd which is to make transport services and infrastructure within the region accessible and inclusive by aiming to remove the physical, attitudinal, environmental, systemic, linguistic and economic barriers that present people from using sustainable transport.</p>
Disability	+			<p>Well-being objective two of the Corporate Plan offers particular opportunities around sustainable transport via the production of the Regional Transport Plan. The Corporate Plan recognises the Equality statement set out in Llwybr Newydd which is to make transport services and infrastructure within the region accessible and inclusive by aiming to remove the physical, attitudinal, environmental, systemic, linguistic and economic barriers that present people from using sustainable transport.</p> <p>Further consultation and engagement will be under during July – August 2024 to inform the draft Regional Transport Plan and be subject to the IIA process.</p>
Gender Reassignment			+/-	<p>Impacts on this group is unknown at this time, with the consultation feedback not providing any specific information.</p> <p>Further engagement and consultation is planned as part of the SWWCJC Functions.</p>



Marriage and Civil Partnership			+/-	<p>Impacts on this group is unknown at this time, with the consultation feedback not providing any specific information.</p> <p>Further engagement and consultation is planned as part of the SWWCJC Functions.</p>
Pregnancy and Maternity			+/-	<p>Impacts on this group is unknown at this time, with the consultation feedback not providing any specific information.</p> <p>Further engagement and consultation is planned as part of the SWWCJC Functions.</p>
Race			+/-	<p>Impacts on this group is unknown at this time, with the consultation feedback not providing any specific information.</p> <p>Further engagement and consultation is planned as part of the SWWCJC Functions.</p>
Religion or Belief			+/-	<p>Impacts on this group is unknown at this time, with the consultation feedback not providing any specific information.</p> <p>Further engagement and consultation is planned as part of the SWWCJC Functions.</p>
Sex			+/-	<p>Impacts on this group is unknown at this time, with the consultation feedback not providing any specific information.</p> <p>Further engagement and consultation is planned as part of the SWWCJC Functions.</p>



Sexual Orientation			+/-	<p>Impacts on this group is unknown at this time, with the consultation feedback not providing any specific information.</p> <p>Further engagement and consultation is planned as part of the SWWCJC Functions.</p>
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**4.2 What action will be taken to improve or mitigate negative impacts?**

It was envisaged that consultation undertaken to the help identify impact of the Corporate Plan and its proposed actions has upon protected groups.

The SWWCJC is committed to develop and prepare a Participation Strategy, it is envisaged that this will strengthen and promote positive impacts and eliminating negative impacts as far as is reasonably practicable associated to the SWWCJC Functions.

The SWWCJC is committed to developing their Participation Strategy in accordance with the Corporate and Strategic Equality Plans to ensure stakeholders within the South West Wales region are consulted and represented, ensuring a local distinctive evidence base for decisions.

## 5. Public Sector Equality Duty

### 5.1 How will the initiative assist or inhibit the ability to meet the Public Sector Equality Duty?

Public Sector Equality Duty (PSED)	+	-	Neutral	Why will it have this impact?
To eliminate discrimination, harassment and victimisation	+			<p>With regards to the well-being statement set out within Section 5 of the Corporate Plan, reference is made to the commentary provided in regards to the well-being goals.</p> <p><b>Economic Well-being and Energy (Well-being Objective 1):</b> Improved economic inclusion and outcomes should improve cohesion where linked with programmes and mechanisms that focus on local community involvement and engagement.</p> <p><b>Transport Plan (Well-being Objective 2):</b> A transport system that contributes to the wider economic ambitions, that helps local communities, supports a more sustainable supply chain, uses the latest innovations and addresses transport affordability.</p> <p><b>Strategic Planning (Well-being Objective 3):</b> A region where people live and work in towns and cities which are a focus and springboard for sustainable growth and in vibrant rural places with access to homes, jobs and services.</p>
To advance equality of opportunity between different groups	+			
To foster good relations between different groups	+			

## **5.2 What action will be taken improve positive or mitigate negative impacts?**

Feedback from the formal consultation sought to further inform this section. The importance of the Regional Transport Plan reflecting equality of opportunity between those in urban areas and those in rural areas is noted .

## 6. Socio Economic Duty

Socio Economic Duty	+	-	Neutral	Why will it have this impact?
	+			<p>With regards to the well-being statement set out within the Corporate Plan, reference is made to the commentary provided in regard to the well-being goals.</p> <p><b>Economic Well-being and Energy (Well-being Objective 1):</b> The REDP recognises the need to build an ‘inclusive growth’ model into the strategy, via efforts to support skills outcomes, resilience to automation, or mechanisms to support greater wealth retention within the community, Also, increasing productivity and economic growth, to support the creation and safeguarding of more, better paid jobs, opportunities for business starts and growth, and further links between the knowledge base and industry.</p> <p><b>Transport Plan (Well-being Objective 2):</b> Good for people and communities – A transport system that contributes to a more equal Wales and to a healthier Wales, that everyone has the confidence to use. Good places for the economy – A transport system that contributes to the wider economic ambitions and helps local communities, supports more sustainable supply chain, uses the latest innovations and address transport affordability.</p>



				<p><b>Strategic Planning (Well-being Objective 3):</b> A region where people live in distinctive regions that tackle health and socio- economic inequality through sustainable growth. A region where people live in places where prosperity, innovation and culture are promoted – with world class digital infrastructure.</p>
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**6.1 What action will be taken improve positive or mitigate negative impacts?**

Feedback from the formal consultation sought to further inform this section. The importance of the Small and Medium Enterprises is noted.

## 7. Community Cohesion/Social Exclusion/Poverty

Community Cohesion/Social Exclusion/Poverty	+	-	Neutral	Why will it have this impact?
Community Cohesion	+			<p>It is anticipated that the three well-being objectives of the Corporate Plan, individually and combined, will have a positive impact for individuals and communities alike; increasing social and cultural interaction, participation and economic improvement / stability.</p> <p>Specific reference is also made to the identification of an Equality Objective within the Corporate Plan and the intention to achieve a 'more equal South West Wales'.</p> <p>It should also be noted that in reviewing the potential impact of establishing the CJC's. the Welsh Government published impact assessments, including the Regulatory Impact Assessment and</p>
Social Exclusion	+			
Poverty	+			



				<p>Integrated Impact Assessment. It is considered therein that aligning strategic planning functions at a regional level will help underpin / enhance the economic well-being of a region increasing prosperity and reducing disadvantage. It is stated that CJC's enable planning of key strategic services at a scale which can underpin the planning delivery of the specified functions at a national, regional and local level and support efforts to tackle socio-economic disadvantage and tackle issues of deprivation.</p>
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**7.1 What action will be taken improve positive or mitigate negative impacts?**

Feedback from the formal consultation sought to further inform this section.

## 8. Welsh Language

Welsh Language	+	-	Neutral	Why will it have this impact?
<p>What effect does the initiative have on :</p> <ul style="list-style-type: none"> <li>Peoples opportunities to use the Welsh language</li> </ul>	+			<p>The vision of the Corporate Plan is clear in setting the corporate direction of travel as shown in this extract  <i>"South West Wales is a place where the Welsh language is thriving and the region continues to be a key contributor towards the national target of achieving a million Welsh speakers by 2050"</i></p> <p>A review of the three well-being objectives (Which are tied to the prescribed functions of the economic well-being, production of Regional Transport Plan and Strategic Development Plan) indicate the following positive interventions:</p> <p><b>Economic Well-being and Energy (Well-being Objective 1):</b> The REDP supports the growth of the creative economy (also associated with Welsh language) should directly support, and could be an important part of the South West Wales investment proposition. More broadly, there will be an emphasis on seeking to support the economic vibrancy of the regio, including principally Welsh speaking communities.</p> <p><b>Transport Plan (Well-being Objective 2):</b> Good for culture and the Welsh language – A transport system that supports the Welsh language enables more people to use sustainable transport to get to arts,</p>



			<p>sport and cultural activities, and protects and enhances the historic environment.</p> <p><b>Strategic Planning (Well-being Objective 3):</b> A region where people live in places with thriving Welsh language.</p> <p>It should be noted that in preparing the SDP there will be policy considerations that include Technical Advice Note 20 – The Welsh Language</p>
<ul style="list-style-type: none"> <li>• Treating the Welsh and English languages equally</li> </ul>	+		<p>The Corporate Plan contains a specific section (paragraph 8.2) in this matter.</p> <p>SWWCJC endorsed the principle of adopting Carmarthenshire County Council’s standards as the interim policy position. This enabled the Welsh and English languages to be equally embedded with the operational and governance arrangements for the SWWCJC from the outset.</p> <p>The Corporate Plan is published bilingually. Notable within the Corporate Plan is the reference to budgeting with a dedicated budget for translation.</p> <p>SWWCJC are currently implemented the standards as defined within the Welsh Language Standards Compliance Notice.</p>

### **8.1 What action will be taken improve positive or mitigate negative impacts?**

Feedback from the formal consultation sought to further inform this section. We will continue to monitor and implement the standards and report as appropriate.

We will continue to liaise with the Welsh Language Commissioner's office and officers representing our partners, to implement and promote the standards as set out within the compliance notice.



## 9. Biodiversity and the resilience of ecosystems

### 9.1 How will the initiative assist or inhibit the ability to meet the Public Sector Equality Duty?

Biodiversity Duty	+	-	Neutral	Why will it have this impact?
To main and enhance biodiversity	+			The Corporate Plan makes clear reference to The Environment (Wales) Act 2016. As one of the public authorities subject to the Biodiversity and Resilience of Ecosystems Duty, the SWWCJC is required to seek to maintain and enhance biodiversity so far as is consistent with the proper exercise of its functions and in doing so promote the resilience of ecosystems. In this regard, the SWWCJC takes a proactive approach by embedding a Plan setting out what it proposes to do to comply with the Section 6 Duty as outlined with the Corporate Plan. The Corporate Plan provides commitment for the detailed areas of policy and strategy that will follow.
To promote the resilience of ecosystems, i.e. supporting protection of the wider environment, such as air quality, flood alleviation etc..	+			At a high level, it should be noted that the vision of plan is clear, notably the reference to “ <i>The need to enhance the well-being of future generations and ecosystems is firmly embedded within decision making structures that are balanced and inclusive and which recognise the need to sustainably manage our natural resources and reduce pollution resulting in place with biodiverse, resilient and connected ecosystems</i> ”. The approach in the Corporate Plan is on embedding the consideration of public sector duties into the corporate governance of the SWWCJC, noting the specific functions and the fact that the work will be undertaken (e.g. Strategic Development Plan) that will be subject to rigorous scrutiny in terms of destinations (including National Site Network) together with policy alignment e.g. Technical Advice Note 5 Nature Conservation and Planning.

## **9.2 How will the initiative assist or inhibit the ability to meet the Public Sector Equality Duty?**

We will utilise the IIA to review and where relevant seek to identify mitigation in regard to the review potential negative impacts.

The importance of the historic landscape and built heritage, as well as a sustainable and engaged agricultural sector is appreciated.

We will continue to monitor and implement the use of the Section 6 Duty Plan and report as appropriate.

There is ongoing dialogue with regional ecologists and Welsh Government biodiversity policy officers.

## 10. Well-being of Future Generations

### 10.1 How have the five ways of working been applied in the development of the initiative?

Ways of Working	Details
i. <b>Long term</b> – 10yrs (up to 25 years)	The Constituent Councils are bound the duties and requirement of the Well-being of Future Generations (Wales) Act 2015. Section 5 of the Corporate Plan set out a well-being statement for the SWWCJC, notably within para 5.2.1 of the plan reference is made “the recognition of the importance of future generation is implicit within our vision and well-being objectives, most notably in the fact that the vision (as such the objectives designed to deliver the vision) are framed within a time bund context i.e’South West Wales 2035’. Our well-being objectives have also informed our equality objective”.
ii. <b>Prevention</b> – preventing problems occurring or getting worse	The Constituent Councils are bound the duties and requirement of the Well-being of Future Generations (Wales) Act 2015. Section 5 of the Corporate Plan set out a well-being statement for the SWWCJC, notably within para 5.2.2 of the plan reference is made “The National well-being goals have played a key role in the identification of the SWWCJC well-being objectives”. In this regard, Table 1 of the Corporate Plan undertakes a detailed review whilst recognizing that direct contributions will be made towards those goals that are most aligned with the powers and duties available to the SWWCJC.
iii. <b>Collaboration</b> - working with other services internal or external	The Constituent Councils are bound the duties and requirement of the Well-being of Future Generations (Wales) Act 2015. Section 5 of the Corporate Plan set out a well-being statement for the SWWCJC, notably within para 5.2.3 confirmation that the Corporate Plan itself was subject to consultation.



<p><b>iv. Involvement</b> - involving people, ensuring they reflect the diversity of the population</p>	<p>The Constituent Councils are bound the duties and requirement of the Well-being of Future Generations (Wales) Act 2015. Section 5 of the Corporate Plan set out a well-being statement for the SWWCJC, notably within para 5.2.4 “<i>Collaboration is at the very essence of the SWWCJC way f working, from the way it is constituted (i.e. leaders of the region’s Councils) to the manner which it is seeking to establish co-opted and advisory framework function</i>”. It is to be noted that all three of the well-being objectives within the Corporate Plan refer to collaboration.</p>
<p><b>v. Integration</b> – making connections to maximise contribution to;</p>	<p>The Constituent Councils are bound the duties and requirement of the Well-being of Future Generations (Wales) Act 2015. Section 5 of the Corporate Plan set out a well-being statement for the SWWCJC, notably within para 5.2.5 “<i>We have put in place a clear flow and delivery pathway from the issues/policy review, through the vision and onto the three Well-being objectives themselves. We know where we need to get to and how we are going to get there. We are confident that the well-being objectives are specific, measurable, attainable and relevant ( i.e. we have duties and/or powers to deliver upon them by 2035) because they are legally deliverable and they also stem from an appreciation of the key issues, challenges and opportunities the we face in South West Wales</i>”.</p>
<p><b>Constituent Councils Well-being objectives</b></p>	<p>The Corporate Plan contains a well-being statement which contains the following statement “<i>The preparation of this Corporate Plan has engendered an increased awareness of the need for us to develop a Participation Strategy. In noting that the Constituent Councils will have their own strategies and engagement exercise, we do have an opportunity to develop an approach which is proportionate and does not duplicate existing provisions with the region</i>”. Also the following “<i>In undertaking our functions, we are actively embedding the Well-being of Future Generations (Wales) Act 2015 (five ways of working) within our corporate governance. Setting our own well-being objectives, we note the need to have regards to Well-being Plan across the region. We will seek to work in an integrated and collaborative way and recognize the significant amount of workk that has been achieved to date by the Councils and Public Service Bards across the region</i>”.</p>

**Other public bodies Objectives**

The Corporate Plan contains a well-being statement which contains the following statement “ *Whilst setting our own well-being objectives, we need to have regard to the Well-being Plan already in place across the region as part of a collaborative and integrated approach*”

## 11. Monitoring Arrangements

### **Information on the monitoring arrangement on the impact of the initiative on Equalities, Community Cohesion, Welsh Language Measure, The Biodiversity Duty and the Well-being Objectives**

- 11.1 Section 9 of the Corporate Plan sets out a performance management commentary. An annual report will be produced each year which will consider whether the well-being objectives remain appropriate. Where necessary, the well-being objectives and improvement priorities will be revised. We will be required to report on progress we made in meeting our well-being objectives for the preceding financial year.

In preparing the report, we must review the well-being objectives to demonstrate that:

- Our well-being objectives are contributing to the achievement of the well-being goals.
- We are taking all reasonable steps to meet our well-being objectives.
- Our well-being objectives are consistent with the sustainable development principles.

- 11.2 The four subcommittees with established Terms of Reference will have a role in driving forward the delivery of the three well-being objectives. The Annual Report reviewed at Overview and Scrutiny, together with Governance and Audit Committees with SWWCJC responsible for approvals.
- 11.3 The Annual Report will be published and communicated as appropriate.

## 12. Assessment Conclusions

Subject	Conclusion
Equalities	<p>The Corporate Plan adopted for 2023-2028 by the South West Wales Corporate Joint Committee sets out three well-being objectives. Whilst there are no changes to the objectives set for the Corporate Joint Committee there is a requirement to review and where necessary update the actions/steps that the Committee proposes to take in 2024-2025 in pursuit of those objectives, subject to sufficient resources being available.</p>
Socio Economic Disadvantage	
Community Cohesion/ Social Exclusion/ Poverty	
Welsh	<p>This IIA has been reviewed in light of the consultation. Further to the consultation responses received, it is not considered that any change.</p>
Biodiversity	
Well-being of Future Generations	<p>The South West Wales Corporate Joint Committee (SWWCJC) hold the views and interests of the those living, working and visiting the region at the heart of our decisions.</p> <p>We endeavour to promote an active and holistic approach to promote sustainable futures amongst the region and indeed for Wales. Engagement with our stakeholders is vital, whilst we engage using several methods and approaches, the views of our communities are especially important to ensure representation.</p> <p>The proposed steps will be refined in light of consultation responses received and a final set of proposed actions/steps will be submitted to the SWWCJC for approval as part of the corporate planning process. The final proposal will include timescales, resource allocations and the means of monitoring progress.</p>



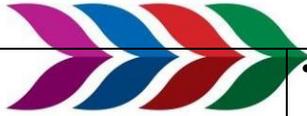
The views and suggestions gained from the consultation will aid and refine the action plan for each objective, received suggestions for adoption are as follows:

### **Wellbeing Objective 1 Economic Wellbeing and Energy**

- Further consideration will be given to the views and suggestions received from the consultation.
- The need to ensure balance and proportionality towards achieving Net Zero, without impacting the economy.  
Net Zero targets need to be proportionate to the locality without impacting the local economy and added impoverishment.
- Promote wider opportunities for funding and business startups  
**Note.** The Regeneration Directors Group are covering this opportunity in accordance with the Regional Economic Delivery Plan (REDP)

### **Wellbeing Objective 2 Regional Transport Plan (RTP)**

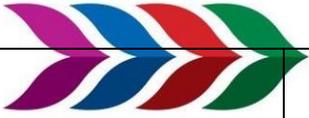
- Further consideration will be given to the views and suggestions received from the consultation.  
**Note.** Consideration will be given to how RTP integrates and aligns with plans to develop the strategic ports of Milford Haven and Port Talbot and also how the RTP integrates and aligns with plan to develop the wider network of ports and airports in the region.
- Improve the availability of bus services within rural areas



- Improve public engagement to ensure the barriers associated with accessing public transport can be voiced

### **Wellbeing Objective 3 Strategic Development Plan (SDP)**

- Start the development without final guidance  
**Note.** This would not be appropriate as there is reliance upon the South West Wales Corporate Joint Committee (SWWCJC) to secure funding from Welsh Government to initiate the Strategic Development Plan process in accordance with the guidance.  
  
However, steps are being taken to develop the Replacement Local Development Plan (RLDP) and the Regional Transport Plan (RTP) in a way that will start to create the evidence base to support the Strategic Development Plan (SDP).
- Listen to the electorate  
**Note.** The South West Wales Corporate Joint Committee (SWWCJC) will undertake consultation and engagement throughout preparation and development of the Strategic Development Plan, as a mandatory requirement.
- Accountability for projects  
**Note.** The purpose of the Strategic Development Plan has focus on issues that cross Local Planning Authority boundaries and will consider how people in each of the four regions in Wales go about their day to day lives to include working and commuting patterns to shopping and leisure activities. The SDP does not cover the delivery of projects.
- Consider the long-term objectives for jobs and businesses, together with



attracting larger enterprises.

**Note.** These objectives are already included within the Local Development Plans.

- Ensure engagement and collaboration processes & systems are incorporated  
**Note.** These processes are adopted as statutory requirements of the Local Development Plan making process.

## 12.1 Overall Conclusion – Actions

Actions	Justification
<b>Continue as planned</b>	<p>All opportunities have been maximised with no significant concerns</p> <p>Continue to monitor progress, challenges and opportunities. Reporting to continue via the Subcommittees, together with SWWCJC Programme Board and Steering Group.</p>
<b>Continue - Make Adjustments subject to an approved Improvement Plan</b>	<p>Potential problems/missed opportunities/negative impacts have been identified.</p> <p>Improvement Plan approved and implemented.</p>
<b>Suspend – Review, develop and implement an improvement plan</b>	<p>Significant shortfalls or noncompliance suspected / identified.</p> <p>Consider suspending existing activity subject to adopting a risk based approach.</p> <p>Suspend new decisions/ activity until such time the that the SWWCJC endorses Improvement Plan.</p> <p>Develop and approve Improvement Plan.</p> <p>Redraft the initiative and introduce an interim monitoring regime.</p>

## **12.2 Details of the overall conclusion reached in relation to the initiative.**

There are no concerns in respect of this IIA informed by the Corporate Plan 2023-2028 version 002 and findings of the consultation of the proposed actions for 24/25.

**The recommended action is to continue as planned.**

## 13. Actions

### 13.1 What actions are required in relation to obtaining further data/ information, to reduce or remove negative impacts or improve positive impacts?

Action/s	Who will be responsible for ensuring the action?	When will the action be done?	How will we know the action has been successful?
Continue to monitor progress, whilst mitigating challenges and maximising opportunity	Reginal Directors reporting to the Sub Committees and SWWCJC Programme Board and Steering Group	Ongoing – Minimum frequency as per cycle of meetings 2024/25	Chair person together with CEO will monitor
Develop the Strategic Equality Plan	Head of Policy and Business Administration and SWWCJC CEO	Draft July 2024 Final Draft September 2024	Endorsement of SWWCJC September 2024
Develop Participation Strategy	Head of Policy and Business Administration and SWWCJC CEO	Draft October 2024 Final Draft December 2024	Endorsement of SWWCJC December 2024
Consultation	Regional Directors with prior approval to consult for SWWCJC	Ongoing – Prior to significant decision making	Integrated Impact Assessment (IIA) process outlined within all reports to SWWCJC
Integrated Impact Assessment (IIA)	All officers and members preparing reports	Ongoing – Prior to significant decision making	Integrated Impact Assessment (IIA) process outlined within all reports to SWWCJC

## 14. Actions

	Name	Position	Signature	Date
<b>Completed by</b>	Kristy Tillman on behalf of Will Bramble CEO for SWWCJC	Head of Policy and Business Administration	K Tillman	08.07.2024
<b>Endorsed and approved</b>				

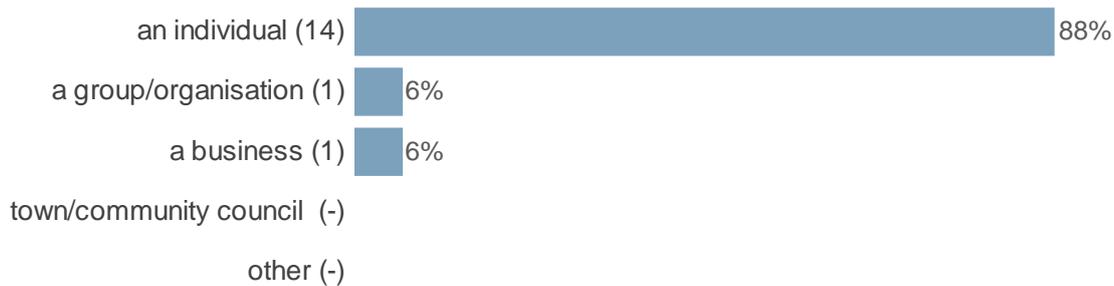
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# CJC Corporate Plan Priorities 2024\_2025

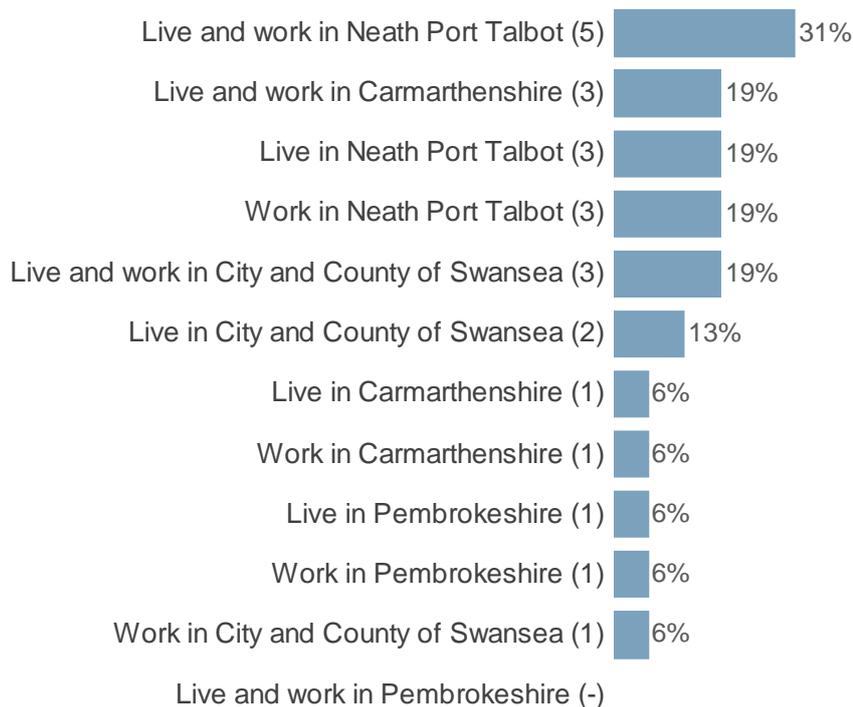
This report was generated on 19/02/24. Overall 16 respondents completed this questionnaire. The report has been filtered to show the responses for 'All Respondents'. A total of 16 cases fall into this category.

The following charts are restricted to the top 12 codes. Lists are restricted to the most recent 100 rows.

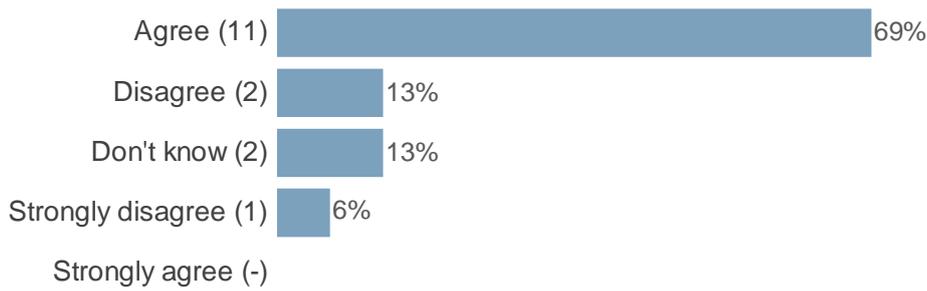
## Are you responding as:



## Do you:



## How far do you agree that the above priorities will support us to progress the Economic Well-being of the region?



## Please let us know if there are any amendments, including additions, that you would like to see in regards our priorities to meet the Economic Well-being objective

---

The obsession with Net Zero is doing damage to the economy. Yes, it's important, but a balance needs to be struck.

---

Rolling back on the net zero objectives. As a small percentage of the small percentage on the UK we are in no economic position to be subjecting local people to impoverishment in pursuit of these questionable targets.

---

I am being forced to work in the Quays as not staff when It is more than reasonable to do my job from home atleast three days a week . Waste of money having it open ? Waste of money , fuel me driving there ? It's a computer desk job . It's supposed to be hotdesking but my colleagues are forced in 5 days a week . Why? That's not good for the environment either pointless driving. I'm looking for another job. It's really silly.

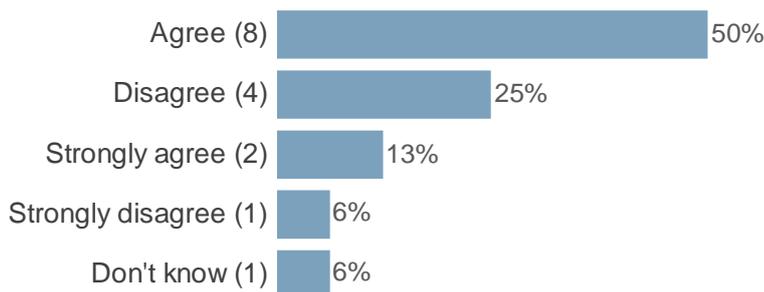
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Bigger use of the waterfront for local and visitor use

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Prioritise economic justice and equity, eg remove barriers to many disabled, neurodivergent and non-graduates to applying for funding and starting/growing businesses

## How far do you agree that the above priorities will help us move forward with the Regional Transport Plan for south west Wales?



Please let us know if there are any amendments, including additions, that you would like to see in regards to our priorities to meet the Regional Transport objective.

Regional transport plan needs to include improvements for all methods of travel not just cycling. The varying needs of our communities need to be considered.

I would prefer an approach that allows us to compete with other countries on a level playing field. "Sustainable" is good but not if it kills the country.

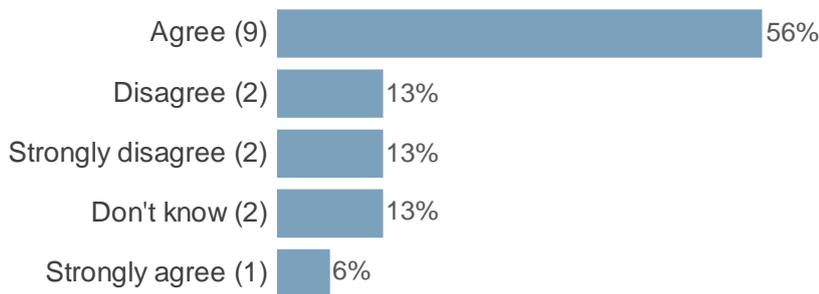
Decades of employment decline in the inner regions away from the more populated North East and South East of the country has led to a reliance and personal transport to fulfil the needs of the working age population. The concentration of funding to support transport in these areas has been at the detriment of rural inhabitants. The focus needs to be on a sustainable, affordable and reliable transport network in the West and Mid west of Wales. Penalising the use of the congested M4 through tighter and tighter restrictions and penalising the use of personal transport by levying excessive charges parking, etc is harming the economy.

Bus travel is an issue, seem to be a lack of buses in rural areas.

Needs a more forceful approach as the reality is transport is being cut not improved; do we really think 75% move to electric cars by 35 is a good measure what is this based on

Prioritise those who face barriers in accessing public transport, cost of driving, positioning of electric charging stations (most aren't suitable for wheelchair users) Improve public engagement so people can contribute their knowledge and not just do things like this exercise.

How far do you agree that the above priorities will support us to progress the strategic development plan across the region?



Please let us know if there are any amendments, including additions, that you would like to see in regards to our priorities to meet the Strategic Development Plan objective.

Work can start without final guidance from Welsh Government

Start the development before the guidance. It can always be adapted if necessary but will save time

I would prefer you you listen to the electorate and represent their wishes rather than follow your own agenda.

Plan it quicker and more effectively. Have someone accountable for projects not working. Make sure it's being done. Etc etc worked on multiple projects for multiply funds and it's a joke.

Interested in the measures we will be setting just measuring new jobs and businesses is not enough we need to be looking at these jobs and businesses lasting long term. Also set real measures on attracting larger enterprises, this seems as real issue as over the years they have dwindled away

make sure expertise includes the design of inclusive engagement and collaboration processes & systems

## Do you have any further comments about our Draft Corporate Plan priorities for 2024-2025?

Too much jargon use real easy to understand English or Welsh instead please so that the common man can understand and get involved. Drop the mumbo Jumbo corporate platitudes for goodness sake!

### Would our Draft Corporate Plan priorities for 2024-2025 have an impact on you and/or your family because of (your and/or their): (Gender reassignment)

No (12)  100%

Yes (-)

Don't Know (-)

### Would our Draft Corporate Plan priorities for 2024-2025 have an impact on you and/or your family because of (your and/or their): (Marriage or civil partnership)

No (11)  85%

Yes (2)  15%

Don't Know (-)

### Would our Draft Corporate Plan priorities for 2024-2025 have an impact on you and/or your family because of (your and/or their): (Pregnancy and maternity)

No (12)  100%

Yes (-)

Don't Know (-)

### Would our Draft Corporate Plan priorities for 2024-2025 have an impact on you and/or your family because of (your and/or their): (Race)

No (12)  92%

Yes (1)  8%

Don't Know (-)

Would our Draft Corporate Plan priorities for 2024-2025 have an impact on you and/or your family because of (your and/or their): (Religion or belief)



Would our Draft Corporate Plan priorities for 2024-2025 have an impact on you and/or your family because of (your and/or their): (Sex)



Would our Draft Corporate Plan priorities for 2024-2025 have an impact on you and/or your family because of (your and/or their): (Sexual orientation)



If yes, please explain why:

---

The above question is politically correct nonsense.

---

The plan will cause a Negative impact on the area. With rising costs and council Tax, little or no heavy industry high paying jobs. The transport plan is non workable, encouraging tourism to use Public Transport then closing down routes or cancelling Public Transport at short notice due to rain. Putting wind farms offshore will have an adverse affect on Rivers and the fisheries.

---

I cannot practice or invest time in my religion fully because the quays is inadequate for this

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\*\*\*Why are disability and age missing from this?\*\*\* As an older, disabled person, your plan will impact my life because I am reliant on the kind of infrastructure that requires coordinated public body action.

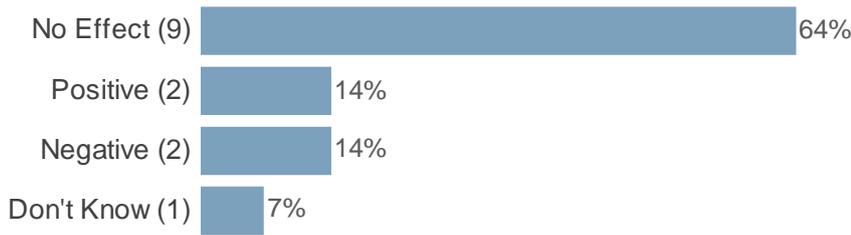
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Who knows. More nonsense!

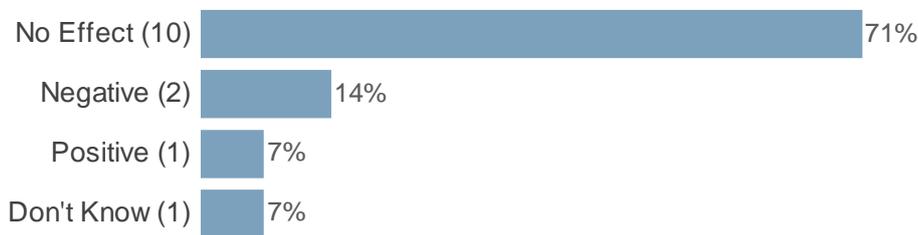
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Why is the Welsh government going there, as a gay man we have after a long bloody war, we finally are accept by the majority, there will always be some who will never accept us, that is mainly in our eyes, some of those who takes what the bible says as the whole truth. religion has held back our fight to be equal , not just here, but all around the world. The Welsh government should keep they nose of this, as everything it does, sets Wales further back to the rest of the UK. Better if the Senedd spends its time on repairing the damage they have done, here already in Wales. The majority of gay people including me are quite happy, and do not want these clowns in the Senedd touching this and messing up our lives again

What effect do you think our our Draft Corporate Plan priorities for 2024-2025 will have on: (People's opportunities to use the Welsh Language)



What effect do you think our our Draft Corporate Plan priorities for 2024-2025 will have on: (Treating the Welsh language no less favourably then the English language)



Please give the reason(s) for your response to question 8:

---

Again, PC nonsense.

---

Only a small portion of thr populas speak Welsh. Outside of the local authority and TV there is no benefit to learning or speaking the language.

---

Too much resourse being used to prioritise the second language. Costing lives when dealing with medical based communication and money when dealing with civil based communication

---

You haven't numbered the Questions , on the mobile phone there are no numbers.

---

not enough detail to be able to answer positively

---

I'm assuming you've got to do those by law, even though the priorities don't mention them

---

It always comes down to this, the Welsh language, a language that only 15 % speak or understand. Money as been wasted on this, the priories of the Welsh Language is a waste of money & time. Its education Wales needs, anyone who wants to learn how to speak, understand or read Welsh can do so in Evening classes as such, I do not think that our language needs to be on a draft corporate plan

In your opinion, what **positive effects** would our our Draft Corporate Plan priorities for 2024-2025 have on people's opportunities to use the Welsh language?

Why would it have any effect whatsoever?

None

Hopefully none. It's ridiculous that that's a priority. One in three school aged children live in poverty. Sort that out first. I'm all for the Welsh language but people's health and food come first.

Who knows? Even more nonsense!

None what so ever, it as mean that English speaking Welsh people are now being treated as a 2nd class person, we are mean to be feel as 2nd class Welsh people, due to us not using Welsh, its being ram down our throats, by those useless clowns in the Senedd

In your opinion, what **positive effects** would our our Draft Corporate Plan priorities for 2024-2025 have on treating the Welsh language no less favourably than the English language?

None

cost less. more effcient public services especially when dealing with authority controlled organisations. the amount of parts to this question as example? Too much emphasis on the importance of the Welsh language. A view not widely supported

Don't care.

Ditto, more difficult to answer questions!

You should be asking that question, the other way around, those clowns in the Senedd are now treating the 85%of us as 2nd class, we are now deny working in the civil service if we cannot speak Welsh, or want to learn it, without those, we are now unable to work in the civil service here in Wales, but we are allow to work anywhere else in the UK, apart from our country of birth. This is the Welsh government again singling out non Welsh speakers

In your opinion, what **adverse effects** would our our Draft Corporate Plan priorities for 2024-2025 have on people's opportunities to use the Welsh language?

Any benefit would only be for a small proportion of the people, which is unfair.

Don't care.

Ditto, not enough information has been given to make sense or answer these questions!

Nothing, people are leaving Wales now, if they want to work in private section, and do not speak Welsh or want to learn it, just to get a job

In your opinion, what **adverse effects** would our Draft Corporate Plan priorities for 2024-2025 have on treating the Welsh language no less favourably than the English language?

Id you priorities the Welsh language over the majority English speaking populas it will cause a negative impact and also br detrimental to tourism.

Dont care

Ditto again

As far as I can see the Welsh government is treating the English speaking Welsh people far less favourably then those who speak Welsh

How do you think our Draft Corporate Plan priorities for 2024-2025 could be developed or revised so that they would have positive effects, or more positive effects on people's opportunities to use the Welsh language?

The Welsh language has no monetary value to it, thats why people learn English or Cantonese. Why push the Welsh language it doesnt benefit the region in any way.

Dont care.

Make the Welsh language offer explicit in the priorities

Ditto

You can't, thanks to those clowns in the Senedd the damage is done, the majority of us see this promote by the clowns as a step too far

How do you think our Draft Corporate Plan priorities for 2024-2025 could be developed or revised so that they would have positive effects, or more positive effects on treating the Welsh language no less favourably than the English language?

The fact you are trying to push the Welsh language tells you all you need to know aboutthe proposal / Plan.it will noy bring prosperity to Wales in any way shape or form.

Dont care

Use easy language . Drop the jargon . Drop the platitudes.

Same answer as 8. g

How do you think our Draft Corporate Plan priorities for 2024-2025 could be developed or revised so that they would not have adverse effects, or would have less adverse effects on on people's opportunities to use the Welsh language?

Why does it matter, nobody is going to invest in Wales just for the opportunity to learn Welsh

Fwy o gyfle i ddysgu Cymraeg

Ditto

When over 3 quarters of us do not understand Welsh we don't need opportunities to used Welsh, English to the majority of us, is what we speak in Wales, yet those clowns are wasting public money on promoting the used of Welsh

How do you think our Draft Corporate Plan priorities for 2024-2025 could be developed or revised so that they would not have adverse effects, or would have less adverse effects on on treating the Welsh language no less favourably than the English language?

Drop the Welsh language

Fwy o Gymraeg

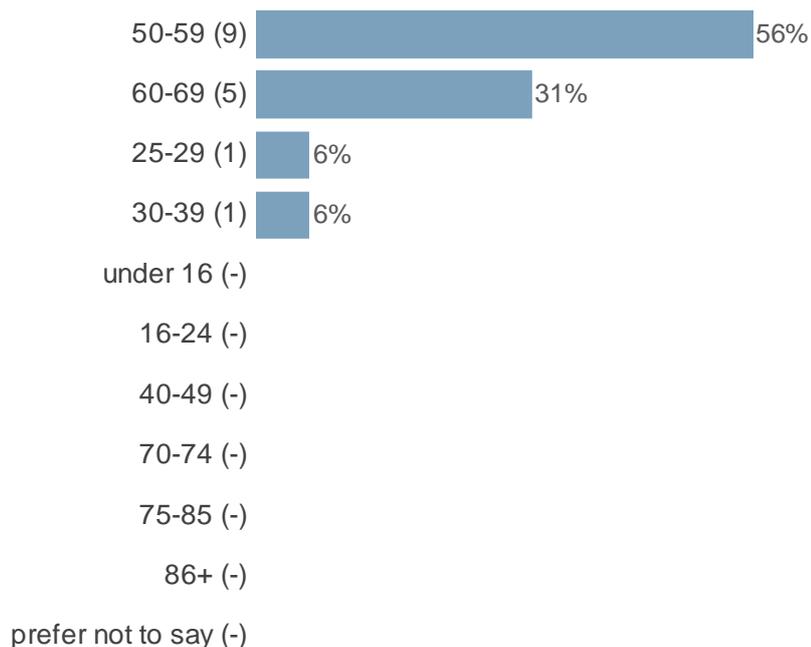
Ditto

Just stop wasting money & time, allow people to work in the civil service in Wales, no matter if they speak English or Welsh

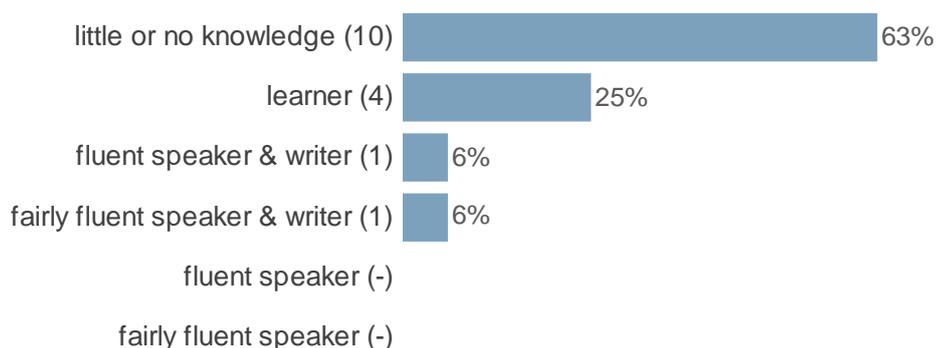
Please provide your full postcode below (e.g. SA1 2LY). This allows us to more accurately pinpoint respondents' views and needs by area, and to make sure we've heard from people in all parts of South West Wales

Sa129ur	Sa12 8yl	SA18 3BZ	SA5 4RA
LD3	sa10 7sq	SA15 4LB	SA34PW
sa15 1nz	Sa13	sa34lt	SA1 2AN
Sa106tn			

### What is your age?



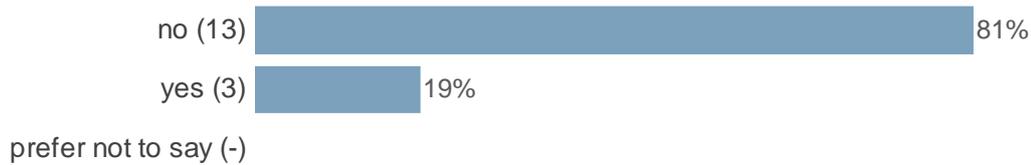
### Welsh Language - are you:



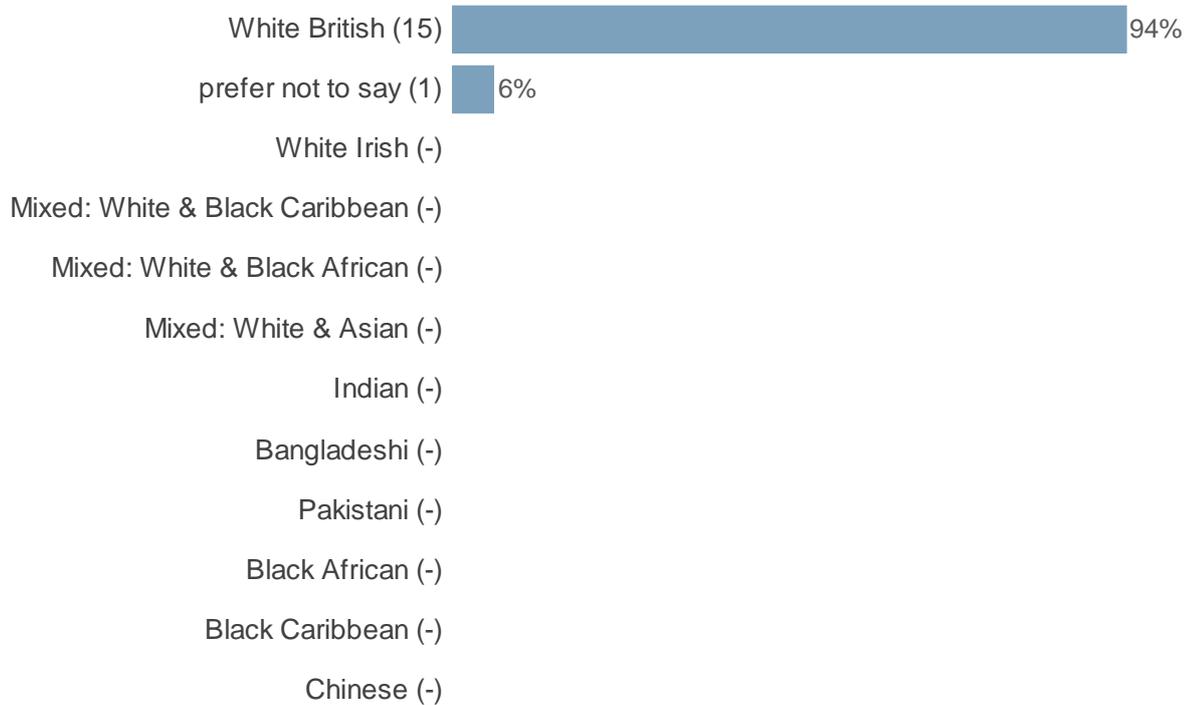
## Are you pregnant or on maternity leave?



## Do you consider yourself to have a disability?



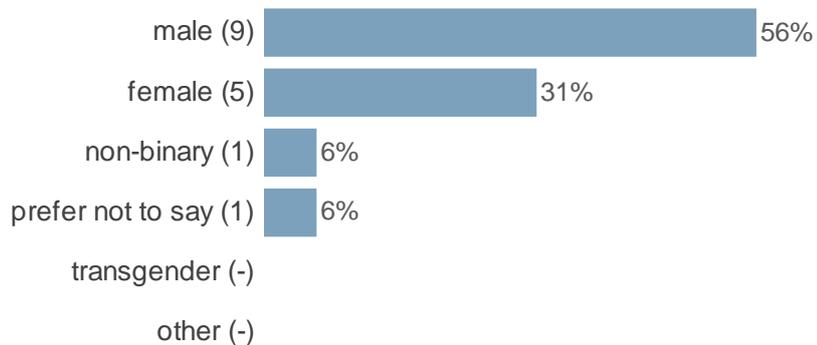
## Ethnic origin



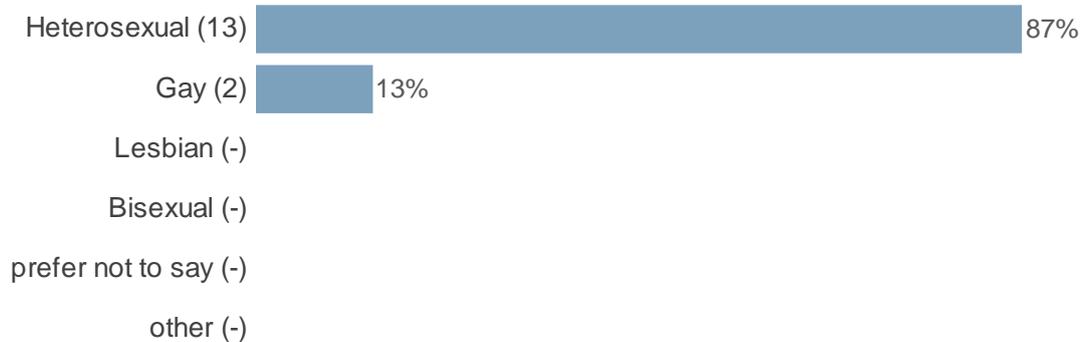
## Gypsy and Traveller communities - please specify

- Irish Traveller (-)
- New Traveller (-)
- Roma (-)
- Romani Gypsy (-)
- Showperson (-)
- Other (-)

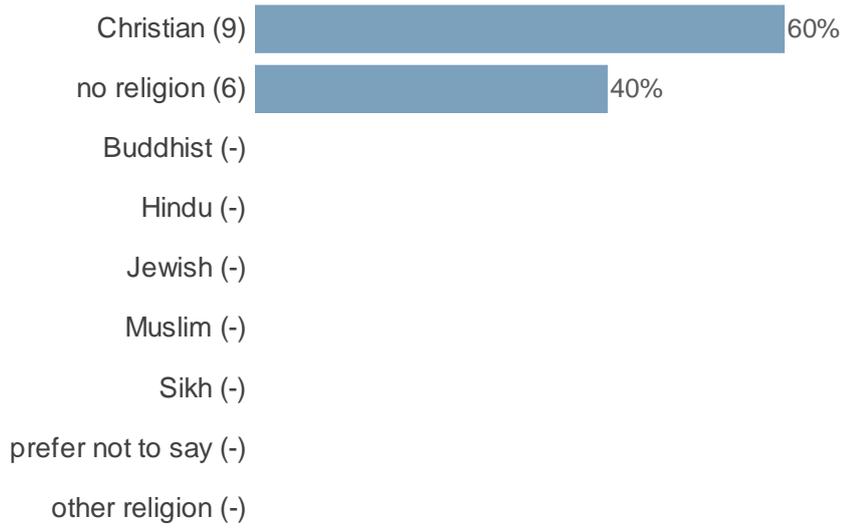
## Sex:



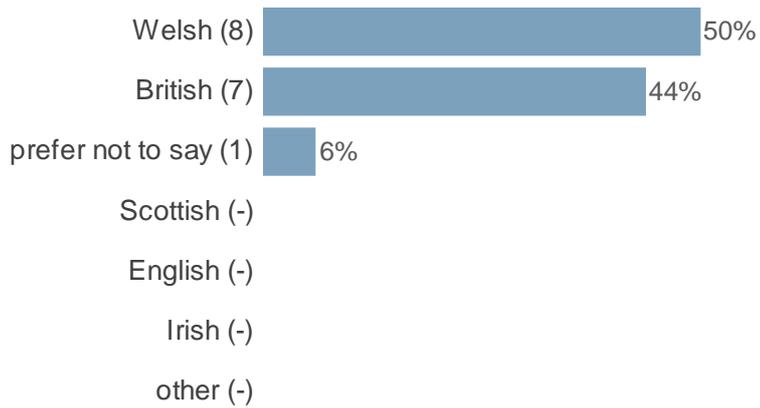
## Sexual orientation:



## Religion / belief:



## Nationality:



## SOUTH WEST WALES CORPORATE JOINT COMMITTEE

30<sup>th</sup> July 2024

### Report of the Chief Executive

**Report Title: Joint Equality, Diversity and Inclusion Strategy (Draft)**

<b>Purpose of Report</b>	<b>For Information</b> To provide Members of the South West Wales Corporate Joint Committee (SWWCJC) with an update to the development of Joint Equality, Diversity and Inclusion Strategy (Draft) and Regional Strategic Equality Plan (SEP).
<b>Recommendation(s)</b>	For Information Only
<b>Report Author</b>	Will Bramble and Kristy Tillman
<b>Finance Officer</b>	Chris Moore
<b>Legal Officer</b>	Craig Griffiths

#### 1. Introduction / Background:

- 1.1 Further to correspondence received from the Equality and Human Rights Commission (EHRC), the Chief Executive has met Rev Ruth Coombs Head of Wales on behalf of the Commission.
- 1.2 The Corporate Plan encompasses the commitment towards the Public Sector Equality Duty (PSED), together with the Equality Objective **“To deliver a more equal South West Wales by 2035 by contributing towards:**

*(a)The achievement of the Welsh Government’s long-term equality aim of eliminating inequality caused by poverty;*

*(b)The achievement of the Equality statement set out in Llwybr Newydd which is to make our transport services and infrastructure accessible and inclusive by aiming to remove the physical, attitudinal, environmental, systemic, linguistic and economic barriers that prevent people from using sustainable transport,*

And

*( c ) The achievement of the Welsh Government’s long-term equality aims of cohesive communities that are resilient, fair and equal and where everyone is able to participate in political, public and everyday life. There will be no room for racism and / or discrimination of any kind.”,*



1.3 Whilst the Commission appreciated the commitment of our Corporate plan, they noted the SWWCJC were yet to publish their Strategic Equality Plan (SEP) in accordance with The Equality Act 2010 (Statutory Duties) (Wales) Regulations 2011 Regulation 14. Strategic Equality Plan and Reg 7. Arrangements for collection etc. of information about compliance with the general duty

1.4 During the meeting held on 16<sup>th</sup> May 2024, the Chief Executive provided an overview of the progress made SWWCJC has made and recognised within the findings published by Audit Wales. The Chief Executive further advised that the partners of SWWCJC had robust policies and procedures in place to include Strategic Equality Plans, together with the integrated impact assessment toolkit adopted by the SWWCJC to form strategic decisions.

## 2. Strategic Equality Strategy and Plan :

2.1 The Chief Executive advised that SWWCJC were currently reviewing their strategic objectives in collaboration with partners to the SWWCJC and that the draft Regional Strategic Equality Plan would be presented to the SWWCJC late July 2024.

2.2 Rev Ruth Coombs was positive that the SWWCJC are working towards the planned approach in a timely manner. Further advice and guidance was offered via officers together with publications available on the Equality and Human Rights Commission website <https://www.equalityhumanrights.com/guidance/public-sector-equality-duty/public-sector-equality-duty-specific-duties-wales>.

## 3. Development :

3.1 The Joint Equality, Diversity and Inclusion Strategy has been developed to outline the commitment of the SWWCJC towards equality, diversity and inclusion. The strategy outlines several objectives and actions that will inform the development of the Regional Strategic Equality Plan.

3.2 Officers will continue to liaise with the Commission to gain feedback of the approach to implement the Equality, Diversity and Inclusion Strategy and to inform the Regional Strategic Equality Plan in collaboration with partners to the SWWCJC.

3.3 It is envisaged that both the Joint Equality, Diversity and Inclusion Strategy and Regional Strategic Equality Plan will be presented to the Overview and Scrutiny Sub Committee (3<sup>rd</sup> September 2024) ahead of seeking approval at SWWCJC on 12th September 2024.

#### 4. **Timescales:**

- 4.1 Joint Equality, Diversity and Inclusion Strategy (Update) (Information) be presented to SWWCJC 30<sup>th</sup> July 2024
- 4.2 Liaise with Equality and Human Rights Commission on draft strategy by 30<sup>th</sup> July 2024
- 4.3 Present the Joint Equality, Diversity and Inclusion Strategy and Regional Strategic Equality Plan to the Overview and Scrutiny Sub Committee (3<sup>rd</sup> September 2024) for comment and endorsement.
- 4.4 Present the Joint Equality, Diversity and Inclusion Strategy and Regional Strategic Equality Plan to the South West Wales Corporate Joint Committee (12<sup>th</sup> September 2024) seeking endorsement to implement and publish.

#### 5. **Financial Impacts:**

- 5.1 Engagement and participation development may require consultancy to ensure media planforms, stakeholder engagement planning and events. This will be considered in future reports if deemed necessary.

#### 6. **Integrated Impact Assessment:**

- 6.1 The CJC is subject to the Equality Act (Public Sector Equality Duty and the socio-economic duty), the Well-being of Future Generations (Wales) Act 2015 and the Welsh Language (Wales) Measure, and must in the exercise of their functions, have due regard to the need to:
  - Eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited by the Acts.
  - Advance equality of opportunity between people who share a protected characteristic and those who do not.
  - Foster good relations between people who share a protected characteristic and those who do not.
  - Deliver better outcomes for those people who experience socio-economic disadvantage
  - Consider opportunities for people to use the Welsh language
  - Treat the Welsh language no less favourably than English.
  - Ensure that the needs of the present are met without compromising the ability of future generations to meet their own needs.

In recognition of the above duties, the CJC has adopted an Integrated Impact Assessment (IIA) Tool which allows for a two-stage approach to be undertaken to measure any potential impact of its decisions.

**The final draft of the Joint Equality, Diversity and Inclusion Strategy and Regional Strategic Equality Plan will be subject to the IIA protocol to inform the strategic decision making process.**

The CJC approved its Corporate Plan 2023-2028 in March 2023. The Corporate Plan includes the CJC's Equality Objective which is set out below for ease of reference:

*“To deliver a more equal South West Wales by 2035 by contributing towards:*

- (a) The achievement of the [Welsh Government's long-term equality aim](#) of eliminating inequality caused by poverty;
- (b) The achievement of the [Equality statement set out in Llwybr Newydd](#) which is to make our transport services and infrastructure accessible and inclusive by aiming to remove the physical, attitudinal, environmental, systemic, linguistic and economic barriers that prevent people from using sustainable transport,

And

- (c) [The achievement of the Welsh Government's long-term equality aims](#) of cohesive communities that are resilient, fair and equal and where everyone is able to participate in political, public and everyday life. There will be no room for racism and / or discrimination of any kind.”

## **Well-being of Future Generations (Wales) Act 2015**

Alignment with CJC Corporate Plan 2023-2028 and the identified CJC Well-being objectives:

6.2 The Well-being of Future Generations (Wales) Act 2015 mandates that public bodies in Wales must carry out sustainable development. Sustainable development means the process of improving the economic, social, environmental and cultural well-being of Wales by taking action, in accordance with the sustainable development principle, aimed at achieving the 'well-being goals'.

6.3 The CJC approved its Corporate Plan 2023-2028 in March 2023. The Corporate Plan contains the CJC's well-being objectives and frames the corporate direction of travel. To this end, it is considered that the recommendation(s) contained within this report align(s) to the corporate policy framework of the CJC as set out within its Corporate Plan.



**Well-being Objective 1**

*“To collaboratively deliver the Regional Economic Delivery Plan and Regional Energy Strategy thereby improving the decarbonised economic well-being of South West Wales for our future generations.”*

**Well-Being Objective 2**

*“To produce a Regional Transport Plan for South West Wales that is founded on collaboration and enables the delivery of a transport system which is good for our current and future generations of people and communities, good for our environment and good for our economy and places (rural and urban).”*

**Well-Being Objective 3**

*“To produce a sound, deliverable, co-ordinated and locally distinctive Strategic Development Plan for South West Wales which is founded on stakeholder engagement and collaboration and which clearly sets out the scale and location of future growth for our future generations.”*

**7. Workforce Impacts:**

7.1 There are no workforce impacts associated with this report

**8. Legal Impacts:**

8.1 There are no legal impacts associated with this report as for information only.

**9. Risk Management Impacts:**

9.1 No impacts

**10. Consultation:**

10.1 No requirement as this report is for information only.

**11. Reasons for Proposed Decision:**

11.1 No requirement as this report is for information only.

**12. Implementation of Decision:**

12.1 No requirement as this report is for information only.

**13. Appendices:**

13.1 Appendix A – Joint Equality, Diversity and Inclusion Strategy (Draft)

## 14. List of Background Papers:

14.1 None



## Appendix A

# South West Wales Corporate Joint Committee (SWWCJC)

## Joint Equality, Diversity, and Inclusion Strategy 2024 – 2028 (Draft)

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## 1 | Overview

The **South West Wales Corporate Joint Committee (SWWCJC)** is a listed public body in Wales, contained in Part 2 of Schedule 19 of the Act as supplemented and amended by the Equality Act 2010 (Specification of Relevant Welsh Authorities) Order 2011.

The Equality Act 2010 (the Act) brought together and replaced the previous anti-discrimination laws with a single Act. The majority of the Act came into force on 1 October 2010.

The Act includes a **public sector equality duty** (the 'general duty'), replacing the separate duties on race, disability and gender equality. This came into force on 5 April 2011.

### General duty

To ensure that public authorities and those carrying out a public function consider how they can positively contribute to a fairer society through advancing equality and good relations in their day-to-day activities.

The duty ensures that equality considerations are built into the design of policies and the delivery of services and that they are kept under review. This will achieve better outcomes for all. Public bodies are required to have due regard to the need to:

1. eliminate unlawful discrimination, harassment and victimisation and other conduct that is prohibited by the Act
2. advance equality of opportunity between people who share a relevant protected characteristic and those who do not
3. foster good relations between people who share a protected characteristic and those who do not.

The general duty covers the following protected characteristics:

- Age
- Gender reassignment
- Sex
- Disability
- Pregnancy and maternity
- Sexual orientation
- Race – including ethnic or national origin, colour or nationality
- Religion or belief – including lack of belief It applies to marriage and civil partnership, but only in respect of the requirement to eliminate discrimination in employment.

The phrase 'protected group' is sometimes used to refer to people who share a protected characteristic.

## Specific duties in Wales

Specific duties in Wales support listed bodies in their performance of the general duty.

The specific duties set out the steps that listed bodies in Wales must take in order to demonstrate that they are meeting the general duty.

The duties inter-relate and more details on each aspect can be found in the following guidance:

1. *The Essential Guide to the Public Sector Equality Duty (An Overview)*
2. *Equality Objectives and Strategic Equality Plans*
3. *Engagement and the Equality Duty*
4. *Assessing Impact and the Equality Duty*
5. *Equality Information and the Equality Duty*
6. *Employment Information, Pay Differences and Staff Training and the Equality Duty*
7. *Procurement and the Equality Duty*
8. *Annual Reporting, Publishing and Ministerial Duties and the Equality Duty*

## **2 | South West Wales Corporate Joint Committee (SWWCJC) –**

### **Our Journey**

The South West Wales Corporate Joint Committee (SWWCJC) has been enabled by the Local Government and Elections (Wales) Act 2021.

The SWWCJC was formally constituted in January 2022 and covers the local authority areas of: Carmarthenshire, Neath Port Talbot, Pembrokeshire and Swansea.

The purpose of the SWWCJC is to improve the regional planning, co-ordination and delivery of transport, land use planning, economic development and energy in collaboration with partner organisations and our communities.

The Committee is made up of representation from Carmarthenshire County Council, Neath Port Talbot Council, Pembrokeshire County Council and Swansea Council, together with Bannau Brycheiniog and the Pembrokeshire Coast National Park Authorities.

The six organisations have come together to publish a joint strategy focusing on equality, diversity, and inclusion. Individually, the six organisations have identified objectives to promote equality and inclusion as part of their service delivery commitment. The objectives have been informed by the views and feedback of gained from the local communities, through ongoing participation to included established focus groups and consultation.

The SWWCJC will underpin their partners commitment/s to promote equality and inclusion as part of their service delivery. The SWWCJC will further promote the commitment for further opportunities for inclusion and diversity within South West Wales Region working in partnership with their stakeholders to inform strategic decisions.

### 3 | Collaboration

The collaborative approach of the SWWCJC will build upon the objectives derived by each partner organisation, whilst seeking further opportunities to ensure a coherent regional approach to benefit our people living, working and visiting South West Wales.

The shared vision of a Corporate Joint Committee is to promote a more cohesive and consistent mechanism of collaboration across Wales.

Strategic decisions are underpinned by the integrated impact assessment process.

The SWWCJC recognises the delivery of the Welsh Government's Strategic Equality Plan and Equality Objectives 2024-2028 under the Equality Act 2010 (Statutory Duties) (Wales) Regulations 2011, and the Public Sector Equality Duty (PSED).

The joint strategy will complement Welsh Government's equality plans, and aims to align and make connections between existing plans (such as the Anti-Racist Wales Action Plan (<https://www.gov.wales/antiracist-wales-action-plan>) and LGBTQ+ Action Plan for Wales (<https://www.gov.wales/lgbtq-action-plan-wales>)).

## 4 | Strategic Objectives

The SWWCJC Equality Objective is already embedded within our Corporate Plan 2023 -2028 as summarised below.

**To deliver a more equal South West Wales by 2035 by contributing towards:**

- (a) The achievement of the [Welsh Government's long-term equality aim](#) of eliminating inequality caused by poverty (Strategic Equality Plan 2020 - 2024);
- (b) The achievement of the [Equality statement set out in Llwybr Newydd](#) (Llwybr Newydd: the Wales transport strategy 2021) which is to make our transport services and infrastructure accessible and inclusive by aiming to remove the physical, attitudinal, environmental, systemic, linguistic and economic barriers that prevent people from using sustainable transport,  
  
and
- (c) The achievement of the [Welsh Government's long-term equality aims](#) of cohesive communities that are resilient, fair and equal and where everyone is able to participate in political, public and everyday life. There will be no room for racism and / or discrimination of any kind."

## 5 | Our Commitment

The SWWCJC is committed to;

- Strengthen the focus on equality and diversity, whereby strategic decisions will be subject to the integrated impact assessment process adopted.
- Explore and further develop the engagement and participation systems active within each constituent authority, to ensure strong voice and influence.
- Explore and further develop our network to ensure the experiences of people who share one or more of the protected characteristics to inform our decision making.
- Through regular training and engagement ensure that representatives and partners will be equipped to challenge the Functions of the SWWCJC to promote an equal, diverse and inclusive vision for South West Wales
- Strategic decisions are subject to the integrated impact assessment process, to challenge risk of inequality as part of the strategic decisions.

- Currently, staff are employed under the constituent local authorities. The SWWCJC will support their representatives, partners and political members to flourish and thrive within an equal, fair and inclusive environment.
- SWWCJC will invest to develop and create learning cultures to allow the impact of equality, diversity, and inclusion to be monitored and challenged, promoting continuous improvement.
- This strategy will strive to reduce inequalities within South West Wales, in accordance with the Functions of the SWWCJC.

Our strategic objectives are priorities, and aim to help to deliver equality for our stakeholders:

- Communities within South West Wales
- Visitors to South West Wales
- Our workforce
- Our partners
- Businesses and Local Economy

## **6 | Engagement and Consultation**

The SWWCJC will underpin their partners commitment/s to promote equality and inclusion as part of their service delivery.

The SWWCJC will further promote the commitment for further opportunities for inclusion and diversity within South West Wales Region working in partnership with their stakeholders to inform strategic decisions through participation. The SWWCJC is committed to;

- Explore and further develop the engagement and participation systems active within each constituent authority, to ensure strong voice and influence.
- Consult ahead of strategic decisions.
- Review previous studies and incorporate the findings to inform future engagement and consultations events.
- Review and seek continuous improvement by monitoring the feedback and approach adopted to engage and consult.

### Fundamentals of Engagement and Consultation

- To provide feedback to the views and suggestions received
- To advise on actions following the feedback received
- To provide reasoning
- Encourage ongoing engagement through dedicated groups

## 7 | Monitoring and Reporting

We will monitor the impact of engagement, consultation in relation to the Functions of the SWWCJC that will inform strategic decisions, through the integrated impact process.

To monitor the objective/ss, the progress of the action/s within this strategy will be shared within the annual report presented to the SWWCJC for endorsement and be published on <http://www.cjcsouthwest.wales/> either as a standalone report or be incorporated the annual report of the Corporate Plan (Well-being Objectives).

## 8 | SWWCJC Regional Action Plan (Equality, Diversity and Inclusion)

The SWWCJC ethos is to actively promote a collaborative approach amongst their stakeholders. Our partners, have already forged relationships and defined networks that have informed their strategies for promoting equality, diversity and inclusion.

The SWWCJC will explore opportunities to further expand engagement (as necessary) to ensure they identify and reach out to unrepresented groups within South West Wales who may be impacted by the strategic decision making for the Functions of the SWWCJC.

In the development of this joint strategy the SWWCJC has utilised commitment of each partner as outlined within their Strategic Equality Plans.

The SWWCJC will explore the strengths and weaknesses of the partner established methods for promoting equality, diversity and inclusion, to collectively work to reflect and inform the development of draft strategic priorities forming the **SWWCJC Strategic Equality Plan**.

Appendix 1 SWWCJC Regional Action Plan (Equality, Diversity and Inclusion) outlines the SWWCJC commitment to develop and implement the SWWCJC Strategic Equality Plan.

Whilst Objective 1 is already included within the SWWCJC Corporate Plan (SWWCJC Equality Objective), the SWWCJC will include additional Objectives as and review and incorporate within the SWWCJC priorities for 2025/2026.

## Appendix 1 SWWCJC Regional Action Plan (Equality, Diversity and Inclusion)

Strategic Equality Objective	Target	Action	Monitoring	Review	Action Officer	Status (In Progress/Closed/ Delayed)
<b>Strategic Equality Objective 1.</b>  To deliver a more equal South West Wales by 2035 by contributing towards:	(a) The achievement of the <a href="#">Welsh Government's long-term equality aim</a> of eliminating inequality caused by poverty (Strategic Equality Plan 2020 - 2024);					
	(b) The achievement of the <a href="#">Equality statement set out in Llwybr Newydd</a> (Llwybr Newydd: the Wales transport strategy 2021) which is to make our transport services and infrastructure accessible and inclusive by aiming to remove the physical, attitudinal, environmental, systemic, linguistic and economic barriers that prevent people from using sustainable transport,					
	(c) The achievement of the <a href="#">Welsh Government's long-term equality aims</a> of cohesive communities that are resilient, fair and equal and where everyone is able to participate in political, public and everyday life. There will be no room for racism and / or discrimination of any kind."					

<p><b>Strategic Equality Objective 2.</b></p> <p>Develop and Implement the SWWCJC Strategic Equality Plan (SEP) in accordance with SMART (<i>specific, measurable, achievable, relevant and timebound</i>) principles.</p> <p>The SEP will outline the equality objective in relation to each of the protected characteristics or outline and publish its reasons for not doing so. The following will be considered for each objective</p> <ul style="list-style-type: none"> <li>• <i>Have all three aims of the general duty been considered (that is, to eliminate discrimination/harassment, advance equality and foster good relations) in relation to each characteristic?</i></li> <li>• <i>Is there a focus on the key issues affecting the different characteristics and the steps that can most effectively address any disadvantage?</i></li> </ul> <p>Note. Guidance to be adopted</p> <p>Equality Objectives and Strategic Equality Plans</p> <p>A Guide for Listed Public Authorities in Wales</p> <p><a href="https://equalityobjectivesandstrategicqualityplans.wales.pdf">equality objectives and strategic equality plans wales.pdf</a> (<a href="https://equalityhumanrights.com">equalityhumanrights.com</a>)</p>	<ul style="list-style-type: none"> <li>• Prepare and publish its equality objectives at least every four years from the first date of publication.</li> </ul>					
	<ul style="list-style-type: none"> <li>• Publish objectives to meet the general duty. Note. <i>If an authority does not have an objective for each protected characteristic – in addition to any objective to address pay differences – it must publish reasons why not</i></li> </ul>					
	<ul style="list-style-type: none"> <li>• Publish a statement setting out the steps the SWWCJC has taken (or intends to take to meet the objectives) and how long it expects to take to meet each objective</li> </ul>					
	<ul style="list-style-type: none"> <li>• Make appropriate arrangements to monitor progress towards meeting its objectives and to monitor the effectiveness of its approach</li> </ul>					
	<ul style="list-style-type: none"> <li>• Give appropriate consideration to relevant equality information the SWWCJC holds when considering what its equality objectives should be.</li> </ul>					
	<ul style="list-style-type: none"> <li>• <b>Objectives on pay difference</b></li> <li>• have due regard to the need to have objectives to address the causes of any pay differences that</li> </ul>					

	<p>seem reasonably likely to be related to any of the protected characteristics</p> <ul style="list-style-type: none"> <li>publish an equality objective to address any gender pay gap identified or else publish reasons why it has not done so</li> </ul> <p><i>Note. Even where an authority publishes an equality objective to address pay differences in relation to any protected characteristic, it must still have due regard to the need to have other equality objectives in relation to that protected characteristic. If it publishes no other such objective, it will need to explain why not.</i></p>					
	<ul style="list-style-type: none"> <li>The SWWCJC will underpin their partner's commitment/s to promote equality and inclusion as included within their SEP to inform the draft SWWCJC Regional Strategic Equality Plan (SEP).</li> </ul>					
	<ul style="list-style-type: none"> <li>The SWWCJC will further seek opportunities for inclusion and diversity within South West Wales Region working in partnership with their stakeholders to inform strategic decisions.</li> </ul>					
	<ul style="list-style-type: none"> <li>Explore and further develop the engagement and participation systems active within each constituent authority, to ensure strong voice and influence.</li> </ul>					

	<ul style="list-style-type: none"> <li>• Explore and further develop our network to ensure the experiences of people who share one or more of the protected characteristics to inform our decision making.</li> </ul>					
	<ul style="list-style-type: none"> <li>• Strengthen the focus on equality and diversity, whereby strategic decisions will be subject to the integrated impact assessment process adopted.</li> </ul>					
	<ul style="list-style-type: none"> <li>• Through regular training and engagement ensure that representatives and partners will be equipped to challenge the Functions of the SWWCJC to promote an equal, diverse and inclusive vision for South West Wales</li> </ul>					
	<ul style="list-style-type: none"> <li>• Currently, staff are employed under the constituent local authorities. The SWWCJC will support their representatives, partners and political members to flourish and thrive within an equal, fair and inclusive environment and not be unfairly disadvantaged.</li> </ul>					
	<ul style="list-style-type: none"> <li>• SWWCJC will invest to develop and create learning cultures to allow the impact of equality, diversity, and inclusion to be monitored and challenged, promoting continuous improvement</li> </ul>					

<b>Strategic Equality Objective 3.</b>  Integrate Equality, Diversity and Inclusion within the Functions of the SWWCJC together with mechanisms for Continuous Improvement	<ul style="list-style-type: none"> <li>• Develop and cascade advice and guidance</li> </ul>					
	<ul style="list-style-type: none"> <li>• Training and awareness</li> </ul>					
	<ul style="list-style-type: none"> <li>• Mechanisms to challenge and address inequality</li> </ul>					
	<ul style="list-style-type: none"> <li>• Processes for Monitoring and Review</li> </ul>					
<b>Strategic Equality Objective 4.</b>  Strengthen the Participation, Engagement and Consultation with Stakeholders applicable to SWWCJC Functions within the South West Wales Region	<ul style="list-style-type: none"> <li>• Continue to use the knowledge and experience of the established stakeholder advisory groups to inform and influence the work streams.</li> <li>• To strengthen links with key stakeholders and seek to obtain new or additional feedback from them about their experiences, suggestions and challenges.</li> </ul>					
	<ul style="list-style-type: none"> <li>• Review current methods of engagement and evaluate the accessibility and effectiveness of the current approach.</li> <li>• Propose and suggest viable improvements</li> </ul>					
	<ul style="list-style-type: none"> <li>• Undertake audits for accessibility</li> </ul>					
	<ul style="list-style-type: none"> <li>• Develop training and awareness packages for SWWCJC representatives and members</li> </ul>					
<b>Strategic Equality Objective 5.</b>  <b>SWWCJC Values</b> (Equality, Diversity, and Inclusion)	<ul style="list-style-type: none"> <li>• Promote and Champion equality, diversity and inclusion</li> </ul>					
	<ul style="list-style-type: none"> <li>• Review and Monitor protocols to ensure partner and Welsh Government commitments are aligned.</li> <li>• Develop mechanisms to capture and share good practice as part of continuous improvement</li> </ul>					

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## SOUTH WEST WALES CORPORATE JOINT COMMITTEE

30<sup>th</sup> July 2024

### REPORT OF THE MONITORING OFFICER

**Report Title: South West Wales Corporate Joint Committee – Appointment of the Chief Executive Officer**

<b>Purpose of Report</b>	To confirm the next Chief Executive of the South West Wales Corporate Joint Committee pursuant to previous decisions taken by the South West Wales Corporate Joint Committee.
<b>Recommendation</b>	It is recommended that members note that the role of Chief Executive of the South West Wales CJC is rotated annually amongst the Chief Executives of the Constituent Councils, changing on an annual basis and members appoint Wendy Walters, Chief Executive of Carmarthenshire County Council as Chief Executive of the South West Wales Corporate Joint Committee from the 1 <sup>st</sup> November 2024 pursuant to this arrangement.
<b>Report Author</b>	Craig Griffiths
<b>Finance Officer</b>	N/A
<b>Legal Officer</b>	Craig Griffiths

#### Background:

1. The Local Government and Elections (Wales) Act 2021 (“the LGE Act”) created the framework for a consistent mechanism for regional collaboration between local government, namely Corporate Joint Committees (CJCs). The LGE Act provides for the establishment of CJCs through Regulations (CJC Establishment Regulations).
2. The South West Wales CJC will comprise Carmarthenshire County Council, the City and County of Swansea Council, Pembrokeshire County Council and Neath Port Talbot County Borough Council (“the Constituent Councils”). In respect of some functions, both Pembrokeshire National Park and Brecon Beacons National Park will also be members (as set out below).

## Role of the Chief Executive

3. CJC's are required to appoint a number of statutory "executive officers" similar to the roles within principal councils (i.e. Chief Executive, Chief Finance Officer and Monitoring Officer).
4. At its establishment meeting in January 2022, it was proposed that the role specifically of the Chief Executive of the South West Wales CJC be rotated annually amongst the Chief Executives of the Constituent Councils, changing on an annual basis (Neath Port Talbot being first, followed by Pembrokeshire, Carmarthenshire and Swansea)
5. Members of the CJC designated Karen Jones (Neath Port Talbot County Borough Council) as the first Chief Executive of the CJC and accordingly that officer is required to perform the following role:
  - (a) Oversee the manner in which the exercise by the CHC of its different functions are co-ordinated;
  - (b) Oversee the CJC's arrangements in relation to—(i) financial planning, (ii) asset management, and (iii) risk management;
  - (c) the number and grades of staff required by the CJC for the exercise of its functions
  - (d) the organisation of the CJC's staff;
  - (e) the appointment of the CJC's staff;
  - (f) the arrangements for the management of the CJC's staff (including arrangements for training and development).
6. The CJC must provide its chief executive with such staff, accommodation and other resources as are, in the chief executive's opinion, sufficient to allow the chief executive's duties under this section to be carried out.
7. Discussions have been ongoing amongst regional Chief Executives pursuant to the original determination, which has identified that the role of the next Chief Executive will be Wendy Walters from the 1<sup>st</sup> November 2024. It is felt that the November 2024 date would be the most appropriate date for this transfer to take place as it will enable existing governance arrangements to be concluded and a new Chief Executive be in place prior to the budget setting process for 2025/2026 and priorities for the forthcoming year being established.

### **Financial Impacts:**

8. No impacts.

### **Integrated Impact Assessment:**

9. The CJC is subject to the Equality Act (Public Sector Equality Duty and the socio-economic duty), the Well-being of Future Generations (Wales) Act 2015 and the Welsh Language (Wales) Measure, and must in the exercise of their functions, have due regard to the need to:



- Eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited by the Acts.
- Advance equality of opportunity between people who share a protected characteristic and those who do not.
- Foster good relations between people who share a protected characteristic and those who do not.
- Deliver better outcomes for those people who experience socio-economic disadvantage
- Consider opportunities for people to use the Welsh language
- Treat the Welsh language no less favourably than English.
- Ensure that the needs of the present are met without compromising the ability of future generations to meet their own needs.

10. The Well-being of Future Generations (Wales) Act 2015 mandates that public bodies in Wales must carry out sustainable development. Sustainable development means the process of improving the economic, social, environmental and cultural well-being of Wales by taking action, in accordance with the sustainable development principle, aimed at achieving the 'well-being goals'.
11. There is no requirement for an Integrated Impact Assessment for this report as the setting up of the CJC is underpinned by legislation and this report is to establish governance arrangements in accordance with legislation.

**Workforce Impacts:**

12. No impacts.

**Legal Impacts:**

13. Part 5 of the LGE Act provides for the establishment, through regulations, of CJCs and compliance will be had with this and other legislative obligations in the establishment of CJCs. In particular the South West Wales Corporate Joint Committee Regulations came into force on 1<sup>st</sup> April 2021 and set out an initial framework for example, that the CJC should be established and the timeframes for the discharging of specific functions.

**Risk Management Impacts:**

14. Failure to confirm a Chief Executive would mean that the CJC would be in breach of the South West Wales Corporate Joint Committee Regulations 2021, and could expose the CJC to legal challenge of non-compliance as well as the reputational issues that this could bring,

**Consultation:**

15. There is no requirement for consultation in respect of this report.



**Reasons for Proposed Decision:**

16. To ensure appropriate governance arrangements are in place for the CJC to be established in line with the policy intent and related legislative provisions enacted by the Welsh Government.

**Implementation of Decision:**

17. This decision is proposed for implementation following a three-day call in period.

**Appendices:**

18. None

**List of Background Papers:**

19. None



**30th July 2024**

**Report of the Chief Finance Officer**

**Report Title: Quarter 1 Financial Monitoring 2024/25**

<b>Purpose of Report</b>	<b>For Information</b>  To provide the Members of the South West Wales Corporate Joint Committee (SWWCJC) with the Quarter 1 Financial Monitoring for year ended 2024/25.
<b>Recommendation</b>	That the South West Wales Corporate Joint Committee (SWWCJC) receive the Quarter 1 Financial Monitoring for year ended 2024/25.
<b>Report Author</b>	Chris Moore
<b>Finance Officer</b>	Chris Moore
<b>Legal Officer</b>	Craig Griffiths

**1.0 Background:**

1.1 The SWWCJC was formally constituted on 13<sup>th</sup> January 2022. Carmarthenshire County Council is acting as the Accountable Body responsible for discharging the councils' obligations in relation to the South West Wales Corporate Joint Committee (SWWCJC).

1.2 On 23<sup>rd</sup> January 2024 the SWWCJC approved the 2024/25 budget which was set at £615,049 with a levy from each of the constituent authorities, reduced by 10% through the utilisation of reserves.

**2.0 Forecast Outturn 2024/25:**

2.1 The forecast outturn in **Appendix A** shows a total surplus of £132.7k

2.2 The main variances are:

2.2.1. The Accountable Body is expected to be overspent by £2.2k due to in External Audit work incorporating a performance audit within their scope.



- 2.2.2. Support Services are predicting an underspend of £43.6k which is due to the budgeted Senior Accountant post remaining vacant as not yet required due to the level of activity.
- 2.2.3. The Sub-Committee expenditure shows a forecast underspend of £86.7k, in respect of underspend on Planning and Programme management expenditure.
- 2.2.4. The Regional Management Office shows an underspend of £63.7k with the main differences being £47.8k Consultancy and Specialist Adviser work not being commissioned, £10.5k due to reduced usage of Translation Services, £1k training and £1.3k ICT and computer hardware budget not currently being needed.
- 2.2.5 No provision has been made for any Contingency/Reserves due to the surplus position.

2.3 A reserve was set up for the underspends in 2022/23 of £384.8k and 2023/24 of £458.7k, and any further underspend in 2024/25 would increase the balance of this reserve.

2.4 The CJC is funded by the 4 local authorities, with the total budgeted amount split by population size (mid-year 2020 – Statswales.gov.uk) shown below:

<b><u>Local Authority Levy 2024/25</u></b>	<b>£</b>
City and County of Swansea Council (Levy)	191,188
Carmarthenshire County Council (Levy)	151,281
Neath Port Talbot CBC (Levy)	114,094
Pembrokeshire County Council (Levy)	99,414
	<b>555,978</b>

Under the current legislation the National Park Authorities (NPAs) are only financially obligated to support the strategic planning aspects of the CJC. Given that there is likely to be limited activity in terms of the Strategic Development Plan in 2024/2025 (with a budget of £20,600 allocated to the strategic planning sub-committee), it is not considered appropriate to raise a levy upon the NPA's in 2024/2025.

### 3.0 Financial Impact:

3.1 The Quarter 1 Forecast Outturn for 2024/25 shows a surplus of £132.7k.



Cyngor Castell-nedd Port Talbot  
 Neath Port Talbot Council



Bannau Brycheiniog

#### 4.0 Integrated Impact Assessment:

4.1 The CJC is subject to the Equality Act (Public Sector Equality Duty and the socio-economic duty), the Well-being of Future Generations (Wales) Act 2015 and the Welsh Language (Wales) Measure, and must in the exercise of their functions, have due regard to the need to:

- Eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited by the Acts.
- Advance equality of opportunity between people who share a protected characteristic and those who do not.
- Foster good relations between people who share a protected characteristic and those who do not.
- Deliver better outcomes for those people who experience socio-economic disadvantage.
- Consider opportunities for people to use the Welsh language.
- Treat the Welsh language no less favourably than English.
- Ensure that the needs of the present are met without compromising the ability of future generations to meet their own needs.

4.2 The Well-being of Future Generations (Wales) Act 2015 mandates that public bodies in Wales must carry out sustainable development. Sustainable development means the process of improving the economic, social, environmental, and cultural well-being of Wales by taking action, in accordance with the sustainable development principle, aimed at achieving the 'well-being goals.'

4.3 There is no requirement for an Integrated Impact Assessment for this report as the setting up of the CJC is underpinned by legislation and this report is to establish financial arrangements in accordance with legislation.

#### 5.0 Workforce Impacts:

5.1 There are no workforce impacts for this report.

#### 6.0 Legal Impacts:

6.1 The SWWCJC is responsible for undertaking periodic financial monitoring against approved budget in accordance with legislation and failure to do so would render the SWWCJC in breach of its obligations.

#### 7.0 Risk Management Impacts:

7.1 The SWWCJC is responsible for putting appropriate Governance arrangements in place for the management of risk and portfolio delivery. Failure to prepare Annual Return, on this occasion, would result in a breach of legal obligation.



## 8.0 Consultation:

8.1 There is no requirement for formal consultation.

## 9.0 Reasons for Proposed Decision:

9.1 To receive the Quarter 1 Financial monitoring for financial year 2024/25.

## 10.0 Implementation of Decision:

10.1 This decision is proposed for implementation following a three-day call-in period.

## Appendices:

Appendix A – Quarter 1 Financial Monitoring 2024/25

**List of Background Papers:** None



Cyngor Castell-nedd Port Talbot  
Neath Port Talbot Council



Parc Cenedlaethol  
Arfordir Penfro  
Pembrokeshire Coast  
National Park



**South West Wales Corporate Joint Committee**  
**Q1 Financial Monitoring**  
 Financial Year 2024/25



Description	Actual 2023/24 (£)	Budget 2024/25 (£)	Q1 Predicted Outturn 2024/25 (£)	Variance (£)	Notes
<b>Expenditure</b>					
<b>Joint Committee</b>					
<b>Democratic Services</b>					
Democratic, Scrutiny and Legal Support Costs	87,800	76,648	76,648	-	Provided by NPT
<b>Democratic Services Total</b>	<b>87,800</b>	<b>76,648</b>	<b>76,648</b>	-	
<b>Legal and Governance</b>					
Monitoring Officer and Service Support	17,000	19,448	19,448	-	Provided by NPT
<b>Legal and Governance Total</b>	<b>17,000</b>	<b>19,448</b>	<b>19,448</b>	-	
<b>Accountable Body</b>					
Audit Wales Financial Audit	4,104	1,877	4,104	2,227	
Section 151 Officer Recharge	20,693	21,521	21,521	-	Provided by CCC
<b>Accountable Body Total</b>	<b>24,797</b>	<b>23,398</b>	<b>25,625</b>	<b>2,227</b>	
<b>Governance &amp; Internal Audit</b>					
Internal Audit	14,600	23,170	23,170	-	Provided by Pems
Sub-Committee Support Costs & Expenses	5,000	18,150	18,150	-	Provided by Pems
<b>Governance &amp; Internal Audit Total</b>	<b>19,600</b>	<b>41,320</b>	<b>41,320</b>	-	
<b>Support Services</b>					
ICT & Data Protection Services	20,000	22,880	22,880	-	Provided by NPT
Financial Services	5,000	59,289	15,702	- 43,588	Provided by CCC
HR Services	-	11,440	11,440	-	Provided by NPT
<b>Support Services Total</b>	<b>25,000</b>	<b>93,609</b>	<b>50,022</b>	<b>- 43,588</b>	
<b>Joint Committee Total</b>	<b>174,197</b>	<b>254,423</b>	<b>213,062</b>	<b>- 41,361</b>	
<b>Joint Scrutiny Committee</b>					
Room Hire	-	-	-	-	Included within Democratic Service costs
Subsistence & Meeting Expenses	-	-	-	-	Included within Democratic Service costs
Travel	-	-	-	-	Included within Democratic Service costs
Democratic, Scrutiny and Legal Support Costs	-	-	-	-	Included within Democratic Service costs
<b>Joint Scrutiny Committee Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>SWWCJC - Sub Committees</b>					
Economic Development SC	-	20,600	20,600	-	
Planning SC	-	20,600	20,600	-	
Transport SC	-	51,500	51,500	-	
Transport SC WG grant funded	124,106	100,000	100,000	-	
Energy SC	-	20,600	20,600	-	
Planning & Programme management	-	106,700	20,000	- 86,700	
<b>SWWCJC - Sub Committees Total</b>	<b>124,106</b>	<b>320,000</b>	<b>233,300</b>	<b>- 86,700</b>	
<b>SWWCJC - Regional Management Office</b>					
Salary (Inc. On-costs)	27,077	64,390	63,102	- 1,288	
Training of Staff	-	1,030	-	- 1,030	
Public Transport - Staff	-	258	-	- 258	
Staff Travelling Expenses	-	834	-	- 834	
Admin, Office & Operational Consumables	75	1,030	100	- 930	
Consultancy and Specialist Adviser Fees	-	52,742	5,000	- 47,742	Update of Website
ICTs & Computer Hardware	-	1,288	-	- 1,288	
Subsistence & Meetings Expenses	1,272	1,030	3,740	2,710	4 proposed meetings
Conferences, Marketing & Advertising	-	-	-	-	
Projects & Activities Expenditure	-	-	-	-	
Translation/Interpret Services	498	15,450	5,000	- 10,450	
Printing & Copying	-	2,575	-	- 2,575	
<b>Regional Management Office Total</b>	<b>28,922</b>	<b>140,626</b>	<b>76,942</b>	<b>- 63,684</b>	
<b>Contingency/Reserves</b>					
Provision for Contingency/Reserves	-	-	-	-	
<b>Contingency/Reserves Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>Total SWWCJC Expenditure</b>	<b>327,225</b>	<b>715,049</b>	<b>523,304</b>	<b>- 191,745</b>	
<b>Funding Contributions</b>					
<b>Partner &amp; Other Contribution</b>					
Brecon Beacons NPA	-	-	-	-	
Pembrokeshire Coast NPA	-	-	-	-	
Co-Opt Partners	-	-	-	-	
Welsh Government Revenue Grant	124,106	100,000	100,000	-	Award of Funding in relation to SWWCJC to develop Regional Transport Plan
Interest	44,101	-	-	-	
	<b>168,207</b>	<b>100,000</b>	<b>100,000</b>	<b>-</b>	
<b>Local Authority Levy</b>					
City and County of Swansea Council (Levy)	212,431	191,188	191,188	-	Levy charged to local authorities based on Population Size
Carmarthenshire County Council (Levy)	168,090	151,281	151,281	-	Levy charged to local authorities based on Population Size
Neath Port Talbot CBC (Levy)	126,771	114,094	114,094	-	Levy charged to local authorities based on Population Size
Pembrokeshire County Council (Levy)	110,460	99,414	99,414	-	Levy charged to local authorities based on Population Size
	<b>617,753</b>	<b>555,978</b>	<b>555,978</b>	<b>-</b>	
<b>Total SWWCJC Income</b>	<b>785,960</b>	<b>655,978</b>	<b>655,978</b>	<b>-</b>	
<b>Provision of Service - Surplus / (Deficit)</b>	<b>458,735</b>	<b>(59,072)</b>	<b>132,673</b>	<b>191,745</b>	

<b>Movement to Reserves (Contingency)</b>					
Description					
Balance Brought Forward from previous year	384,824	843,559	843,559	-	
Net Provision of Service - Surplus / (Deficit)	458,735	59,072	132,673	191,745	
<b>Balance Carry Forward</b>	<b>843,559</b>	<b>784,488</b>	<b>976,233</b>	<b>191,745</b>	



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## SOUTH WEST WALES CORPORATE JOINT COMMITTEE (SWWCJC)

30<sup>th</sup> July 2024

### Report of the Chief Finance Officer (Section 151 Officer)

#### Report Title: Forecast Outturn and Pre-Audit Annual Return 2023/24

<b>Purpose of Report</b>	To provide the South West Wales Corporate Joint Committee (SWWCJC) with the Forecast Outturn and the Pre-Audit annual return for year ended 2023/24.
<b>Recommendation</b>	That the South West Wales Corporate Joint Committee (SWWCJC) receive the Forecast Outturn and the Pre-Audit annual return for year ended 2023/24.
<b>Report Author</b>	Chris Moore
<b>Finance Officer</b>	Chris Moore
<b>Legal Officer</b>	Craig Griffiths

### 1. Background:

- 1.1 The SWWCJC was formally constituted on 13<sup>th</sup> January 2022. Carmarthenshire County Council is acting as the Accountable Body responsible for discharging the councils' obligations in relation to the South-West Wales Corporate Joint Committee (SWWCJC).
- 1.2 On 24<sup>th</sup> January 2023 the SWWCJC agreed that for 2023/24 a budget be set at £617.7k with the corresponding levy raised. Members were informed that there were four clear work streams of the Corporate Joint Committee, and each had been allocated £20k; the report set out that £140k had also been set aside for planning and programme management.

## 2. Statement of Accounts 2023/24:

- 2.1 The Statement of Accounts in the form of an annual return, present financial information for the financial year 2023/24, as required by legislation. For joint committees with income and expenditure below £2.5 million, the requirement is that accounts are prepared in the form of an annual return. The Joint Committee expenditure of the SWWCJC for 2023/24 is £327.2k. Levies raised on the 4 constituent local authorities generated income of £617.7k. A £124.1k Welsh Government grant was received during 2023-24 to support the progress of the Transport Sub Committee. The Outturn in **Appendix A** shows an underspend of £458.7k against the budget with the balance being transferred to the SWWCJC reserve.
- 2.2 The main variances are:
- 2.2.1 The Joint Committee was overspent by £20.8k due to an adjustment relating to an invoice from a prior year.
  - 2.2.2 The Accountable Body is underspent by £17.9k in respect of audit costs, due to minimal activity hence there is no requirement for an audit of a statement of accounts.
  - 2.2.3 Governance and Internal Audit is underspent by £18.9k again due to minimal activity hence less Internal Audit work and Sub-Committee Support Costs & Expenses from Pembrokeshire County Council.
  - 2.2.4 Support Services is underspent by £65k mainly as the Senior Accountant post has not been filled due to the requirement not being needed yet, along with less HR support needed.
  - 2.2.5 Sub Committee expenditure was underspent by £95.9k due to minimal activity of the Sub Committees.
  - 2.2.6 The Regional Management Office is underspent by £105.2k mainly due to the Business Manager post not been filled until February 2024, Consultancy and Specialist Adviser work has not been commissioned and Translation Services were used minimally.
  - 2.2.7 The Provision for Contingency/Reserves was therefore not needed.
- 2.3 A reserve has been set up for the £458.7k underspend.
- 2.4 No Annual Governance Statement has been produced for 2023/24 due to not being required.



Cyngor Castell-nedd Port Talbot  
Neath Port Talbot Council



Parc Cenedlaethol  
Arfordir Penfro  
Pembrokeshire Coast  
National Park



### 3. Annual Return:

3.1 For joint committees with income and expenditure below £2.5 million, the requirement is that accounts are prepared in the form of an annual return. The Joint Committee expenditure of the SWWCJC for 2023/24 is £327.2k.

3.2 The Annual Return, in **Appendix B**, is split into the following sections:

- Accounting Statement 2023/24 – including a statement of income and expenditure / receipts and payments and a statement of balances.
- Annual Governance Statement.
- Committee approval and certification.
- Annual Internal Audit report.

### 4. Financial Impacts:

4.1 The financial statements attached have been prepared in accordance with proper accounting practice.

### 5. Integrated Impact Assessment:

5.1 The CJC is subject to the Equality Act (Public Sector Equality Duty and the socio-economic duty), the Well-being of Future Generations (Wales) Act 2015 and the Welsh Language (Wales) Measure, and must in the exercise of their functions, have due regard to the need to:

- Eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited by the Acts.
- Advance equality of opportunity between people who share a protected characteristic and those who do not.
- Foster good relations between people who share a protected characteristic and those who do not.
- Deliver better outcomes for those people who experience socio-economic disadvantage.
- Consider opportunities for people to use the Welsh language.
- Treat the Welsh language no less favourably than English.
- Ensure that the needs of the present are met without compromising the ability of future generations to meet their own needs.

The Well-being of Future Generations (Wales) Act 2015 mandates that public bodies in Wales must carry out sustainable development. Sustainable development means the process of improving the economic, social, environmental, and cultural well-being of Wales by taking action, in accordance with the sustainable development principle, aimed at achieving the 'well-being goals.'



Cyngor Castell-nedd Port Talbot  
Neath Port Talbot Council



Parc Cenedlaethol  
Arfordir Penfro  
Pembrokeshire Coast  
National Park



## 6. Workforce Impacts:

6.1 There are no workforce impacts for this report.

## 7. Legal Impacts:

7.1 The SWWCJC is responsible to prepare Statement of Accounts in accordance with legislation and failure to do so would render the SWWCJC in breach of its obligations.

## 8. Risk Management Impacts:

8.1 The SWWCJC is responsible for putting appropriate Governance arrangements in place for the management of risk and portfolio delivery. Failure to prepare Statement of Accounts would result in a breach of legal obligation.

## 9. Consultation:

9.1 There is no requirement for formal consultation however, constituent authorities have been consulted.

## 10. Reasons for Proposed Decision:

10.1 To receive for information the annual return for the SWWCJC for financial year 2023/24.

## 11. Implementation of Decision:

11.1 With immediate effect.

## 12. Appendices:

Appendix A – Forecast Outturn 2023/24

Appendix B – South West Wales Corporate Joint Committee Annual Return for year ended 31<sup>st</sup> March 2023/24

## 13. List of Background Papers:

None



Cyngor Castell-nedd Port Talbot  
Neath Port Talbot Council



Parc Cenedlaethol  
Arfordir Penfro  
Pembrokeshire Coast  
National Park

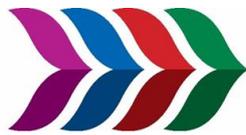




## Appendix A

		<b>South West Wales Corporate Joint Committee</b> <b>Forecast Outturn</b> <i>Financial Year 2023/24</i>			
Description	Budget 2023-24 (£)	Forecast Outturn 2023-24 (£)	Variance (£)	Notes	
<b>Expenditure</b>					
<b>Joint Committee</b>					
<b>Democratic Services</b>					
Democratic, Scrutiny and Legal Support Costs	73,700	87,800	- 14,100	Provided by NPT	
<b>Democratic Services Total</b>	<b>73,700</b>	<b>87,800</b>	<b>- 14,100</b>		
<b>Legal and Governance</b>					
Monitoring Officer and Service Support	18,700	17,000	1,700	Provided by NPT	
<b>Legal and Governance Total</b>	<b>18,700</b>	<b>17,000</b>	<b>1,700</b>		
<b>Accountable Body</b>					
Audit Wales Financial Audit	22,000	4,104	17,896		
Section 151 Officer Recharge	20,693	20,693	-	Provided by CCC	
<b>Accountable Body Total</b>	<b>42,693</b>	<b>24,797</b>	<b>17,896</b>		
<b>Governance &amp; Internal Audit</b>					
Internal Audit	22,000	14,600	7,400	Provided by Pems	
Sub-Committee Support Costs & Expenses	16,500	5,000	11,500	Provided by Pems	
<b>Governance &amp; Internal Audit Total</b>	<b>38,500</b>	<b>19,600</b>	<b>18,900</b>		
<b>Support Services</b>					
ICT & Data Protection Services	22,000	20,000	2,000	Provided by NPT	
Financial Services	57,009	5,000	52,009	Provided by CCC	
HR Services	11,000	-	11,000	Provided by NPT	
<b>Support Services Total</b>	<b>90,009</b>	<b>25,000</b>	<b>65,009</b>		
<b>Joint Committee Total</b>	<b>263,602</b>	<b>174,197</b>	<b>89,405</b>		
<b>Joint Scrutiny Committee</b>					
Room Hire	-	-	-	Included within Democratic Service costs.	
Subsistence & Meeting Expenses	-	-	-	Included within Democratic Service costs.	
Travel	-	-	-	Included within Democratic Service costs.	
Democratic, Scrutiny and Legal Support Costs	-	-	-	Included within Democratic Service costs.	
<b>Joint Scrutiny Committee Total</b>	<b>-</b>	<b>-</b>	<b>-</b>		
<b>SWWCJC - Sub Committees</b>					
Economic Development SC	20,000	-	20,000		
Planning SC	20,000	-	20,000		
Transport SC	20,000	-	20,000		
Transport SC WG grant funded	-	124,106	- 124,106		
Energy SC	20,000	-	20,000		
Planning & Programme management	140,000	-	140,000		
<b>SWWCJC - Sub Committees Total</b>	<b>220,000</b>	<b>124,106</b>	<b>95,894</b>		
<b>SWWCJC - Regional Management Office</b>					
Salary (Inc. On-costs)	60,135	27,077	33,058		
Training of Staff	1,000	-	1,000		
Public Transport - Staff	250	-	250		
Staff Travelling Expenses	810	-	810		
Admin, Office & Operational Consumables	1,000	75	925		
Consultancy and Specialist Adviser Fees	51,206	-	51,206		
ICTs & Computer Hardware	1,250	-	1,250		
Subsistence & Meetings Expenses	1,000	1,272	- 272	includes 2 x Botanic Garden of Wales events	
Conferences, Marketing & Advertising	-	-	-		
Projects & Activities Expenditure	-	-	-		
Translation/Interpret Services	15,000	498	14,502		
Printing & Copying	2,500	-	2,500		
<b>Regional Management Office Total</b>	<b>134,151</b>	<b>28,922</b>	<b>105,229</b>		
<b>Contingency/Reserves</b>					
Provision for Contingency/Reserves	-	-	-		
<b>Contingency/Reserves Total</b>	<b>-</b>	<b>-</b>	<b>-</b>		
<b>Total SWWCJC Expenditure</b>	<b>617,753</b>	<b>327,225</b>	<b>290,528</b>		
<b>Funding Contributions</b>					
<b>Partner &amp; Other Contribution</b>					
Brecon Beacons NPA	-	-	-		
Pembrokeshire Coast NPA	-	-	-		
Co-Opt Partners	-	-	-		
Welsh Government Revenue Grant	-	124,106	- 124,106	Award of Funding in relation to SWWCJC to develop Regional Transport Plan	
interest	-	44,101	- 44,101		
	-	<b>168,207</b>	<b>- 168,207</b>		
<b>Local Authority Levy</b>					
City and County of Swansea Council (Levy)	212,431	212,431	-	Levy charged to local authorities based on Population Size	
Carmarthenshire County Council (Levy)	168,090	168,090	-	Levy charged to local authorities based on Population Size	
Neath Port Talbot CBC (Levy)	126,771	126,771	-	Levy charged to local authorities based on Population Size	
Pembrokeshire County Council (Levy)	110,460	110,460	-	Levy charged to local authorities based on Population Size	
	<b>617,753</b>	<b>617,753</b>	<b>-</b>		
<b>Total SWWCJC Income</b>	<b>617,753</b>	<b>785,960</b>	<b>- 168,207</b>		
<b>Provision of Service - Surplus / (Deficit)</b>	<b>-</b>	<b>458,735</b>	<b>(458,735)</b>		
<b>Movement to Reserves (Contingency)</b>					
<b>Description</b>					
Balance Brought Forward from previous year	-	384,824	-		
Net Provision of Service - Surplus / (Deficit)	-	458,735	79,116		
<b>Balance Carry Forward</b>	<b>-</b>	<b>843,559</b>	<b>79,116</b>		





## Appendix B

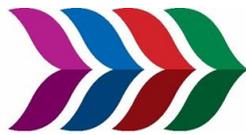
### Minor Joint Committees in Wales Annual Return for the Year Ended 31 March 2024

#### Accounting statements 2023-24 for:

Name of  
 Committee:

SWWCJC: South West Wales Corporate Joint Committee

	Year ending		Notes and guidance
	31 March 2023 (£)	31 March 2024 (£)	
<b>Statement of income and expenditure/receipts and payments</b>			
1. Balances brought forward	0	384,824	Total balances and reserves at the beginning of the year as recorded in the financial records. Must agree to line 7 of the previous year.
2. (+) Income from local taxation/levy	575,411	617,753	Total amount of income received/receivable in the year from levy/contribution from principal bodies.
3. (+) Total other receipts	0	168,207	Total income or receipts recorded in the cashbook minus amounts included in line 2. Includes support, discretionary and revenue grants.
4. (-) Staff costs	72,246	52,770	Total expenditure or payments made to and on behalf of all employees. Include salaries and wages, taxable allowances, PAYE and NI (employees and employers), pension contributions and termination costs. Exclude reimbursement of out-of-pocket expenses.
5. (-) Loan interest/capital repayments	0	0	Total expenditure or payments of capital and interest made during the year on external borrowing (if any).
6. (-) Total other payments	118,341	274,455	Total expenditure or payments as recorded in the cashbook minus staff costs (line 4) and loan interest/capital repayments (line 5).
7. (=) Balances carried forward	384,824	843,559	Total balances and reserves at the end of the year. Must equal (1+2+3) – (4+5+6).
<b>Statement of balances</b>			
8. (+) Debtors	0	124,106	<b>Income and expenditure accounts only:</b> Enter the value of debts owed to the Committee at the year-end.
9. (+) Total cash and investments	387,330	971,075	<b>All accounts:</b> The sum of all current and deposit bank accounts, cash holdings and investments held at 31 March. This must agree with the reconciled cashbook balance as per the bank reconciliation.
10. (-) Creditors	-2,506	-251,622	<b>Income and expenditure accounts only:</b> Enter the value of monies owed by the Committee (except borrowing) at the year-end.
11. (=) Balances carried forward	384,824	843,559	<b>Total balances should equal line 7 above:</b> Enter the total of (8+9-10).
12. Total fixed assets and long-term assets	0	0	The asset and investment register value of all fixed assets and any other long-term assets held as at 31 March.
13. Total borrowing	0	0	The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).

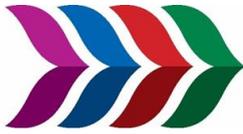


## Annual Governance Statement

We acknowledge as the members of the Committee, our responsibility for ensuring that there is a sound system of internal control, including the preparation of the accounting statements. We confirm, to the best of our knowledge and belief, with respect to the accounting statements for the year ended 31 March 2024, that:

	Agreed?		'YES' means that the Committee:	PG Ref
	Yes	No*		
1. We have put in place arrangements for: <ul style="list-style-type: none"> <li>effective financial management during the year; and</li> <li>the preparation and approval of the accounting statements.</li> </ul>	Yes		Properly sets its budget and manages its money and prepares and approves its accounting statements as prescribed by law.	6, 12
2. We have maintained an adequate system of internal control, including measures designed to prevent and detect fraud and corruption, and reviewed its effectiveness.	Yes		Made proper arrangements and accepted responsibility for safeguarding the public money and resources in its charge.	6, 7
3. We have taken all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and codes of practice that could have a significant financial effect on the ability of the Committee to conduct its business or on its finances.	Yes		Has only done things that it has the legal power to do and has conformed to codes of practice and standards in the way it has done so.	6
4. We have provided proper opportunity for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit (Wales) Regulations 2014.	Yes		Has given all persons interested the opportunity to inspect the committee's accounts as set out in the notice of audit.	6, 23
5. We have carried out an assessment of the risks facing the Committee and taken appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.	Yes		Considered the financial and other risks it faces in the operation of the Committee and has dealt with them properly.	6, 9
6. We have maintained an adequate and effective system of internal audit of the accounting records and control systems throughout the year and have received a report from the internal auditor.	Yes		Arranged for a competent person, independent of the financial controls and procedures, to give an objective view on whether these meet the needs of the Committee.	6, 8
7. We have considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on the Committee and, where appropriate, have included them on the accounting statements.	Yes		Disclosed everything it should have about its business during the year including events taking place after the year-end if relevant.	6
8. We have taken appropriate action on all matters raised in previous reports from internal and external audit.	Yes		Considered and taken appropriate action to address issues/weaknesses brought to its attention by both the internal and external auditors.	6, 8, 23

\* Please provide explanations to the external auditor on a separate sheet for each 'no' response given; and describe what action is being taken to address the weaknesses identified.



### Additional disclosure notes\*

<p>The following information is provided to assist the reader to understand the accounting statement and/or the Annual Governance Statement</p>	
1.	
2.	
3.	

\* Include here any additional disclosures the Committee considers necessary to aid the reader's understanding of the accounting statement and/or the annual governance statement.

### Committee approval and certification

The Committee is responsible for the preparation of the accounting statements and the annual governance statement in accordance with the requirements of the Public Audit (Wales) Act 2004 (the Act) and the Accounts and Audit (Wales) Regulations 2014.

<p><b>Certification by the RFO</b></p> <p>I certify that the accounting statements contained in this Annual Return present fairly the financial position of the Committee, and its income and expenditure, or properly present receipts and payments, as the case may be, for the year ended 31 March 2024.</p> <p>RFO signature:</p>  <p>Name: C Moore.</p> <p>Date: 18/02/24</p>	<p><b>Approval by the Committee</b></p> <p>I confirm that these accounting statements and Annual Governance Statement were approved by the Committee under minute reference:</p> <p>Minute ref:</p> <p>Chair signature:</p> <p>Name:</p> <p>Date:</p>
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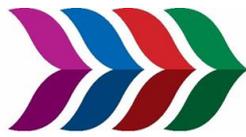


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 Neath Port Talbot Council



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 Arfordir Penfro  
 Pembrokeshire Coast  
 National Park





## Annual internal audit report to:

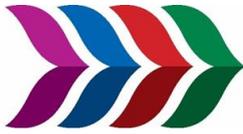
Name of Committee:

SWWCJC: South West Wales Corporate Joint Committee

The Committee's internal audit, acting independently and on the basis of an assessment of risk, has included carrying out a selective assessment of compliance with relevant procedures and controls expected to be in operation during the financial year ending 31 March 2024.

The internal audit has been carried out in accordance with the Committee's needs and planned coverage. On the basis of the findings in the areas examined, the internal audit conclusions are summarised in this table. Set out below are the objectives of internal control and the internal audit conclusions on whether, in all significant respects, the following control objectives were being achieved throughout the financial year to a standard adequate to meet the needs of the Committee.

	Agreed?				Outline of work undertaken as part of the internal audit (NB not required if detailed internal audit report presented to the Committee)
	Yes	No*	N/A	Not covered**	
1. Appropriate books of account have been properly kept throughout the year.	Yes				Covered within Internal Audit Number 24053 By Regional Lead Audit team.
2. Financial regulations have been met, payments were supported by invoices, expenditure was approved and VAT was appropriately accounted for.	Yes				Covered within Internal Audit Number 24053 By Regional Lead Audit team.
3. The Committee assessed the significant risks to achieving its objectives and reviewed the adequacy of arrangements to manage these.	Yes				Covered within Internal Audit Number 24053 By Regional Lead Audit team.
4. The annual precept/levy/resource demand requirement resulted from an adequate budgetary process, progress against the budget was regularly monitored, and reserves were appropriate.	Yes				Covered within Internal Audit Number 24053 By Regional Lead Audit team.
5. Expected income was fully received, based on correct prices, properly recorded and promptly banked, and VAT was appropriately accounted for.	Yes				Covered within Internal Audit Number 24053 By Regional Lead Audit team.
6. Petty cash payments were properly supported by receipts, expenditure was approved and VAT appropriately accounted for.			N/A		Not Applicable.
7. Salaries to employees and allowances to members were paid in accordance with minuted approvals, and PAYE and NI requirements were properly applied.	Yes				Covered within Internal Audit Number 24053 By Regional Lead Audit team.
8. Asset and investment registers were complete, accurate, and properly maintained.			N/A		Not Applicable.



	Agreed?				Outline of work undertaken as part of the internal audit (NB not required if detailed internal audit report presented to Committee)
	Yes	No*	N/A	Not covered**	
9. Periodic and year-end bank account reconciliations were properly carried out.			N/A		Not Applicable.
10. Accounting statements prepared during the year were prepared on the correct accounting basis (receipts and payments/income and expenditure), agreed with the cashbook, were supported by an adequate audit trail from underlying records, and where appropriate, debtors and creditors were properly recorded.	Yes				Covered within Internal Audit Number 24053 By Regional Lead Audit team.

**For any risk areas identified by the Committee (list any other risk areas below or on separate sheets if needed) adequate controls existed:**

	Agreed?				Outline of work undertaken as part of the internal audit (NB not required if detailed internal audit report presented to Committee)
	Yes	No*	N/A	Not covered**	
11.			N/A		Not Applicable.
12.			N/A		Not Applicable.
13.			N/A		Not Applicable.

\* If the response is 'no', please state the implications and action being taken to address any weakness in control identified (add separate sheets if needed).

\*\* If the response is 'not covered', please state when the most recent internal audit work was done in this area and when it is next planned, or if coverage is not required, internal audit must explain why not.

**Internal audit confirmation**

I/we confirm that as the Committee's internal auditor, I/we have not been involved in a management or administrative role within the Committee (including preparation of the accounts) or as a member of the Committee during the financial years 2022-23 and 2023-24. I also confirm that there are no conflicts of interest surrounding my appointment.

Name of person who carried out the internal audit: Matt Holder

*Matt Holder*

Signature of person who carried out the internal audit:

Date: 23<sup>rd</sup> July 2024



## SOUTH WEST WALES CORPORATE JOINT COMMITTEE (SWWCJC)

30<sup>th</sup> July 2024

### Report of the Chief Executive

**Report Title: SWWCJC Private Sector Advisory Board (PSAB)**  
 Recruitment for additional Advisors (Update)

<b>Purpose of Report</b>	<b>For Information Only</b>  To update Members of the South West Wales Corporate Joint Committee (SWWCJC) on the status to recruit additional advisors to form the Private Sector Advisory Board (PSAB) to the SWWCJC.
<b>Recommendation(s)</b>	In accordance with the recommendations approved at the SWWCJC held on 11 <sup>th</sup> October 2022, the Chief Executive under delegated authority executes the recruitment process commencing from 8 <sup>th</sup> July 2024 with desire to appoint additional advisors to ensure a full cohort of up to twelve advisors.  A report will present the full list of advisors to the SWWCJC at the meeting scheduled for 12 <sup>th</sup> September 2024 seeking approval to appoint.
<b>Report Author</b>	Will Bramble Will Bramble, Corporate Joint Committee Chief Executive & Kristy Tillman
<b>Finance Officer</b>	Chris Moore
<b>Legal Officer</b>	Craig Griffiths

## 1. Introduction / Background:

- 1.1 In accordance with Part 5 of the Local Government and Elections (Wales) Act 2021 (“the Act”) provides for the establishment, through regulations, of Corporate Joint Committees (CJCs) This can be achieved through two potential routes: at the instigation of two or more principal councils; and at the instigation of Welsh Ministers, but only in relation to certain functions or functional areas which are specified on the face of the Act.
- 1.2 The Corporate Joint Committee (CJC) can also choose to include additional parties which are described as Co-opted partners and/or advisors.
- 1.3 In accordance with Regulation 9(4) of the South West Wales Corporate Joint Committee Regulations 2021 (‘the 2021 SWWCJC Regulations) the co-opted members are appointed by the CJC and their responsibilities/voting rights will be specified in a written notice, which will again be agreed by the CJC.
- 1.4 A report was approved at CJC on 11<sup>th</sup> October 2022 granting the appointment of co-opted members in a non-voting capacity, together with delegated authority to the Chief Executive to undertake a recruitment exercise to appoint additional members of the Advisory Board in respect of the statutory functions of the CJC.
- 1.5 Advisors approved for appointment at CJC on 11<sup>th</sup> October 2022 are shown within Table 1.

1.6 Table 1.

<b>Name</b>	<b>Organisation</b>	<b>Specialism</b>
Chris Foxall	River Simple	Manufacturing – Hydrogen Powered Fuel Cell Electric Vehicles
Ed Tomp	Valero	Manufacturing – Energy Sector
Amanda Davies	Pobl	Housing
James Davies	Industry Wales	Car Manufacturing
Nigel Short	Penderyn Distillery / Scarlets	Alcohol Manufacturing, housing development
Simon Holt	Retired Health Specialist	Health
Lucy Cohen	Mazuma	Finance and Small Business Support
Paul Greenwood	Teddington Engineered Solutions	Skills Specialist Advisor

1.7 Amanda Davies (Pobl) and Paul Greenwood (Teddington Engineered Solutions) have since resigned.

## 2. Recruitment:

- 2.1 An advert seeking additional advisors will be published on [www.cjcsouthwest.wales](http://www.cjcsouthwest.wales) from 8<sup>th</sup> July 2024 for two weeks.
- 2.2 Communications will also be published from 8<sup>th</sup> July 2024 and shared by partners. Social media platforms to include LinkedIn will be utilised to promote the campaign.
- 2.3 Interested parties who have either expressed an interest or active within the region providing specialist services / expertise in sectors including transport, planning, land use, energy, business and the economy.
- 2.4 Current Advisors (Six) will be advised of the recruitment, however, there is no requirement that the need to reapply.
- 2.5 The aim is to appoint up to an additional six advisors, who will form a cohort of twelve advisors of Private Sector Advisory Board (PSAB) (inclusive of the six current advisors referred to within items 1.5 and 1.6 of this report).
- 2.6 The closing date is 22<sup>nd</sup> July 2024 (11.59pm).
- 2.7 Queries and Submissions are to be directed to the Head of Policy and Business Administration Ms Kristy Tillman via [Kristy.Tillman@swansea.gov.uk](mailto:Kristy.Tillman@swansea.gov.uk) .
- 2.8 Shortlisting will take place late July 2024.
- 2.9 Interviews will be arranged mid-August 2024.
- 2.10 Appointments will be confirmed at the South West Wales Corporate Joint Committee (SWWCJC) on 12<sup>th</sup> September 2024.

### 3. Timescales:

Recruitment Activity	Date
Advertise	8 <sup>th</sup> - 22 <sup>nd</sup> July 2024
Submission Date	22 <sup>nd</sup> July 2024 (11.59pm)
Shortlisting	Late July 2024
SWWCJC Programme Board and Steering Group – Finalise Shortlist	5 <sup>th</sup> August 2024
Overview and Scrutiny Subcommittee	3 <sup>rd</sup> September 2024
South West Wales Corporate Joint Committee (SWWCJC) – Recommendation - Appointments	12 <sup>th</sup> September 2024

### 4. Financial Impacts:

4.1 Appointed advisors and co-optees would be non-remunerated posts but would be able to claim expenses such as travelling expenses, which are within the CJC budget. It is anticipated that the majority of such meetings will take place virtually.

### 5. Integrated Impact Assessment:

5.1 The CJC is subject to the Equality Act (Public Sector Equality Duty and the socio-economic duty), the Well-being of Future Generations (Wales) Act 2015 and the Welsh Language (Wales) Measure, and must in the exercise of their functions, have due regard to the need to:

- Eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited by the Acts.
- Advance equality of opportunity between people who share a protected characteristic and those who do not.
- Foster good relations between people who share a protected characteristic and those who do not.

- Deliver better outcomes for those people who experience socio-economic disadvantage.
- Consider opportunities for people to use the Welsh language.
- Treat the Welsh language no less favourably than English.
- Ensure that the needs of the present are met without compromising the ability of future generations to meet their own needs.

5.2 In recognition of the above duties, the CJC has adopted an Integrated Impact Assessment (IIA) Tool which allows for a two-stage approach to be undertaken to measure any potential impact of its decisions.

**It is not considered that an Integrated Impact Assessment (IIA) is required for this report as it does not seek a substantive policy decision from Members.**

5.3 The CJC approved its Corporate Plan 2023-2028 in March 2023. The Corporate Plan includes the CJC's Equality Objective which is set out below for ease of reference:

*“To deliver a more equal South West Wales by 2035 by contributing towards:*

- (a) *The achievement of the [Welsh Government's long-term equality aim](#) of eliminating inequality caused by poverty;*
- (b) *The achievement of the [Equality statement set out in Llwybr Newydd](#) which is to make our transport services and infrastructure accessible and inclusive by aiming to remove the physical, attitudinal, environmental, systemic, linguistic and economic barriers that prevent people from using sustainable transport,*
- and*
- (c) *The achievement of the [Welsh Government's long-term equality aims](#) of cohesive communities that are resilient, fair and equal and where everyone is able to participate in political, public and everyday life. There will be no room for racism and / or discrimination of any kind.”*

### **Well-being of Future Generations (Wales) Act 2015**

Alignment with CJC Corporate Plan 2023-2028 and the identified CJC Well-being objectives:



Cyngor Castell-nedd Port Talbot  
Neath Port Talbot Council



Parc Cenedlaethol  
Arfordir Penfro  
Pembrokeshire Coast  
National Park



The Well-being of Future Generations (Wales) Act 2015 mandates that public bodies in Wales must carry out sustainable development. Sustainable development means the process of improving the economic, social, environmental and cultural well-being of Wales by taking action, in accordance with the sustainable development principle, aimed at achieving the 'well-being goals'.

The CJC approved its Corporate Plan 2023-2028 in March 2023. The Corporate Plan contains the CJC's well-being objectives and frames the corporate direction of travel. To this end, it is considered that the recommendation(s) contained within this report align(s) to the corporate policy framework of the CJC as set out within its Corporate Plan, most notably in terms of Well-being Objective(s) as outlined below for ease of reference:

### **Well-being Objective 1**

*"To collaboratively deliver the Regional Economic Delivery Plan and Regional Energy Strategy thereby improving the decarbonised economic well-being of South West Wales for our future generations."*

### **Well-Being Objective 2**

*"To produce a Regional Transport Plan for South West Wales that is founded on collaboration and enables the delivery of a transport system which is good for our current and future generations of people and communities, good for our environment and good for our economy and places (rural and urban)."*

### **Well-Being Objective 3**

*"To produce a sound, deliverable, co-ordinated and locally distinctive Strategic Development Plan for South West Wales which is founded on stakeholder engagement and collaboration and which clearly sets out the scale and location of future growth for our future generations."*

## **6. Workforce Impacts:**

6.1 There are no impacts associated with the workforce.

## **7. Legal Impacts:**

7.1 The Corporate Joint Committees Statutory Guidance references that in order to fulfil their responsibilities and duties effectively, CJCs will need to, and be expected to, actively involve others in their work. It will be important that each CJC creates an inclusive and collaborative culture to ensure a wider perspective and approach to its work. Each CJC will wish to give thought to how this can best be achieved taking into account its own unique circumstances.

## 8. Risk Management Impacts:

8.1 Failure to ensure a diverse and representative group of advisers would mean the SWWCJC will not be able to consider the range of views such organisations could bring to the functions the CJC are required to undertake.

## 9. Consultation:

9.1 There is no requirement for external consultation on this report.

## 10. Reasons for Proposed Decision:

10.1 To ensure the SWWCJC can actively involve private sector specialists in their work programme.

## 11. Implementation of Decision:

11.1 For Information Only – Update on Recruitment Process accordance with the recommendations approved at SWWCJC on 11<sup>th</sup> October 2022.

11.2 Appointments will be recommended to the SWWCJC on 12<sup>th</sup> September 2024

## 12. Appendices:

- Appendix 1 Bilingual – PSAB Advertisement
- Appendix 2 Welsh – PSAB Expression of Interest (Eoi) Form
- Appendix 3 English - PSAB Expression of Interest (Eoi) Form
- Appendix 4 Welsh - PSAB Specification Document
- Appendix 5 English - PSAB Specification Document
- Appendix 6 Welsh - PSAB Terms of Reference
- Appendix 7 English – PSAB Terms of Reference

## 13. List of Background Papers:

### SWWCJC 11<sup>th</sup> October 2022

Agenda item 6. Appointment of Advisors

[Agenda for South West Wales Corporate Joint Committee on Tuesday, 11th October, 2022, 10.30 am: NPT CBC](#)

### SWWCJC 23<sup>rd</sup> May 2024

Agenda Item 5. Reconstitution of the South West Wales Corporate Joint Committee

[Agenda for South West Wales Corporate Joint Committee on Thursday, 23rd May, 2024, 10.00 am: NPT CBC](#)



Cyngor Castell-nedd Port Talbot  
Neath Port Talbot Council

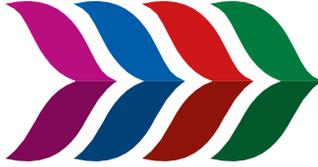


Parc Cenedlaethol  
Arfordir Penfro  
Pembrokeshire Coast  
National Park



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Cyd-bwyllgor Corfforedig  
**De-orllewin Cymru**  
Corporate Joint Committee for  
**South West Wales**



Cyngor Castell-nedd Port Talbot  
Neath Port Talbot Council



## Mae angen arbenigwyr deinamig yn y sector preifat i helpu De-orllewin Cymru i fod yn rhanbarth mwy llewyrchus, mwygwyrdd a mwy cysylltiedig yn y blynyddoedd nesaf.

Mae **Cyd-bwyllgor Corfforaethol De-orllewin Cymru** yn annog ceisiadau gan arbenigwyr mewn sectorau gan gynnwys trafndiaeth, cynllunio, defnydd tir ac ynni i ymuno â bwrdd ymgynghorol newydd. Ar ôl cael ei sefydlu, bydd y bwrdd yn rhoi cyngor arbenigol i aelodau'r pwyllgor, sy'n cynnwys uwch-gynrychiolwyr pedwar awdurdod lleol Dinas-ranbarth Bae Abertawe, yn ogystal ag awdurdodau Parc Cenedlaethol Bannau Brycheiniog a Pharc Cenedlaethol Sir Benfro.

Mae ceisiadau ar gyfer ymgynghorwyr y sector preifat hefyd yn cael eu gwahoddi ar gyfer sectorau eraill gan gynnwys y diwydiannau adeiladu, digidol, twristiaeth a chreadigol. Rydym yn chwilio am unigolyn sydd â phrofiad sylweddol yn y sectorau a nodir, yn ogystal â sgiliau arwain a chyfathrebu cryf, a pharodrwydd i weithio mewn partneriaeth ag eraill.

Mae rhagor o wybodaeth am Gyd-bwyllgor Corfforaethol De-orllewin Cymru ar gael drwy fynd i [www.cbcddeorllewin.cymru](http://www.cbcddeorllewin.cymru)

Gofynnir i arbenigwyr yn y sector preifat sydd â diddordeb mewn cael gwybod rhagor amdano wneud cais i fod yn aelod o'r bwrdd ymgynghorol gysylltu â **Ms Kristy Tillman** trwy [Kristy.Tillman@abertawe.gov.uk](mailto:Kristy.Tillman@abertawe.gov.uk)

Mae manylion y rôl a ffurflen gais ar gael ar [www.cbcddeorllewin.cymru](http://www.cbcddeorllewin.cymru)

**Y dyddiad cau ar gyfer ceisiadau yw 22.07.2024 (11.59pm)**

## Dynamic private sector experts are wanted to help South West Wales become a more prosperous, greener and betterconnected region in the coming years.

The **South West Wales Corporate Joint Committee** is encouraging applications from specialists in sectors including transport, planning, land use and energy to join a new advisory board. Once in place, the advisory board will provide expert guidance to members of the committee, which include senior representatives from the Swansea Bay City Region's four local authorities, as well as the Bannau Brycheiniog and Pembrokeshire National Park authorities.

Applications for private sector advisers are also invited for other sectors including construction, digital, tourism and the creative industries. Significant experience in the identified sectors is being sought, as well as strong leadership and communication skills and a willingness to work in partnership with others.

More information about the Corporate Joint Committee for South West Wales is available at [www.cjcsouthwest.wales](http://www.cjcsouthwest.wales)

Private sector experts interested in finding out more about applying to become a member of the advisory board are asked to contact **Ms Kristy Tillman** via [Kristy.Tillman@swansea.gov.uk](mailto:Kristy.Tillman@swansea.gov.uk)

Details of the role and an application form can be found at [www.cjcsouthwest.wales](http://www.cjcsouthwest.wales)

**The deadline for applications is 22.07.2024 (11.59pm)**

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## Cyd-bwyllgor Corfforaethol De-orllewin Cymru

### Bwrdd Ymgynghorol Sector Preifat – Rôl Ymgynghori

Mynegiant o Ddiddordeb

**Version 2**  
26 Mawrth 2024



## Mynegai

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<b>Ynglŷn â'r ffurflen hon .....</b>	<b>2</b>
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**Cyd-bwyllgor Corfforaethol De-orllewin Cymru**  
**Bwrdd Ymgynghorol Sector Preifat – Rôl Ymgynghori**  
**Mynegiant o Ddiddordeb**

## **Ynglŷn â'r ffurflen hon**

Dylid defnyddio'r ffurflen hon i fynegi diddordeb tuag at rôl y Bwrdd Ymgynghorol Sector Preifat.

Bydd y Mynegiant o Ddiddordeb yn dechrau'r broses asesu dau gam. Bydd ymgeiswyr yn cael eu hysbysu o'r penderfyniadau ar ôl derbyn y Mynegiant o Ddiddordeb.

Llenwch y ffurflen hon ynghyd â dogfennau atodol (h.y. CV) a'i dychwelyd at Kristy Tillman, Pennaeth Polisi a Gweinyddu Busnes ar gyfer Cyd-bwyllgor Corfforaethol De-orllewin Cymru drwy e-bostio [Kristy.Tillman@abertawe.gov.uk](mailto:Kristy.Tillman@abertawe.gov.uk), gan ddefnyddio'r pwnc 'SWWCJC PSAB Eol'.

Mae'r ffurflen yn cynnwys saith adran fel a ganlyn:

Adran 1 – Gwybodaeth gyswllt

Adran 2 - Manylion Arbenigedd (Sgiliau, Gwybodaeth, Profiad a Hyfforddiant)

Adran 3 – Hanes Gwaith

Adran 4 - Saith Egwyddor Bywyd Cyhoeddus (Egwyddorion Nolan)

Adran 5 – Gweithgarwch Gwleidyddol

Adran 6 – Ymrwymadau

Adran 7 – Datganiad

Atodiad 1 - Saith Egwyddor Bywyd Cyhoeddus *Cyhoeddwyd 31 Mai 1995*

Sylwch y bydd ymgeiswyr sy'n llwyddo i gyrraedd cam dau yn cael y cyfle i roi rhagor o fanylion am eu haddasrwydd fel rhan o'r broses gyfweld.

Os oes gennych unrhyw gwestiynau, dylech eu gofyn i'r Pennaeth Polisi a Gweinyddu Busnes ar gyfer Cyd-bwyllgor Corfforaethol De-orllewin Cymru drwy e-bostio [Kristy.Tillman@abertawe.gov.uk](mailto:Kristy.Tillman@abertawe.gov.uk).

## Adran 1 – Gwybodaeth gyswllt

Enw cyswllt	
Sefydliad	
Cyfeiriad y Sefydliad	
E-bost cyswllt	
Rhif Ffôn Cyswllt	

## **Adran 2 – Manylion Arbenigedd**

Dywedwch wrthym am eich meysydd arbenigedd, ynghyd â sgiliau, gwybodaeth, profiad a hyfforddiant y gallwch gefnogi rôl Ymgynghorydd sy'n cefnogi Bwrdd Ymgynghorol Sector Preifat ar gyfer Cyd-bwyllgor Corfforaethol De-orllewin Cymru.

Mae croeso i chi gyfeirio at CV a'i atodi fel rhan o'r ymateb.

*Sylwer. Gweler y Ddogfen Canllawiau a Manyleb i gael rhagor o fanylion am y rôl.*

### **Adran 3 – Hanes Gwaith**

Nodwch benodiadau â thâl neu heb dâl i ddangos sgiliau a phriodoleddau tuag at rôl ymgynghorydd.

Ar gyfer pob penodiad, rhowch fanylion yn eich ymateb i'r canlynol; *Rôl, Sefydliad, Cyfeiriad y Sefydliad, Cyfrifoldebau a Chyflawniadau.*

## **Adran 4 - Saith Egwyddor Bywyd Cyhoeddus (Egwyddorion Nolan)**

Mae Saith Egwyddor Bywyd Cyhoeddus (a elwir hefyd yn Egwyddorion Nolan) yn berthnasol i unrhyw un sy'n gweithio fel deiliad swydd gyhoeddus.

Mae hyn yn cynnwys pawb sy'n cael eu hethol neu eu penodi i swydd gyhoeddus, yn genedlaethol ac yn lleol, a'r holl bobl a benodir i weithio yn y Gwasanaeth Sifil, llywodraeth leol, yr heddlu, y llysoedd a'r gwasanaethau prawf, cyrff cyhoeddus anadrannol, ac yn y gwasanaethau iechyd, addysg, cymdeithasol a gofal.

Mae'r holl ddeiliaid swydd gyhoeddus yn weision i'r cyhoedd ac yn stiwardiaid adnoddau cyhoeddus. Mae'r egwyddorion hefyd yn berthnasol i bawb mewn sectorau eraill sy'n darparu gwasanaethau cyhoeddus.

Mae'r Pwyllgor Safonau Cyhoeddus wedi nodi'r saith egwyddor o fywyd cyhoeddus y mae'n credu y dylai fod yn berthnasol i bawb yn y gwasanaethau cyhoeddus.

Wrth wneud cais am y swydd hon rydych yn ymrwymo i'r egwyddorion fel y'u nodir yn **Atodiad 1** i'r ddogfen hon. Gofynnir i bob cynrychiolydd o'r sector preifat lofnodi Cytundeb Ymgynghorwyr yn eu gorfodi i gydymffurfio ag egwyddorion sylfaenol Côt Ymddygiad Aelodau y mae'n rhaid i aelodau cyfetholedig gytuno iddynt.

Mae'r cytundeb ymgynghorwyr ar gael ar gais.

## Adran 5 – Gweithgarwch Gwleidyddol

Nodwch a oes unrhyw un o'r canlynol yn berthnasol, drwy dicio'r blwch.

Sylwer. Yn dibynnu ar yr ateb ar gyfer y cwestiynau uchod, efallai y bydd cwestiynau dilynol fel rhan o'r broses benodi.

Gweithio fel AS, (AC gynt), Cynghorydd Lleol, Aelod Seneddol, Aelod o Senedd Ewrop, ac ati?	<input type="checkbox"/>
Sefyll fel ymgeisydd ar gyfer un o'r swyddi uchod?	<input type="checkbox"/>
Siarad ar ran plaid wleidyddol neu ymgeisydd?	<input type="checkbox"/>
Gweithredu fel asiant gwleidyddol?	<input type="checkbox"/>
Bod yn Gadeirydd, Trysorydd neu Ysgrifennydd ar gyfer cangen leol o blaid wleidyddol?	<input type="checkbox"/>
Canfasio ar ran plaid wleidyddol neu wedi helpu yn ystod etholiadau?	<input type="checkbox"/>
Ymgymryd ag unrhyw weithgaredd gwleidyddol arall yr ydych yn ei ystyried yn berthnasol?	<input type="checkbox"/>
Wedi gwneud rhodd ariannol gofnodadwy i blaid wleidyddol?	<input type="checkbox"/>

## **Adran 6 – Ymrwymiad**

### **6.1 Ymrwymiad i'r rôl**

Sylwer. *Gweler y ddogfen Canllawiau a Manyleb*

Nodwch pryd y byddwch ar gael i i gefnogi'r Bwrdd Ymgynghorol Sector Preifat

### **6.2 Ymrwymïadau Blaenorol**

Rhowch wybod a oes gennych unrhyw ymrwymïadau blaenorol yr ystyrir eu bod yn wrthdaro buddiannau mewn perthynas â'r penodiad hwn.

## Adran 7 – Datganiad

Wrth wneud cais am y swydd hon rydych yn ymrwmo i'r egwyddorion fel y'u nodir yn Atodiad 1 i'r ddogfen hon.

Gofynnir i bob cynrychiolydd o'r sector preifat lofnodi Cytundeb Ymgynghorwyr yn eu gorfodi i gydymffurfio ag egwyddorion sylfaenol Côd Ymddygiad Aelodau y mae'n rhaid i aelodau cyfetholedig gytuno iddynt.

Mae'r cytundeb ymgynghorwyr ar gael ar gais.

Datganiad: Rwy'n datgan bod y wybodaeth a roddir yn y ffurflen hon yn gywir

Llofnod: \_\_\_\_\_

Dyddiad: \_\_\_\_\_

## **Atodiad 1: Saith Egwyddor Bywyd Cyhoeddus** *Cyhoeddwyd 31 Mai 1995*

### **Egwyddorion Nolan**

Mae Saith Egwyddor Bywyd Cyhoeddus (a elwir hefyd yn Egwyddorion Nolan) yn berthnasol i unrhyw un sy'n gweithio fel deiliad swydd gyhoeddus. Mae hyn yn cynnwys pawb sy'n cael eu hethol neu eu penodi i swydd gyhoeddus, yn genedlaethol ac yn lleol, a'r holl bobl a benodir i weithio yn y Gwasanaeth Sifil, llywodraeth leol, yr heddlu, y llysoedd a'r gwasanaethau prawf, cyrff cyhoeddus anadrannol, ac yn y gwasanaethau ieuchyd, addysg, cymdeithasol a gofal. Mae'r holl ddeiliaid swydd gyhoeddus yn weision i'r cyhoedd ac yn stiwardiaid adnoddau cyhoeddus. Mae'r egwyddorion hefyd yn berthnasol i bawb mewn sectorau eraill sy'n darparu gwasanaethau cyhoeddus.

### **Saith Egwyddor Bywyd Cyhoeddus**

Mae'r Pwyllgor Safonau Cyhoeddus wedi nodi'r '**Saith Egwyddor Bywyd Cyhoeddus**' y mae o'r farn y dylent fod yn berthnasol i bawb sydd mewn gwasanaeth cyhoeddus. Sef:

#### **Anhunanoldeb**

Dylai deiliaid swyddi cyhoeddus weithredu er lles y cyhoedd yn unig. Ni ddylent wneud hynny er mwyn iddynt hwy, eu teulu neu eu ffrindiau, elwa'n ariannol neu elwa mewn ffordd arall.

#### **Uniondeb**

Ni ddylai deiliaid swyddi cyhoeddus osod eu hunain mewn sefyllfa o ddyled ariannol neu unrhyw ddyled arall i sefydliadau neu unigolion allanol a allai geisio dylanwadu ar y ffordd y maent yn perfformio'u dyletswyddau swyddogol.

#### **Gwrthrychedd**

Wrth gyflawni busnes cyhoeddus, gan gynnwys gwneud penodiadau cyhoeddus, dyfarnu contractau, neu argymhell unigolion ar gyfer gwobrwyon neu fuddiannau, dylai deiliaid swyddi cyhoeddus wneud penderfyniadau yn ôl haeddiant.

#### **Atebolrwydd**

Mae deiliaid swyddi cyhoeddus yn atebol i'r cyhoedd am eu penderfyniadau a'u gweithredoedd a rhaid iddynt wneud eu hunain yn destun pa bynnag archwiliad sy'n addas i'w swydd.

#### **Bod yn agored**

Dylai deiliaid swyddi cyhoeddus fod mor agored â phosibl ynghylch yr holl benderfyniadau a gweithrediadau a wneir ganddynt. Dylent roi rhesymau am eu penderfyniadau a pheidio â chyfyngu ar y wybodaeth onid oes angen am hynny er budd ehangach y cyhoedd.

#### **Gonestrwydd**

Mae'n ddyletswydd ar ddeiliaid swyddi cyhoeddus i ddatgan unrhyw fuddiannau preifat sy'n berthnasol i'w dyletswyddau cyhoeddus a dylent gymryd camau i ddatrys unrhyw wrthdaro a allai godi mewn modd sy'n diogelu buddiannau cyhoeddus.

## **Arweinyddiaeth**

Dylai deiliaid swyddi cyhoeddus hyrwyddo ac ategu'r egwyddorion hyn drwy arweinyddiaeth ac esiempl.

## South West Wales Corporate Joint Committee (SWWCJC)

### Private Sector Advisory Board (PSAB) – Advisor Role

Expression of Interest (Eoi)

**Version 2**  
26<sup>th</sup> March 2024



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## Glossary

**SWWCJC**

South West Wales Corporate Joint Committee

**SWWCJC PSAB**

South West Wales Corporate Joint Committee Private Sector Advisory Board

**ESB**

Economic Strategy Board

**EoI**

Expression of Interest

**PSAB**

Private Sector Advisory Board

**South West Wales Corporate Joint Committee (SWWCJC)**  
**Private Sector Advisory Board – Advisor Role**  
**Expression of Interest (Eol)**

**About this form**

This form should be used to submit an expression of interest towards the Advisory role of the Private Sector Advisory Board (PSAB).

The Eol will instigate the two stage assessment process. Applicants will be notified of the decisions following receipt of the Eol.

Please complete this form together with supplementary documents (i.e curriculum vitae) and return Kristy Tillman Head of Policy and Business Administration for the South West Wales CJC via e-mail to [Kristy.Tillman@swansea.gov.uk](mailto:Kristy.Tillman@swansea.gov.uk), with the subject line 'SWWCJC PSAB Eol'.

The form is made up of seven sections as follows:

Section 1 – Contact Information

Section 2 – Details of Specialism (Skills, Knowledge, Experience and Training)

Section 3 – Work History

Section 4 – The Seven Principles of Public Life (Nolan Principles)

Section 5 – Political Activity

Section 6 – Commitments

Section 7 – Declaration

Annex 1 - The Seven Principles of Public Life *Published 31 May 1995*

Please note applicants that successfully reach stage two will have the opportunity to expand on their suitability as part of the interview process.

Should you have any questions, please direct these to the Head of Policy and Business Administration for the South West Wales Corporate Joint Committee via [Kristy.Tillman@swansea.gov.uk](mailto:Kristy.Tillman@swansea.gov.uk) .

## Section 1 – Contact Information

Contact name	
Organisation	
Organisation Address	
Contact email	
Contact telephone number	

## **Section 2 – Details of Specialism**

Please tell us about your areas of specialism, together with skills, knowledge, experience and training that you can support the role of Advisor supporting the Private Sector Advisory Board for the South West Wales Corporate Joint Committee (SWWCJC).

You are welcome to reference and return a CV as part of the response.

*Note. Please refer to the Guidance and Specification Document for further details of the role.*

### **Section 3 – Work History**

Please advise on paid or unpaid appointments to demonstrate skills and attributes towards the role of advisor.

For each appointment, please provide details in your response to the; *Role, Organisation, Organisation Address, Responsibilities and Achievements.*

## **Section 4 – The Seven Principles of Public Life (Nolan Principles)**

The Seven Principles of Public Life (also known as the Nolan Principles) apply to anyone who works as a public office-holder.

This includes all those who are elected or appointed to public office, nationally and locally, and all people appointed to work in the Civil Service, local government, the police, courts and probation services, non-departmental public bodies (NDPBs), and in the health, education, social and care services.

All public office-holders are both servants of the public and stewards of public resources. The principles also apply to all those in other sectors delivering public services.

The Public Standards Committee has set out the seven principles of public life which it believes should apply to all in the public service.

In applying for this position you are committing to the principles as set out in **Annex 1** of this document. All private sector representatives will be asked to sign an Advisor Agreement obliging them to comply with the basic principles of the Members Code of Conduct that co-opted members must agree to.

The advisor agreement is available upon request as a reference document.

## Section 5 – Political Activity

Please can you advise if any of the following are relevant, by ticking the box.

Note. Depending on the answer for the above questions there may be follow up questions as part of the appointment process.

Obtained office as an MS ( <i>formerly AM</i> ), a Local Councillor, MP, MEP, etc?	<input type="checkbox"/>
Stood as a candidate for one of the above offices?	<input type="checkbox"/>
Spoken on behalf of a political party or candidate?	<input type="checkbox"/>
Acted as a political agent?	<input type="checkbox"/>
Held office such as Chair, Treasurer or Secretary of a local branch of a political party?	<input type="checkbox"/>
Canvassed on behalf of a political party or helped at elections?	<input type="checkbox"/>
Undertaken any other political activity which you consider relevant?	<input type="checkbox"/>
Made a recordable donation to a political party?	<input type="checkbox"/>

## **Section 6 – Commitment**

### **6.1 Commitment to the role**

*Note. Please refer to the Guidance and Specification document*

Please advise on your availability to support the Private Sector Advisory Board (PSAB)

### **6.2 Prior Commitments**

Please advise if you have any prior commitments that are considered conflict of interest in respect of this appointment.

## Section 7 – Declaration

In applying for this position you are committing to the principles as set out in **Annex 1** of this document.

All private sector representatives will be asked to sign an Advisor Agreement obliging them to comply with the basic principles of the Members Code of Conduct that co-opted members must agree to.

The advisor agreement is available upon request as a reference document.

Declaration: I declare that the information given in this form is accurate

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

## **Annex 1: The Seven Principles of Public Life** *Published 31 May 1995*

### **Nolan Principles**

The Seven Principles of Public Life (also known as the Nolan Principles) apply to anyone who works as a public office-holder. This includes all those who are elected or appointed to public office, nationally and locally, and all people appointed to work in the Civil Service, local government, the police, courts and probation services, non-departmental public bodies (NDPBs), and in the health, education, social and care services. All public office-holders are both servants of the public and stewards of public resources. The principles also apply to all those in other sectors delivering public services.

### **The Seven Principles of Public Life**

The Public Standards Committee has set out '**Seven Principles of Public Life**' which it believes should apply to all in the public service. These are:

#### **Selflessness**

Holders of public office should act solely in terms of the public interest. They should not do so in order to gain financial or other benefits for themselves, their family or their friends.

#### **Integrity**

Holders of public office should not place themselves under any financial or other obligation to outside individuals or organisations that might seek to influence them in the performance of their official duties.

#### **Objectivity**

In carrying out public business, including making public appointments, awarding contracts, or recommending individuals for rewards and benefits, holders of public office should make choices on merit.

#### **Accountability**

Holders of public office are accountable for their decisions and actions to the public and must submit themselves to whatever scrutiny is appropriate to their office.

#### **Openness**

Holders of public office should be as open as possible about all the decisions and actions that they take. They should give reasons for their decisions and restrict information only when the wider public interest clearly demands.

#### **Honesty**

Holders of public office have a duty to declare any private interests relating to their public duties and to take steps to resolve any conflicts arising in a way that protects the public interest.

#### **Leadership**

Holders of public office should promote and support these principles by leadership and example.

## Cyd-bwyllgor Corfforaethol De-orllewin Cymru

### Bwrdd Ymgynhorol Sector Preifat – Rôl Ymgynghori

Canllawiau a Manyleb

**Version 2**  
26 Mawrth 2024



Cyngor Castell-nedd Port Talbot  
Neath Port Talbot Council



Bannau  
Brycheiniog

## Mynegai

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## **Cyd-bwyllgor Corfforaethol De-orllewin Cymru** **Bwrdd Ymgynghorol Sector Preifat – Rôl Ymgynghorydd**

## Canllawiau a Manyleb

### Cefndir

Creodd Deddf Llywodraeth Leol ac Etholiadau (Cymru) 2021 y fframwaith ar gyfer mecanwaith cyson ar gyfer cydweithio rhanbarthol rhwng awdurdodau llywodraeth leol, sef Cyd-bwyllgorau Corfforaethol. Mae'r Ddeddf yn darparu ar gyfer sefydlu Cyd-bwyllgorau Corfforaethol drwy Reoliadau (Rheoliadau Sefydlu Cyd-bwyllgorau Corfforaethol).

Bydd Cyd-bwyllgorau Corfforaethol yn arfer swyddogaethau sy'n ymwneud â chynllunio datblygu strategol a chynllunio trafndiaeth ranbarthol. Byddant hefyd yn gallu gwneud pethau i hybu llesiant economaidd eu hardaloedd. Yn wahanol i drefniadau cyd-bwyllgor eraill, mae Cyd-bwyllgorau Corfforaethol yn gyrff corfforaethol ar wahân sy'n gallu cyflogi staff, dal asedau a chyllidebau, ac ymgymryd â swyddogaethau.

Nod Cyd-bwyllgor Corfforaethol De-orllewin Cymru yw cyflawni ei weledigaeth ar gyfer De-orllewin Cymru 2035.

Dros y pum mlynedd nesaf, bydd yn adeiladu ar drefniadau partneriaeth ranbarthol cryf sydd eisoes ar waith i wneud cynnydd mewn meysydd allweddol gan gynnwys:

- Datblygu ymhellach gynllunio strategol rhanbarthol ar gyfer trafndiaeth;
- Cyflawni dyheadau rhanbarthol ar gyfer ynni a datblygiad economaidd, a
- Paratodau ar gyfer cynllun datblygu strategol cyntaf erioed y rhanbarth.

Mae tri amcan llesiant wedi'u gosod i lywio'r gwaith cychwynnol, er y caiff y rhain eu hadolygu wrth i'w gwaith aeddfedu i sicrhau eu bod yn addas i'r diben yn barhaus. Nodir isod yr amcanion llesiant er hwylustod:

- **Amcan 1 Cynllun Cyflawni Economaidd Rhanbarthol a Strategaeth Ynni Rhanbarthol**  
Cydweithio i gyflawni'r Cynllun Cyflawni Economaidd Rhanbarthol a'r Strategaeth Ynni Rhanbarthol, a thrwy hynny wella llesiant economaidd datgarboneiddio De-orllewin Cymru i'n cenedlaethau i ddod.
- **Amcan 2 Cynllun Trafndiaeth Rhanbarthol ar gyfer De-orllewin Cymru**  
Llunio Cynllun Trafndiaeth Rhanbarthol ar gyfer De-orllewin Cymru sy'n seiliedig ar gydweithio ac yn galluogi darparu system drafndiaeth sy'n dda ar gyfer ein cenedlaethau o bobl a chymunedau presennol ac i'r dyfodol, yn dda i'n hamgylchedd ac yn dda i'n heconomi a'n lleoedd (gwledig a threfol).
- **Amcan 3 Cynllun Datblygu Strategol ar gyfer De-orllewin Cymru**  
Llunio Cynllun Datblygu Strategol cadarn y gellir ei gyflenwi, ei gydgysylltu ac sy'n arbennig yn lleol ar gyfer De-orllewin Cymru a sefydlwyd drwy ymgysylltu a chydweithio â rhanddeiliaid ac sy'n nodi'n glir beth yw maint a lleoliad twf y dyfodol ar gyfer ein cenedlaethau'r dyfodol.

### Llywodraethu

Mae Cyd-bwyllgor Corfforaethol De-orllewin Cymru yn cynnwys Cyngor Sir Caerfyrddin, Cyngor Dinas a Sir Abertawe, Cyngor Sir Penfro a Chyngor Bwrdeistref Sirol Castell-nedd Bwrdd Ymgynghorol Sector Preifat Cyd-bwyllgor Corfforaethol De-orllewin Cymru - Canllawiau a Manyleb fersiwn 2 Mawrth 2024

Port Talbot. O ran rhai swyddogaethau cynllunio datblygu, mae Parc Cenedlaethol Sir Benfro a Pharc Cenedlaethol Bannau Brycheiniog hefyd yn aelodau.

Mae aelodau Cyd-bwyllgor Corfforaethol De-orllewin Cymru yn cynnwys: Arweinwyr Gweithredol Cyngor Sir Caerfyrddin, Cyngor Bwrdeistref Sirol Castell-nedd Port Talbot, Cyngor Sir Penfro, Dinas a Sir Abertawe ynghyd ag aelod o Awdurdod Parc Cenedlaethol Bannau Brycheiniog ac Awdurdod Parc Cenedlaethol Arfordir Sir Benfro.

Cyfarfu Cyd-bwyllgor Corfforaethol De-orllewin Cymru am y tro cyntaf ym mis Ionawr 2022 ac ym mis Hydref 2022, cytunodd ar ddull ar gyfer penodi cynrychiolwyr o'r sector preifat i Fwrdd Ymgynghorol, ynghyd â rhoi statws cyfetholedig i gadeirydd y bwrdd ymgynghorol hwn ar Gyd-bwyllgor Corfforaethol De-orllewin Cymru ar sail nad yw'n pleidleisio yn amodol ar dderbyn cytundeb cyfethol wedi'i lofnodi. Cymeradwywyd Cylch Gorchwyl yng nghyfarfod y Cyd-bwyllgor a gynhaliwyd ar 7 Hydref 2022 [Advisers Report.pdf \(npt.gov.uk\)](#).

Roedd y Cytundeb Cydweithio ar gyfer Bargen Ddinesig Bae Abertawe yn gofyn am sefydlu Bwrdd Strategaeth Economaidd, a bu'n rhaid i Lywodraethau'r DU a Chymru gytuno ar ei aelodaeth. Cytunwyd ar aelodaeth yr Bwrdd Strategaeth Economaidd ym mis Tachwedd 2017. Mae gan y saith aelod o'r Bwrdd Strategaeth Economaidd ddiddordeb mewn cyfranogiad ehangach yng ngweithgareddau'r Cyd-bwyllgor ac felly nhw fydd aelodau craidd y bwrdd ymgynghorol ar gyfer y Cyd-bwyllgor. Fodd bynnag, mae Cyd-bwyllgor Corfforaethol De-orllewin Cymru wedi nodi angen i ehangu cynrychiolaeth - yn enwedig o ran arbenigedd ym meysydd trafniadaeth, cynllunio a defnydd tir ac ynni, yn ogystal â meysydd ychwanegol eraill, gan gynnwys (ond heb fod yn gyfyngedig i) sectorau adeiladu, digidol, creadigol a thwristiaeth.

## **Rôl Bwrdd Ymgynghorol Sector Preifat Cyd-bwyllgor Corfforaethol De-orllewin Cymru**

Dyma'r pwrpas:

- a) Cynnal partneriaeth ymgynghorol agos â Dinas-Ranbarth Bae Abertawe a Swyddogion Gweithredol yr holl sefydliadau sy'n gysylltiedig â Chyd-bwyllgor Corfforaethol De-orllewin Cymru sy'n cefnogi cynllunio datblygiad strategol, cynllunio trafndiaeth, llesiant economaidd ac ynni drwy is-bwyllgorau sefydledig.
- b) Rhoi cipolwg allanol ar y farchnad a gwybodaeth benodol am bynciau a mentrau allweddol, a deallusrwydd, i gefnogi Cyd-bwyllgor Corfforaethol De-orllewin Cymru ac aliniad i strategaeth genedlaethol, ranbarthol a lleol.
- c) Sefydlu grwpiau gorchwyl strategol pan fo'n ofynnol i ddarparu cyngor â ffocws, yn enwedig ynghylch cyfleoedd ariannu ysgogiad fel Innovate UK neu Gronfa Strategol Ranbarthol.
- d) Darparu cyflwyniadau i'r farchnad, y rhwydwaith, buddsoddi ac ariannu.
- e) Sicrhau bod cydweithio'n ychwanegu gwerth a sicrhau'r potensial mwyaf posibl gyda chyfranogiad a chysylltiadau ymhlith rhanddeiliaid allweddol.
- f) Ymgysylltu â rhanddeiliaid a phartneriaid presennol a phartneriaid posibl i nodi cyfleoedd a risgiau'r farchnad.
- g) Sicrhau cyfathrebu clir a thryloyw gyda'r trefniadau llywodraethu a chyrrff allanol.
- h) Gweithredu fel llysgenhadon rhanbarthol Cyd-bwyllgor Corfforaethol De-orllewin Cymru i godi a hyrwyddo proffil y rhanbarth ar lefel genedlaethol ac o fewn y gymuned fusnes.
- i) Rhoi cyngor ac arweiniad drwy gydol y broses o ddatblygu strategaeth ranbarthol a mentrau buddsoddi allweddol.
- j) Darparu arweinyddiaeth, mewnwelediad a deallusrwydd ar draws y rhanbarth ac mewn perthynas â marchnadoedd allanol ac amgylcheddau polisi gwleidyddol.

Bydd gan Gynrychiolwyr y Sector Preifat hawl i fynd i unrhyw is-bwyllgor o Gyd-bwyllgor Corfforaethol De-orllewin Cymru i gyfrannu (heb hawl pleidleisio) ar gais Prif Weithredwr Cyd-bwyllgor Corfforaethol De-orllewin Cymru.

## **Rôl Aelod o'r Bwrdd Ymgynghorol Sector Preifat**

Mae Cyd-bwyllgor Corfforaethol De-orllewin Cymru yn ceisio penodi hyd at ddeuddeg aelod sy'n ffurfio'r Bwrdd Ymgynghorol Sector Preifat i gefnogi'r weledigaeth ar gyfer De-orllewin Cymru 2035.

## **Meini Prawf Dethol**

Bydd yr holl fynegiannau o ddiddordeb yn cael eu hasesu yn ôl y meini prawf canlynol:

## **Sgiliau, Nodweddion a Phrofiad Hanfodol**

- Gwybodaeth a phrofiad ym meysydd Trafnidiaeth, Cynllunio a Defnyddio Tir ac Ynni. Byddai gennym ddiddordeb mewn clywed gennych hefyd os oes gennych arbenigedd mewn meysydd ychwanegol, gan gynnwys (ond heb fod yn gyfyngedig i) y sectorau adeiladu, digidol, creadigol a thwristiaeth.
- Profiad helaeth yn y sector preifat.
- Ethos partneriaeth ac arweinyddiaeth gref
- Dangos dealltwriaeth o'r amgylchedd strategol ehangach ac ystyried hyn wrth wneud argymhellion.
- Y gallu i gyfleu negeseuon cymhleth i amrywiaeth o gynulleidfaoedd.

Mae Cyd-bwyllgor Corfforaethol De-orllewin Cymru yn cydnabod pwysigrwydd datblygu a thyfu'r laith Gymraeg ac yn croesawu ceisiadau gan ymgeiswyr sy'n dangos eu bod yn medru gweithio'n Saesneg neu'n Gymraeg.

## **Amserlenni'r Cyfarfodydd**

Bydd y Bwrdd Ymgynghorol yn cyfarfod bob chwarter yn ddarostyngedig i unrhyw gyfarfodydd ychwanegol a fydd yn cael eu galw i fynd i'r afael â materion penodol. Lle bydd angen cyfarfod arbennig, caiff hwn ei ymgynnull gan Brif Weithredwr Cyd-bwyllgor Corfforaethol De-orllewin Cymru. Oni hysbysir i'r gwrthwyneb, bydd pob cyfarfod yn cael ei gynnal o bell drwy Microsoft TEAMS.

## **Cydnabyddiaeth**

Byddai ymgynghorwyr penodedig ac aelodau cyfetholedig yn swyddi di-dâl fodd bynnag byddent yn gallu hawlio treuliau fel treuliau teithio, sydd o fewn cyllideb Cyd-bwyllgor Corfforaethol De-orllewin Cymru ond rhagwelir y bydd mwyafrif y cyfarfodydd o'r fath yn digwydd yn rhithwir. Mae gan Gyd-bwyllgor Corfforaethol De-orllewin Cymru brotocol treuliau ar waith.

## **Cytundeb hyfforddiant ac ymgynghorwyr**

Bydd pecyn hyfforddi wedi'i dargedu/pwrpasol yn cael ei ddarparu gan y Cyd-bwyllgor. Mae angen mesurau i sicrhau bod unrhyw wrthdaro buddiannau a allai godi o rôl ymgynghorol yn cael ei reoli a'i weinyddu'n briodol. Yn unol â hynny, gofynnir i bob cynrychiolydd o'r sector preifat lofnodi Cytundeb Ymgynghorwyr yn eu gorfodi i gydymffurfio

ag egwyddorion sylfaenol Côt Ymddygiad Aelodau y mae'n rhaid i aelodau cyfetholedig gytuno iddynt.

### **Y Broses Ddethol**

Bydd ceisiadau'n cael eu hystyried gan banel o gynrychiolwyr, ac yn dilyn hynny byddant yn cael eu cyfweld gan randdeiliaid a swyddogion Cyd-bwyllgor Corfforaethol De-orllewin Cymru. Bydd adroddiad yn cael ei lunio i Gyd-bwyllgor Corfforaethol De-orllewin Cymru i gadarnhau penodiadau cyffredinol wedyn.

Y bwriad yw cwblhau'r broses recriwtio erbyn canol Medi 2024.

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# South West Wales Corporate Joint Committee (SWWCJC)

## Private Sector Advisory Board – Advisor Role

### Guidance and Specification

**Version 2**  
26<sup>th</sup> March 2024



Cyngor Castell-nedd Port Talbot  
Neath Port Talbot Council



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## Glossary

**SWWCJC**

South West Wales Corporate Joint Committee

**SWWCJC PSAB**

South West Wales Corporate Joint Committee Private Sector Advisory Board

**ESB**

Economic Strategy Board

## **South West Wales Corporate Joint Committee (SWWCJC)**

### **Private Sector Advisory Board – Advisor Role**

#### **Guidance and Specification**

##### **Background**

The Local Government and Elections (Wales) Act 2021 (the LGE Act) created the framework for a consistent mechanism for regional collaboration between local government authorities, namely Corporate Joint Committees (CJCs). The LGE Act provides for the establishment of CJCs through Regulations (CJC Establishment Regulations).

CJCs will exercise functions relating to strategic development planning and regional transport planning. They will also be able to do things to promote the economic well-being of their areas. In contrast to other joint committee arrangements, CJCs are separate corporate bodies that can employ staff, hold assets and budgets, and undertake functions.

The South West Wales Corporate Joint Committee (SWWCJC) aims to deliver their vision for South West Wales 2035.

Over the next five years, it will build on strong regional partnership arrangements already in place to make progress in key areas including:

- Further developing regional strategic planning for transport;
- Delivering regional aspirations for energy and economic development, and
- Preparations for the region's first ever strategic development plan.

Three well-being objectives have been set to guide the initial work, although these will be reviewed as its work matures to ensure they're continuously fit for purpose. The well-being objectives are set out below for ease of reference:

- **Objective 1 Regional Economic Delivery Plan and Regional Energy Strategy**  
To collaboratively deliver the Regional Economic Delivery Plan and Regional Energy Strategy thereby improving the decarbonised economic well-being of South West Wales for our future generations.
- **Objective 2 Regional Transport Plan for South West Wales**  
To produce a Regional Transport Plan for South West Wales that is founded on collaboration and enables the delivery of a transport system which is good for our current and future generations of people and communities, good for our environment and good for our economy and places (rural and urban).
- **Objective 3 Strategic Development Plan for South West Wales**  
To produce a sound, deliverable, co-ordinated and locally distinctive Strategic Development Plan for South West Wales which is founded on stakeholder engagement and collaboration and which clearly sets out the scale and location of future growth for our future generations.

## **Governance**

The South West Wales Corporate Joint Committee (SWWCJC) comprises of Carmarthenshire County Council, the City and County of Swansea Council, Pembrokeshire County Council and Neath Port Talbot County Borough Council. In respect of some development planning functions, both Pembrokeshire National Park and Bannau Bryncheiniog National Park are also members.

The members of the South West Wales Corporate Joint Committee (SWWCJC) include: the Executive Leaders of Carmarthenshire County Council, Neath Port Talbot County Borough Council, Pembrokeshire County Council, City and County of Swansea along with a member of the Bannau Bryncheiniog National Park Authority and Pembrokeshire Coast National Park Authorities.

The South West Wales Corporate Joint Committee (SWWCJC) first met in January 2022 and in October 2022 it agreed an approach for the appointment of private sector representatives to an Advisory Board, along with the granting of co-opted status to the chair of this advisory board onto the South West Wales CJC on a non-voting basis subject to receipt of a signed co-option agreement. Terms of Reference were approved at SWWCJC held on 7<sup>th</sup> October 2022 [Advisers Report.pdf \(npt.gov.uk\)](#).

The Joint Working Agreement for the Swansea Bay City Deal required the establishment of an Economic Strategy Board (ESB), membership of which had to be agreed by both the UK and Welsh Governments. The membership of the ESB was agreed in November 2017. The seven ESB members are interested in wider involvement in the SWWCJC's activities and will therefore form the core of the advisory board for the SWWCJC. However, the SWWCJC has identified a need to expand representation – most notably in respect of transport, planning & land use and energy expertise, as well as other additional areas, including (but not limited to) the construction, digital, creative and tourism sectors.

## **Role of the SWWCJC Private Sector Advisory Board (PSAB)**

The purpose is as follows:

- a) To maintain a close advisory partnership with the Swansea Bay City Region and the Executives of all organisations involved in the SWWCJC that supports the regions strategic development planning, transport planning, economic well-being and energy through established subcommittees.
- b) To provide external market insight and specific knowledge on key topics and initiatives, and intelligence, to support the SWWCJC and alignment to national, regional and local strategy.
- c) To form strategic tasks groups when required to provide focussed advice, particularly around stimulus funding opportunities such as Innovate UK or a Regional Strategic Fund.
- d) To provide market, network, investment and funding introductions.
- e) To ensure collaborations add value and maximise potential with involvement and linkages amongst key stakeholders.
- f) To engage with existing and potential stakeholders and partners to identify market opportunities and risks.
- g) To ensure clear and transparent communications with the governance arrangements and external bodies.
- h) To act as regional ambassadors for the SWWCJC to raise and promote the profile of the region at a national level and within the business community.
- i) To provide advice and guidance throughout the development of regional strategy and key investment initiatives.
- j) To provide thought, leadership, insight and intelligence across the region and in relation to external markets and political policy environments.

Private Sector Representatives shall be entitled to attend any sub-committee of the SWWCJC to contribute (in a non-voting capacity) at the request of the Chief Executive of the SWWCJC.

## **The Role of Private Sector Advisory Board Member**

The South West Wales Corporate Joint Committee (SWWCJC) are seeking to appoint up to twelve members forming the Private Sector Advisory Board (PSAB) to support the vision for South West Wales 2035.

## **Selection Criteria**

All expressions of interest will be assessed against the following criteria:

### **Essential Experience, Skills and Attributes**

- Knowledge and experience in Transport, Planning & Land Use and Energy. We would also be interested in hearing from you if you have a specialism in additional areas, including (but not limited to) the construction, digital, creative and tourism sectors.
- Strong private sector experience.
- Strong leadership and partnership ethos
- Demonstrate an understanding of the wider strategic environment and take account of this when making recommendations.
- The ability to convey complex messages to a variety of audiences.

The SWWCJC recognises the importance of developing and growing the Welsh language and welcomes applications from candidates who can demonstrate their capability to work in either English or Welsh.

### **Meeting Schedules**

The Advisory Board shall meet every quarter subject to any additional meetings that shall be called to address specific matters. Where a special meeting is required, this will be convened by the Chief Executive of the SWWCJC. Unless notified to the contrary, all meetings shall take place remotely via Microsoft TEAMS.

### **Remuneration**

Appointed advisors and co-optees would be non-remunerated posts but would be able to claim expenses such as travelling expenses, which are within the SWWCJC budget, however, it is anticipated that the majority of such meetings will take place virtually. The SWWCJC has an expenses protocol in place.

### **Training and advisors agreement**

A targeted / bespoke training package will be provided by the SWWCJC. Measures are needed to ensure that any conflict of interest that might arise from an advisory role is properly managed and administered. Accordingly, all private sector representatives will be asked to sign an Advisor Agreement obliging them to comply with the basic principles of the Members Code of Conduct that co-opted members must agree to.

### **Selection Process**

Applications will be considered by a panel of representatives, and subsequently interviewed by stakeholders and officers of the SWWCJC. A report will be produced to the SWWCJC to then confirm overall appointments.

It is intended that the recruitment process is concluded by mid September 2024.

## Cyd-bwyllgor Corfforaethol De-orllewin Cymru

### Bwrdd Ymgynghorol Sector Preifat

#### Cylch Gorchwyl

#### Yn bresennol

Bydd y canlynol yn mynychu'r Bwrdd Ymgynghorol:

- Cynrychiolwyr y Sector Preifat
- Prif Weithredwr Cyd-bwyllgor Corfforaethol De-orllewin Cymru (Cadeirydd) neu ei gynrychiolydd enwebedig
- Cyfarwyddwyr Rhanbarthol Cynghorau Cyfansoddol sy'n gyfrifol am ardaloedd SWWCJC (er mwyn rhoi cyngor/arweiniad i Brif Weithredwr Cyd-bwyllgor Corfforaethol De-orllewin Cymru)
- Cynrychiolydd swyddogion Awdurdodau Parciau Cenedlaethol lle mae materion dan sylw yn ymwneud â chynllunio strategol
- Unrhyw wahoddedigion y Prif Weithredwr
- Pennaeth Polisi a Gweinyddiaeth Busnes Cyd-bwyllgor Corfforaethol De-orllewin Cymru

Os na fydd unigolyn yn gallu bod yn bresennol, dylid rhoi gwybod i'r Prif Weithredwr (drwy'r adran Gwasanaethau Democrataidd) cyn gynted â phosibl.

#### Cadeirydd

Bydd y Bwrdd Ymgynghorol yn cytuno ar Gadeirydd y Bwrdd Ymgynghorol a bydd yn cael ei gymeradwyo bob blwyddyn gan y Bwrdd Ymgynghorol.

Bydd Cadeirydd y Bwrdd Ymgynghorol yn cael ei gyfethol i'r Cyd-bwyllgor Corfforaethol heb hawl pleidleisio yn flynyddol, a bydd y penodiad hwnnw yn para am flwyddyn ac yn amodol ar adnewyddu yn ôl disgrisiwn y Cyd-bwyllgor Corfforaethol.

#### Amllder y Cyfarfodydd

Bydd y Bwrdd Ymgynghorol yn cyfarfod bob chwarter yn ddarostyngedig i unrhyw gyfarfodydd ychwanegol a fydd yn cael eu galw i fynd i'r afael â materion penodol.



Lle bydd angen cyfarfod arbennig, caiff hwn ei ymgynnull gan Brif Weithredwr y Cyd-bwyllgor Corfforaethol.

Oni hysbysir i'r gwrthwyneb, bydd pob cyfarfod yn cael ei gynnal o bell drwy Microsoft TEAMS

## **Pwrpas y Bwrdd Ymgynghorol**

Pwrpas y Bwrdd Ymgynghorol yw:

- a) Cynnal partneriaeth ymgynghorol agos â Dinas-Ranbarth Bae Abertawe a Swyddogion Gweithredol yr holl sefydliadau sy'n gysylltiedig â'r Cyd-bwyllgor Corfforaethol sy'n cefnogi cynllunio datblygiad strategol, cynllunio trafndiaeth, llesiant economaidd ac ynni.
- b) Rhoi cipolwg allanol ar y farchnad a gwybodaeth benodol am bynciau a mentrau allweddol, a deallusrwydd, i gefnogi'r Cyd-bwyllgor Corfforaethol ac aliniad i strategaeth genedlaethol, ranbarthol a lleol.
- c) Sefydlu grwpiau gorchwyl strategol pan fo'n ofynnol i ddarparu cyngor â ffocws, yn enwedig ynghylch cyfleoedd ariannu ysgogiad fel Innovate UK neu Gronfa Strategol Ranbarthol.
- d) Darparu cyflwyniadau i'r farchnad, y rhwydwaith, buddsoddiad ac ariannu.
- e) Sicrhau bod cydweithio'n ychwanegu gwerth a sicrhau'r potensial mwyaf posibl gyda chyfranogiad a chysylltiadau ymhlith rhanddeiliaid allweddol.
- f) Ymgysylltu â rhanddeiliaid a phartneriaid presennol a phartneriaid posibl i nodi cyfleoedd a risgiau'r farchnad.
- g) Sicrhau cyfathrebu clir a thryloyw gyda'r trefniadau llywodraethu a chyrrff allanol.
- h) Gweithredu fel llysgenhadon rhanbarthol y Cyd-bwyllgor Corfforaethol i godi a hyrwyddo proffil y rhanbarth ar lefel genedlaethol ac o fewn y gymuned fusnes.
- i) Rhoi cyngor ac arweiniad drwy gydol y broses o ddatblygu strategaeth ranbarthol a mentrau buddsoddi allweddol.
- j) Darparu arweinyddiaeth, mewnwleidiad a deallusrwydd ar draws y rhanbarth ac mewn perthynas â marchnadoedd allanol ac amgylcheddau polisi gwleidyddol.

Bydd gan Gynrychiolwyr y Sector Preifat hawl i fynd i unrhyw is-bwyllgor o'r Cyd-bwyllgor Corfforaethol i gyfrannu (heb hawl pleidleisio) ar gais Prif Weithredwr y Cyd-bwyllgor Corfforaethol.



## **Gwrthdaro Buddiannau**

Bydd holl gynrychiolwyr y sector preifat yn llofnodi Cytundeb Ymgynghorwyr. Mae hyn er mwyn sicrhau nad yw'r rôl ymgynghori yn arwain at ddylanwad gormodol gan ymgynghorwyr y sector preifat dros gyfeiriad strategol y rhanbarth, a allai yn ei dro fod o fantais i sefydliadau sy'n gysylltiedig ag ymgynghorwyr y sector preifat.

Er mwyn osgoi amheuaeth lle ceir gwrthdaro rhwng y cylch gorchwyl hyn ac unrhyw ddarpariaeth ddeddfwriaethol neu ganllawiau a gyhoeddir gan Lywodraeth Cymru neu Lywodraeth y DU, bydd y darpariaethau deddfwriaethol a'r canllawiau hynny yn cael blaenoriaeth.

## **Cofnodion**

Bydd y sawl sy'n cymryd cofnodion yn cofnodi'r cyfarfod a bydd copi o'r cofnodion yn cael eu hanfon ymlaen at holl aelodau'r Cyd-bwyllgor Corfforaethol a Phrif Weithredwr yr awdurdodau sy'n ffurfio'r Cyd-bwyllgor Corfforaethol ac yn cael eu nodi'n ffurfiol yng nghyfarfodydd y Cyd-bwyllgor Corfforaethol yn y dyfodol.

Bydd cofnodion yn cael eu cadw yn unol â'r gofynion perthnasol sy'n berthnasol i gadw cofnodion.

Bydd cofnodion yn drosolwg o'r eitemau a drafodwyd ac unrhyw gamau gweithredu sy'n codi yn unol â hynny.



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## **South West Wales Corporate Joint Committee (SWWCJC)**

### **Private Sector Advisory Board**

#### **Terms of Reference (ToR)**

#### **Attendees**

The following shall attend the Advisory Board:

- Private Sector representatives
- Chief Executive of the South West Wales Corporate Joint Committee (SWWCJC) (Chair) or their nominated representative
- Regional Directors of Constituent Councils with responsibility for SWWCJC areas (in order to provide advice/guidance to the Chief Executive of the SWWCJC)
- Officer representative of National Park Authorities where matters under discussion relate to strategic planning
- Any invitees of the Chief Executive
- Head of Policy and Business Administration of the South West Wales Corporate Joint Committee (SWWCJC)

In the event that an individual is unable to attend notification should be provided to the Chief Executive (via the Democratic Services section) at the first opportunity.

#### **Chair**

The Chair of the Advisory Board shall be agreed by the Advisory Board and shall be approved on an annual basis by the Advisory Board

The Chair of the Advisory Board shall be co-opted to the Corporate Joint Committee in a non-voting capacity on an annual basis, with such term of appointment to last for one year and subject to renewal at the discretion of the Corporate Joint Committee.

#### **Frequency of Meetings**

The Advisory Board shall meet every quarter subject to any additional meetings that shall be called to address specific matters.

Where a special meeting is required, this will be convened by the Chief Executive of the Corporate Joint Committee.

Unless notified to the contrary, all meetings shall take place remotely via Microsoft TEAMS



## Purpose of Advisory Board

The purpose of the Advisory Board is:

- a) To maintain a close advisory partnership with the Swansea Bay City Region and the Executives of all organisations involved in the Corporate Joint Committee that supports the regions strategic development planning, transport planning, economic well-being and energy.
- b) To provide external market insight and specific knowledge on key topics and initiatives, and intelligence, to support the Corporate Joint Committee and alignment to national, regional and local strategy.
- c) To form strategic tasks groups when required to provide focussed advice, particularly around stimulus funding opportunities such as Innovate UK or a Regional Strategic Fund.
- d) To provide market, network, investment and funding introductions.
- e) To ensure collaborations add value and maximise potential with involvement and linkages amongst key stakeholders.
- f) To engage with existing and potential stakeholders and partners to identify market opportunities and risks.
- g) To ensure clear and transparent communications with the governance arrangements and external bodies.
- h) To act as regional ambassadors for the Corporate Joint Committee to raise and promote the profile of the region at a national level and within the business community.
- i) To provide advice and guidance throughout the development of regional strategy and key investment initiatives.
- j) To provide thought, leadership, insight and intelligence across the region and in relation to external markets and political policy environments.

Private Sector Representatives shall be entitled to attend any sub-committee of the Corporate Joint Committee to contribute (in a non-voting capacity) at the request of the Chief Executive of the Corporate Joint Committee.

## Conflict of Interest

All private sector representatives shall sign an Advisors Agreement. This is to ensure that the advisory role does not result in undue influence from the private sector advisors over the strategic direction of travel for the region, which could in turn provide an advantage to organisations associated with the private sector advisors.

For the avoidance of doubt where there is a conflict between these terms of reference and any legislative provision or guidance issued by the UK or Welsh Governments, those legislative provisions and guidance shall take precedence.



## Minutes

The minute taker will minute the meeting and a copy of the minutes will be forwarded to all members of the Corporate Joint Committee and the Chief Executive of the authorities comprising the Corporate Joint Committee and formally noted at future meetings of the Corporate Joint Committee.

Minutes will be retained in accordance with the relevant requirements that apply to record retention.

Minutes will be an overview of the items discussed and any action arising accordingly.



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# SOUTH WEST WALES CORPORATE JOINT COMMITTEE (SWWCJC)

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## FORWARD WORK PROGRAMME 2024-2025



Agenda Item 11

Meeting Date 2024	Agenda Item	Type	Contact Officer
<b>12 September 2024 (9.30am)</b>	Regional Transport Plan Policy (Draft) & Consultation Update	Decision	Stuart Davies
	Sub Committee Update – Regional Energy	Information	Rachel Moxey
	Strategic Equality Plan	Decision	Kristy Tillman
	Private Sector Advisory Board – Appointments	Decision	Will Bramble
Meeting Date 2024	Agenda Item	Type	Contact Officer
<b>22 October 2024 (Special) (10am)</b>	Draft Regional Transport Plan, Integrated Well-being Appraisal and Regional Transport Delivery Plan	Decision	Stuart Davies
	Welsh Language Standards – Compliance Update	Information	Kristy Tillman
	Budget Update Pre Audit Return	Information	Chris Moore
	Quarter 2 Financial Monitoring 2024/25	Information	Chris Moore
Meeting Date 2024	Agenda Item	Type	Contact Officer
<b>3 December 2024 (10am)</b>	Corporate Plan 2023 – 2028 – Priorities 2025/26 – Authority to Consult	Decision	Kristy Tillman
	Sub Committee Update - Strategic Planning (Consultation)	Information	Nicola Pearce
	South West Wales Corporate Joint Committee Annual Return for year ending 31 March 2024	Information	Chris Moore
	Draft Budget Options for 2025/26	Decision	Chris Moore

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Meeting Date 2025	Agenda Item	Type	Contact Officer
<b>21 January (10am)</b>	Quarter 3 Financial Monitoring 2024/25	Information	Chris Moore
	Budget for financial year 2025/26	Decision	Chris Moore
	Energy – Programme Update	Information	Richard Brown / Rachel Moxey
	Sub-Committee Update – Economic Wellbeing and Economic Development	Information	Ainsley Davies/Simon Davies/Paul Relf
<b>Meeting Date 2025</b>	<b>Agenda Item</b>	<b>Type</b>	<b>Contact Officer</b>
<b>18 March 2025 (10am)</b>	Corporate Plan 2023 – 2028 version 3 – Corporate Priorities 2025/26	Decision	Kristy Tillman
	Annual Report 2024/25	Information	Kristy Tillman
	Final Regional Transport Plan, Integrated Well-being Appraisal and Regional Transport Delivery Plan	Decision	Mark Wade / Stuart Davies



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